

WOODCHURCH PARISH COUNCIL

www.woodchurch-pc.gov.uk

MINUTES 189

Page 728

**Minutes of the Ordinary Parish Council meeting held
on Thursday 28 October 2021 in the Memorial Hall Annexe at 7.00 pm**

PRESENT: Mr W Nash,(Chair), Mrs N Job, Mr P Glasgow, Mr R Job
and Mr C Molloy

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present.

1. APOLOGIES FOR ABSENCE

Apologies were received from Ms L Bramley, Miss E Jones and Mr A Hukins
(All apologised due to illness)

2. APPROVAL OF APOLOGIES FOR ABSENCE

Councillors unanimously approved the above absences.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Nash declared an interest in matters associated with the Carnival Committee.

Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.**

To note the granting of any requests for Dispensations and the Decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 23 September 2021 were accepted and it was unanimously
agreed that Mr Nash should sign them as a true record of the meeting.

Proposed Mrs Job

Seconded Mr Glasgow

VB

5. MATTERS ARISING

Mr Buckley has agreed to act as Tree Warden and Mr Emery as Village Green Flag Advisor.

6. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The Members of the Public did not have any questions of comments.

7. PLANNING

Please see attached list.

Councillors approved the contents of a letter to be sent to DHA Planning Consultants regarding the proposed Bridge Close development.

Proposed Mrs Job Seconded Mr Glasgow

Update of the Gladman Proposal

Nothing to report.

Working Group to deal with Large Planning Applications

The Working Group has been set up with members looking at various aspects of the village infrastructure.

Members are in the process of producing a dossier to be used when looking at large planning applications in Woodchurch to enable them to understand the implications involved in such applications.

Proposed Kirkwood Avenue Development

Mr Molloy read out the contents of a letter received letter from C S Developments regarding their proposal for 3 detached bungalows along with the offer of a gift of additional land with no conditions attached.

Mr Molloy will draft a response and forward it to members of the council.

Proposed Mr Job Seconded Mr Glasgow

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation as at last Bank Statement – HSBC and Lloyds**

Account Balance		Balance at Bank	
Opening Balance	45054.62	Treasurers Account	34165.53
		Plus Uncleared Receipts	<u>000.00</u>
			34165.53
		Less Uncleared Payments	<u>624.33</u>
Plus Receipts	<u>29081.97</u>		33541.20
	74136.59	Plus HSBC Accounts	66.32
Less Payments	<u>12525.84</u>	Lloyds Savings	<u>28003.23</u>
	61610.75		61610.75

VB

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Salaries and Expenses	113	617.92		617.92	
Salaries and Expenses	114	308.88		308.88	
Woodchurch Memorial Hall	115	8.00		8.00	Rent
The Play Inspection Co	116	69.50	13.90	83.40	Annual Inspection
AWR Kirk	117	40.00	8.00	48.00	Vegetation Clearance
Woodchurch in Bloom	118	325.00		325.00	Plants and Compost

Councillors unanimously agreed to pay the above accounts

Proposed Mr Glasgow Seconded Mrs Job

Mrs Job is investigating contracts for the supply of electric to the Pavilion and Mr Nash will look into setting up a Direct Debit.

Adoption of Fixed Asset Register

Defer to future meeting.

Proposals for S106 Projects

No suggestions have been received from the public to date.

Closure of HSBC Account

Defer until Charity Accounts set up with Lloyds.

Purchase of Fire Extinguishers for Pavilion

The Fire Extinguishers have been ordered at a cost of £65 each.

Archiving/Disposal of Old Documents as per the Document Retention Scheme

It was agreed that bank statements prior to the last completed audit year and invoices over 6 years should be shredded.

All copies of the minutes, apart from the scanned copy of the signed minutes to be removed from the computer.

Proposed Mr Job Seconded Mr Molloy

Preparation of Budget for 2022-2023

Councillors Mrs Job, Mr Glasgow and Mr Nash will complete the budget in time for the November meeting.

Consideration of Precept for 2022-2023

Decision deferred until after budget has been prepared.

Hub/Parish Council Liaison Report

Defer to future meeting.

VB

Request for Funding from Woodchurch In Bloom

Councillors agreed to grant £325 for plants and compost.

Councillors did not agree to fund the leaflets and banners.

9. **HIGHWAY/PROW ISSUES**

School Parking Signs

Defer to future meeting.

Request for Signage on Bethersden Road

Defer to future meeting,

Report on Meeting with David Robey

Defer to future meeting.

10. **VILLAGE MATTERS**

Woodchurch Windmill

Mr Bailey emailed Mr Nash to report that he had call from Society for the Protection of Ancient Buildings offering to help with funding. He asked them to contact Ashford Borough Council.

Village Maps and Walks Board Location and Artwork

Councillors agreed the map should be for the primary purpose of tourist information and therefore be confined to places of interest within the village. The map would also contain a QR Code leading to a downloadable version of the map that could contain information about village businesses on its reverse side. Councillors Mr Nash, Mrs Job and Mr Molloy will meet with Mr Kemp to agree the design of the artwork. The production of the map is expected to be completed in time for Spring 2022.

Renovation of Bus Shelters

Nothing to report.

Electric Car Charging Points

Nothing to report.

Queens's Platinum Jubilee Celebration

There is some confusion regarding the organisation of a celebration. The Parish Council needs to engage with other organisations in the village. It was agreed that Mrs Job would represent the Parish Council at the next Carnival meeting on the 18th November and the Clerk should invite Mr Byrne to the next meeting.

Annual Play Area Inspection Report

Defer until Councillors have read the report.

Play Inspection Co Repeat Order Form

Councillors unanimously agreed to instruct the Play Area Inspection Co to undertake the inspection in September 2022.

Proposed Mr Job

Seconded Mr Glasgow

VB

80 Trees for 80 Years

Councillors agreed in principle to this request but suggested the Clerk asks the Tree Warden to suggest an appropriate site in the village. It was suggested that it may be more appropriate to have the memorial at Great Engham Farm as that is where the children were housed.

Request for a Defibrillator at Six Bells Park

Councillors will investigate the price of a unit and then ask our Borough and County Councillors whether they would be able to help with funding.

Purchase of Union Jack

The Clerk will order a Union Jack at a cost of £146.81

Arrangements for Installation of Christmas Tree

Councillors answered questions put to them by a member of Woodchurch in Bloom. Councillors will take advice as to the lights to be purchased and Woodchurch in Bloom will investigate powering them.

Parish Council Contribution to Newsletter

Mrs Job agreed to submit the contribution to the newsletter to include
 Planning working Group
 Jubilee Working Group
 Mr Nash will produce a biography for the Know your Councillor article
 Highways Update
 Planning issues

11. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct
 Resident re hedge – The Clerk to write to the owner of the property once the information has been checked by a member of the council.
 CS Planning

Email Correspondence

Various residents re Highway Issues
 The Big Thin Red Line re Carnival

Received from County Councillor, David Robey

Work is continuing on the KCC Budget for next year, and then up to 2025. At the moment, things look quite tight, in terms of monies versus service demands.

KCC has produced a plan to take advantage of the £5bn government fund to expand broadband, and I will have more details of this soon.

I am trying to finalise my Member and COVID Grant figures and I will try and fulfil as many requests as possible, but please make sure that I know what you would like ideally. It would help if you can take a COVID slant if that is possible.

I had a good meeting with Eleanor Jones, about a number of highways issues in the village, especially around the school and I think that Eleanor will be briefing the PC about this tonight.

I am happy to help as much as can, although some problems, like parent traffic around the school at the start and the end of the day, exist all over the country and there is no easy answer to them.

Reconnect Round 2 has been published and the deadline for applications was 24th October. Once again, this is worth applying for, as it is about COVID recovery for young people and the criteria are quite wide. There will be a further round after Christmas.

Gerry Clarkson, of ABC, has set up the Greater Ashford Land Commission, to examine a number of aspects of the land, and its nature, in the whole of Ashford Borough. This is likely to be a benefit to the rural area and its villages. I am representing KCC on this Commission, along with one of the KCC Strategic Planning Officers.

12. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Covid Grant Funding
Purchase of a Beacon


13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Councillors did not bring any items to the attention of the meeting.

14. RESOLUTION TO CLOSE MEETING

In the absence of the Chairman the meeting was not closed.

There being no further business the meeting closed at 9.36 pm.

Signed.......... Dated 25/11/21.....
Chair

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

OCTOBER 2021

21/0624/AS Land south east of Bridge Close, Appledore Road, Woodchurch, Kent.
Development of 33 dwellings, new access, parking and associated landscaping including 40% affordable housing and self build plot(s).
Parish Council: Letter discussed see under planning

Decision Notices received from ABC

21/00478/AS Honeysuckle Cottage, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3PU
Proposed replacement dwelling with detached garage.
Borough Council: Refuse

21/01490/AS Balcony Farm, Haycross Lane, Woodchurch, Ashford, Kent, TN26 3TF
Prior notification for proposed change of use of existing agricultural barns and land within their curtilage to form three smaller and two larger residential dwellings with associated operational development
Borough Council: Prior Approval Given

21/01545/AS Barn Owl Lodge and Sparrowhawk Studio, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX
Erection of 2 garages for residential use and change of use of land to residential
Borough Council: Permit

21/01599/AS 22 Lower Road, Woodchurch, Ashford, Kent, TN26 3SQ
Erection of a garage for car charging
Borough Council: Permit

An appeal has been lodged in respect of the following:

21/00343/AS Newlands, Redbrook Street, Woodchurch, Ashford, Kent, T26 3QR
Proposed new four-bedroom two storey dwelling house.