

WOODCHURCH PARISH COUNCIL

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MINUTES 146

Minutes of the Ordinary Parish Council meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 22 March 2018 at 7.00 pm

PRESENT: Mr J West, (Chair), Mrs C Allan, Mrs G Davies, Mr A Faiers,
Mr A Hukins, Mr N Jones (arrived 8.20 pm), Mr P Spice and Mr P Wood
Lucy Joyce and Lucy Eley, Southern Water
PCSO Nicky Potter and Luke Jones

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mr G Bradford

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 7 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr Robert Woods, (personal reasons), Borough Councillor, Mrs A Hicks and County Councillor, Mr M Angell
Mr Jones sent apologies as he expected to be late due to the fact that he was judging the Talent Show at the school.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

Mr Faiers declared a Pecuniary Interest in planning application no 18/00260/AS, as he is the owner of the property.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 22 February 2018 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Spice

Seconded Mr Hukins

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was adjourned from 7.06 – 7.45 during which time the PCSO's introduced themselves and asked those present to ensure they report all crimes either via the 101 system or online. If crimes are not reported it has an impact on police numbers in the area. Ashford now has a number of new officers and although our PCSO's have a large area to cover they will endeavour to attend as many meetings as possible.

In general, there have been a lot of burglaries in rural areas recently and vehicle crime was the main issue in January of this year.

Borough Councillor Bradford reiterated the request made by the PCSO, urging residents to report all crimes. He said that reporting crime is a civic responsibility and it does impact on police numbers in the area.

Southern Water gave a presentation on their role in the planning process. Following the presentation they answered a number of questions and will report back on any that they were unable to answer.

5. PLANNING

Please see attached.

6. VILLAGE MATTERS**Extension of Village Green**

Some more tree stumps have been removed and the wildflower area can be seen.

Registration of Village Green

Mr Jones has signed the Statutory Declaration relating to Woodchurch Village Green and the solicitor is progressing the matter.

Woodchurch in Bloom

The launch meeting is to be held on 27 March, sponsored by the gardening society. Some suggestions have been put forward for the planters on The Green. The planters will need to be secured. The positioning will be discussed once the shape of the planters has been decided and the parish council will be consulted prior to a decision being made.

Royal British Legion – Commemoration of the end of World War I

Nothing to report

Tennis Court Lights

The Chairman of the Tennis Club replied saying that the lights are well over 10 years old and the problem has arisen due to the hedges recently being cut. The club cannot afford to replace the lights.

The Clerk will reply and say that the council did not intend the club to spend any money, but would ask them to adjust lights slightly to point downwards.

7. MATTERS ARISING

There were no Matters Arising.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation as at last Bank Statement**

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	50098.12
		Plus uncleared receipts	0.00
			50098.12
Plus Receipts	<u>33758.75</u>	Less uncleared cheques	<u>1933.42</u>
	79237.92		48164.70
Less Payments	<u>31023.22</u>	Plus Community Account	50.00
	48214.70		48214.70
Less Earmarked Funds	<u>22635.07</u>	Less Earmarked Funds	<u>22635.07</u>
AVAILABLE FUNDS	25579.63	AVAILABLE FUNDS	25579.63

Earmarked Funds

	Balance 23.11.17
Election/Standards Committee	5000.00
Wildflower Meadow	8095.00
Maintenance of War Memorial	233.02
Play Area/CEE	1189.31
Village Trees	810.00
General Reserves	7325.74
	22653.07

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1118	589.39		589.39	Salary and Expenses
Mr D Jarvis	1119	270.53		270.53	Salary
HMRC	1120	26.80		26.80	Income Tax
Woodchurch Memorial Hall	1121	16.00		16.00	Rent
D Grabham	1122	140.00		140.00	Green Maintenance

Proposed Mr Woods


Seconded Mrs Allan

Data Protection

The council must employ an independent Data Protection Officer.

The Clerk cannot act as DPO on the grounds of conflict of interest, independence, knowledge and time constraints.

Councillors cannot act as DPO on the grounds of conflict of interest, independence and knowledge.



The Kent Association of Local Councils sent out a list of Data Protection Officer service providers and the Clerk contacted them to ask for a quote. KALC is not recommending the companies. Any contact is a private matter between the council and the organisation.

Company A – £500 per year
Company B – £600 for year 1 £300 for year 2
Company C – No price quoted
Company D – £495 for year 1 £295 for year 2
Company E – £150.00

Resolution: Councillors agreed to advertise for a Data Protection Officer in the Village.

Proposed Mr West Seconded Mr Jones

Purchase of Laptop Computer

AMJ delivered and set up the new computer today.

Bank Mandate

Remove from future agendas

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

Mr Faiers completed the Risk Assessment and reported the following:

First seat on Front Road closest to the play park has 2 screws showing on the back of the seat. Mr Faiers to repair.

Lid of dog bin at The Paddocks has a little bit of rust on the lid but not dangerous. Monitor.

There were no issues with the play or community exercise equipment.

There were no other issues around the parish.

Update on KALC Meeting

Mr Woods reported that it is important that the Parish Councils puts together a list of projects they would like to pay for from S106 money. This will be included on the next agenda.

Concern regarding Lorries on Local Roads

The KCC Portfolio Holder for Highways is looking into this problem.

9. **CORRESPONDENCE/EMAIL CORRESPONDENCE**

ABC re Ashford Local Plan Examination

HSBC – WPC will become a Commercial Customer on 1 July

HSBC – Updating our records

ElanCity

Clerk and Councils Direct

Tenterden Town Council Community Transport Questionnaire

Broxap

Biddenden FC – request to join with Woodchurch FC – Councillors agreed to their request

The Shed Man

Woodchurch Primary School – The Clerk will reply saying that they can use The Green and we will arrange for the Litter Picker to clear any straw left after the event and invoice FoWSA

EMAIL CORRESPONDENCE – All emails are forwarded to all councillors

Woodchurch Tennis Club

ABC re The Windmill

10. HIGHWAY ISSUES/PROW ISSUES

Highways

No items were put forward to be reported.

Public Rights of Way

Nothing to report.

11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Social Media Policy

Projects to be paid for from S106 money

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting will be held on Thursday 26 April 2018.

There being no further business the meeting closed at 8.26 pm

Signed.....



Chairman

Dated

26/4/18

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

MARCH 2018

18/00260/AS Land to the east of, 9 Appledore Road, Woodchurch, Kent
The demolition of an existing outbuilding and construction of a dwelling with associated access and parking
Parish Council: Support 3: Object 2: Abstain 1

18/00307/AS Avalon, Bournes Place, Woodchurch, Ashford, Kent TN26 3PD
Single storey side and rear extension
Parish Council: Support

18/00342/AS Rose Cottage, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE
Proposed dwelling and new vehicular access to serve existing dwelling
Parish Council: Support 6: Object 1

18/00343/AS Woodhouse, Shadoxhurst Road, Woodchurch, Ashford, Kent TN26 3QP
Proposed garage and garden store building
Parish Council: Support 4: Object 2 Abstain 1

18/00374/AS Highfield Farm, Little Robhurst, Woodchurch, Kent
Application for prior notification of proposed agricultural development for the erection of a building
Parish Council: No Comment

Decision Notices Received from ABC

17/01932/AS The Quest, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QR
Proposed replacement dwelling
Borough Council: Permit