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WOODCHURCH PARISH COUNCIL

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MINUTES 190

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**Minutes of the Ordinary Parish Council meeting held
on Thursday 25 November 2021 in the Memorial Hall Annexe at 7.00 pm**

PRESENT: Ms L Bramley,(Chair), Miss E Jones, Mr P Glasgow, Mr A Hukins,
Mr R Job and Mr C Molloy

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present for part of the meeting.

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Mrs N Job and Mr W Nash (Both due to illness) and County Councillor, Mr D Robey

2. **APPROVAL OF APOLOGIES FOR ABSENCE**

Councillors unanimously approved the above absences.

3. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Ms Bramley declared an interest in matters associated with the Proposed Kirkwood Avenue Development Update, the Gladman Proposal update and the Bridge Close Development.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the Decision

No such requests received.

4. **ACCEPTANCE OF MINUTES**

The Minutes of the meeting held on 28 October 2021 were accepted and it was unanimously agreed that Ms Bramley should sign them as a true record of the meeting.

Proposed Mr Molloy

Seconded Mr Job

5. **MATTERS ARISING**

There were no Matters Arising not included on the agenda

6. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**

The meeting was opened to the members of the public present from 7.06 – 8.04. Items discussed minuted under Queen's Platinum Jubilee, Christmas Tree and Carnival.

7. **PLANNING**

Please see attached list.

Proposed Kirkwood Avenue Development Update

Following a second letter from CS Developments, prior to plans being submitted, in which they are trying to get a feel for the way in which the land will be managed, Mr Molloy read the draft of a proposed response to the letter to Councillors, which they unanimously agreed should be sent.

Gladman Proposal update

Nothing to report.

Bridge Close Development

The developer was disappointed with our reply. They are pressurising ABC to take the application to the Planning Committee.

8. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

Bank Reconciliation as at last Bank Statement – HSBC and Lloyds

Account Balance		Balance at Bank	
Opening Balance	45054.62	Treasurers Account	33216.20
		Plus Uncleared Receipts	000.00
			33216.20
		Less Uncleared Payments	1066.20
Plus Receipts	<u>29081.97</u>		32150.00
	74136.59	Plus HSBC Accounts	66.32
Less Payments	<u>13917.04</u>	Lloyds Savings	28003.23
	60219.55		60219.55

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Salaries and Expenses	119	617.94		617.94	
Salaries and Expenses	120	442.53		442.53	
EDF	121	86.04	4.30	90.34	Pavilion Electricity

Councillors unanimously agreed to pay the above accounts

Invoices for Gangmowing received from CST far exceeded the quote accepted by Councillors. The Clerk queried this and is waiting for a reply. She will contact them again and inform them that Councillors have declined to pay until the number of cuts is clarified.

Proposed Mr Hukins

Seconded Ms Bramley

WB

The following was paid by Mr Nash on the Parish Council Debit Card following Agreement with other members of the council.

Hampshire Flag Company - £122.34 + VAT = £146.81 – Union Jack

Leach's - Tree stand Hurricane anchors and driving tool - £164.30 + VAT = 197.16

Real Christmas Trees (BRAINTREECHARGE CO)

Galvanised Civic Display Stand For Trees Up to 20ft - £291.67 + VAT = £350.00

TLC Southern Ltd

Festoon outdoor lights, power flex items and cable protector - £505.35 +VAT = £606.42

Adoption of Fixed Asset Register

Defer to future meeting.

Proposals for S106 Projects

It was suggested that an article be included in the Newsletter requesting suggestions from residents.

Purchase of Fire Extinguishers for Pavilion

The extinguishers have already been received and installed. We are currently waiting for the invoice to be amended to reflect the Parish Council as being the customer.

Preparation of Budget for 2022-2023

Defer to next meeting.

Consideration of Precept for 2022-2023

Defer to next meeting.

Covid Grant Funding

It was agreed to request £1500 towards the cost of the carnival, as the event is being held to bring the village together after the last few difficult months.

Purchase of Beacon

Councillors agreed that they would like a to try and install a permanent beacon in the village. Councillors will investigate the potential cost.

Hub/Toilet Funding

As from 1 October the Parish Council has taken responsibility for cleaning the toilets.

9. HIGHWAY/PROW ISSUES

School Parking Signs

Please see Report on Meeting with David Robey below.

Request for Signage on Bethersden Road

Defer to future meeting.

Report on Meeting with David Robey

Miss Jones reported that she met with David Robey and they discussed parking at the school and Townland Stores. During the meeting they witnessed some very bad driving in the village and Mr Robey was very supportive of the requests put forward.

After discussion it was agreed that Miss Jones should follow up on our request for

Road Painting

School signage

Flashing Speed Indicator Signs

A Lollipop Man or Lady at the School

The chair will speak to Headmistress of the school and suggest that cones and signs are put on the road in the vicinity of the school at drop off and pick up times.

Mr Molloy handed the Clerk the council's response to the application to divert Footpath AT204 for submission to KCC.

10. VILLAGE MATTERS

Queens's Platinum Jubilee Celebration

Plans for this event are progressing.

Christmas Tree – Amendment to Agenda

A lot of work has been done towards the installation of the Christmas Tree. The stand is now in place and a meeting has been arranged for Saturday to put up the tree and decorate it. Straw will be laid to avoid the area around the base of the tree becoming too muddy. A risk assessment will be forwarded to the Parish Council. Woodchurch in Bloom has Public Liability Insurance in place.

Arrangements are in place for the 'Lights Switch-On' Event on Sunday 28 November.

Carnival Update

Plans for the carnival are progressing a committee is being formed of which 2 councillors are members.

The event is due to be held on 4 June. A full carnival is planned with a parade and a celebrity to open the event. The committee would like to have a bonfire and a beacon parade.

Costing plan being drafted and financial assistance requested from the Parish Council. A formal request will be forwarded so that an amount can be included in the budget.

The next committee meeting is planned for 13 January for anyone who would like to attend and a Carnival Open Day is to be held at the school on 15 January.

Renovation of Bus Shelters

The grant has been approved in principle

Councillors thanked Miss Jones for all her work on this.

Electric Car Charging Points

Nothing to report.

VB

Annual Play Area Inspection Report

The gate latch needs replacing. Mr Job will contact Mr Nash who will speak to a local contractor.

80 Trees for 80 Years

Ms Bramley will arrange to meet with officers from ABC.

Request for a Defibrillator at Six Bells Park

We have applied for grant funding for this project.

Tree at 17 The Green

The problem with the Scots Pine has been resolved.

Defibrillator at The HUB

Report from Mr Nash

Since the defibrillator outside The HUB was vandalised last week we have managed to obtain a loan unit until ours can be replaced. It is now in the HUB defibrillator box.

Earlier this week I started the investigation regarding available defibrillators within the village and the situation is not looking good. The only ones that are available for public access are the one at The HUB and one at the entrance to Shirkoak Park. Both of these are owned by the Parish Council. There are currently plans to install a third at the entrance to 6 Bells Park but we are awaiting confirmation of a KCC grant for this.

There is one at the Pop-In, however this is frequently locked and so access cannot be guaranteed. There are also 2 inside Woodchurch House, but they have confirmed that these cannot be removed from the premises. There is not one on the outside of the surgery that is visible but I was planning on discussing with Jack whether there was one available inside – almost certainly there will be, however it is likely to be a professional unit that is not designed to be used by the inexperienced. It would also not be available when the surgery is closed. If you are aware of any others then please let me know.

I was hoping to be able to put an item into the December Newsletter saying “Here is the location of your nearest defibrillator” – but at this point in time I could only include The HUB and Shirkoak as being reliably available.

When I talked to the defibrillator specialist he advised that if we are looking to establish a group of defibrillators within the village we need to plan it with care. He also commented that the way we have the existing ones located/registered is not ideal and should be reviewed. There is no current budget to increase the number of Parish Council owned defibrillators but this is something we could consider in the April budget.

Proposal for CCTV Cameras in Village

Defer to future meeting.

Flag Flying Protocol

Amendments were agreed to the document and this will be added to the agenda for agreement at the December meeting.

Suggestions were put forward for a pennant to be used in bad weather and a Parish Flag to be used as agreed by the Parish Council. To be discussed again at a future meeting.

UB

Request to bring Pizza Van to Village

Councillors agreed to the request and agreed he should visit the village on any day but Wednesday. He will be asked to let us know when and how often he plans to visit the village, his proposed start date and will also be asked to let the village know via Social Media if he is unable to attend at any time.

Parish Council Contribution to Newsletter

Ms Bramley to prepare.

11. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct

EDF re Price Increase

Glason

KCC re Bus Stop Shelter Grant

Email Correspondence

All forwarded to Councillors.

Received from County Councillor, David Robey:

Here are a few points from KCC for your meeting tonight, Thursday 25th November, for which I will have to send my apologies.

Work continues on the KCC Budget for next year, and then up to 2025. The numbers need to be finalised over the next few weeks. The recent Budget announcements by the government are seen as helpful to KCC up to a point, but there is an element of giving with one hand and taking away with the other, which still needs to be clarified. There is still quite a large gap to plug. I have spent my Member Grant and you will be getting the defibrillator. My COVID Grant has about £3k left and if you want anything which can be presented as helping people get back together after COVID, please let me know.

Reconnect Round 2 was published and the deadline for applications was 24th October. This is about COVID recovery for young people and the criteria are quite wide. I was involved with allocating £90k of this across the Borough, which still has to be finally approved next week, leaving about £80k for a further round after Christmas.

The first KCC Full Council Meeting to be held in the Council Chamber for eighteen months took place on 4th November. For the most part, the meeting went very well and there were some moving tributes to Ann Allen, the Chairman of the Council, who died suddenly three weeks ago and who was obviously a remarkable person, who was liked and respected by everyone. Her work with children and young people was cited by all, as well as her quiet and effective influencing manner and interpersonal skills.

Details of the Early Help Grant Funding have been published and are attached.

I hope that this makes sense and please do get in touch if you need anything.

12. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Youth Matters Working Group


13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Email football club re litter.

14. RESOLUTION TO CLOSE MEETING

Defer to next meeting.

There being no further business the meeting closed at 10.19 pm.

Signed.......... Dated ..16/12/21.....
Chair

WOODCHURCH PARISH COUNCIL PLANNING APPLICATION RECORD

NOVEMBER 2021

21/01894/AS Shirkoak Farm, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3PZ
Provision of three camping pods, a single toilet/shower block, a closed system septic tank, a single vehicle charging point and cycle parking to serve the fishing lakes.
Parish Council: Support

Decision Notices received from ABC

- 21/00180/AS Balcony Farm, Haycross Lane, Woodchurch, Ashford, Kent, TN26 3TF
Demolition of agricultural buildings and erection of 5 detached single storey dwellings.
Parish Council: Refuse
- 21/00965/AS 29 Front Road, Woodchurch, Ashford, TN26 3QB
Erection of two storey rear extension
Borough Council: Permit
- 21/01007/AS 14 Kirkwood Avenue, Woodchurch, Ashford, TN26 3SE
Single storey rear extension; conversion of garage
Borough Council: Permit
- 21/01220/AS Upper Field House, The Green, Woodchurch, Ashford, Kent, TN26 3PB
Re-design of approved & partially constructed detached double garage with attic above (revision to that approved under 16/01604/AS)
Borough Council: Permit
- 21/01231/AS 45 Lower Road, Woodchurch, Ashford, Kent, TN26 3SG
Removal of existing single storey extension and workshop; erection of replacement single storey rear extension; replacement window at first floor side elevation
Borough Council: Permit
- 21/01232/AS 45 Lower Road, Woodchurch, Ashford, Kent TN26 3SG
Removal of existing single storey extension and workshop; erection of replacement single storey rear extension; replacement window at first floor side elevation; removal of internal walls; changes to fenestration; demolition of chimney; addition of weatherboarding on south elevation
Borough Council: Grant Consent
- 21/01233/AS Berridge Farm, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX
Prior notification for the change of use an agricultural building and land within its curtilage to a residential dwelling with associated operational development
Borough Council: Prior Approval Given
- 21/01615/AS 66 Front Road, Woodchurch, Ashford, TN26 3SA
Two storey extension; Two dormer windows; Erection of a new outbuilding; Elevational alterations to the existing dwellinghouse; Extension to the chimney flue
Borough Council: Permit