

Woodchurch Parish Council

I hereby give you notice that an **Ordinary Meeting of the Parish Council** will be held in the **Memorial Hall Annexe on Thursday 24th August 2023 at 7.00 pm**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting as set out below.



Interim Parish Clerk- Mary Philo
18th August 2023

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

2.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda, the nature as well as the existence of any such interests must be declared.

2.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda, the nature as well as the existence of any such interests must be declared.

2.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, but stated for transparency reasons alone, such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

3. Minutes of the Previous Meeting

To approve the minutes of the meetings held on Thursday, [27 July](#) 2023 as a true record.

The Meeting will be adjourned for Public Participation: There will be 15 minutes of the meeting to hear public questions and comments on items on the agenda, and members have 3 minutes to speak.

Meeting will be reconvened

4. Planning Applications for Consideration this Month

4.1. [PA/2023/1307](#)

Church Elms Farm, Redbrook Street, Woodchurch, TN26 3QR Proposed annex following demolition of existing outbuilding.

4.2. [PA/2023/1447](#)

45 Lower Road, Woodchurch, TN26 3SG. Variation of condition 2 (approved plans) of planning permission 21/01231/AS for Removal of existing single-storey extension and workshop; erection of replacement single-storey rear

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extension; replacement window at first-floor side elevation to allow for changes to the placement of extension.

4.3. [PA/2023/1357](#)

Glover Farm, Moor Lane, Woodchurch, TN26 3SS Replacement one-and-a-half-storey dwelling with a detached garage. Change of use of land from agricultural to residential Vehicular access from Moor Lane, associated parking area, and landscaping (Following approved prior notification application NOT/2022/2284).

5. Policies

To agree to the [proposed co-option policy](#).
Consideration of council policies and prioritise their review.

6. Village Consultation Working Group Progress Report

Review of draft questions.

7. Speed Tool Kit

Review of banners and confirm locations

8. Noticeboards

Brief discussion of design and location. Final proposal to be agreed at the next meeting.

9. Councils Response to CALA Homes

To consider a response to CALA Homes, who have asked to present detailed proposals relating to Land off Front Road, Woodchurch which has Outline Permission for 40 dwellings.

10. Finance

10.1. Items for Payment

To agree on [items for payment](#) in July and acknowledge [bank reconciliation](#). List of items to be checked and signed.

10.2. Clerk's Conference

To agree to fund the new Clerk's attendance of the Clerk's Conference on 27th September (£84 plus VAT).

10.3. Flags

To agree to fund the replacement of the St George Flag and consider whether to acquire the Kent Area Flag. [Quotes show costs](#) around £114 and £40 plus vat.

10.4. Addition of Clerk as Delegate to bank account including online

To agree to add the Clerk with delegate authority (not able to sign or authorise payments) to the parish council Lloyds Bank accounts and Online Banking.

10.5. Internal Auditor

Review of the effectiveness of the internal auditor.

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10.6. General Reserves

To prioritise [projects](#) against the general reserves. Other projects welcome.

11. Correspondence

Henghurst Corner.

Complaint about parking on the green the weekend on the 12 and 13 August.

Neil McKay and Gina McKay to attend KALC Councillors Conference at Appledore
£84 plus vat each.

Woodchurch Clock. The parish council gave a grant to the PCC towards its original overhaul, but the PCC is responsible for the clock's ongoing maintenance.

Stagecoach update on services.

12. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on the next agenda.

To report spending versus budget.

13. Date and Venue of Next Meeting

Thursday, 28th of September 2023 starting at 7.00 pm at Memorial Hall Annexe