

WOODCHURCH PARISH COUNCIL

I hereby give you notice that an **Ordinary Meeting of the Parish Council** will be held **in the Memorial Hall Annexe on Thursday 27th April 2023 at 7.00 pm**
All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting as set out below.

16th April 2023
Parish Clerk- Aniko Szocs

1. Apologies for absence

To receive and approve apologies for absence

2. Declarations of interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant Dispensation has been granted.)

(A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote).

3. Acceptance of minutes

To approve the minutes of the meeting held on [23rd March](#) & [27 March 2023](#) as a true record.

4. Reports

To receive a report from

4.1. Play Area working group

4.2. IT Infrastructure working group

MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED
Members of the Public will be allocated 3 minutes each to raise their issues with Councillors. The Public Interval will last no longer than 15 minutes.

5. Village Pump

To consider contacting the Repair Shop program to seek help with the restoration of the pump.

6. PLANNING

6.1. Proposed [diversion](#) on AT204 and [Extinguishment of AT204](#)

To consider [revised plans](#)

6.2. Planning application number [PA/2022/2443](#)

43 Front Road, Woodchurch, Ashford, TN26 3SA, creating new timber casement window to flank wall.

7. Planning Decisions

To review planning decisions

8. Finance

8.1. List of items for approval

To approve [items for payment](#)

8.2. Bank Reconciliation 2022-2023

To receive and acknowledge [bank reconciliations](#).

8.3. Landscape services

To consider annual grounds maintenance quotation.

9. Citizen Advice Bureau

To consider supporting the CAB surgery by paying the hire charge to run either weekly or bi-weekly sessions.

10. Museum banner

To consider permission to display the Museum banner on the play park fence.

11. Kirkwood Request Bus stop

To receive information on the removal of the bus stop

12. Insurance renewal

To review the questionnaire in preparation for renewal

13. Woodchurch Windmill

To agree on members of the working group and delegation of power to recruit non Parish Council members to the group

14. Traffic count location

To agree on the locations of the traffic tubes

15. Woodchurch Football Club

To approve the request to play football on the green on Sunday mornings.

16. Correspondence/Email Correspondence

To review the correspondence received

17. Items to be included on the next agenda

To receive items for inclusion on the next agenda

18. Date and venue of next meeting

The next scheduled Council meeting will be held on **Thursday, 18th May 2023** starting at 7.00 pm in the Memorial Hall Annexe.