

WOODCHURCH PARISH COUNCIL

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MINUTES 186

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**Minutes of the Ordinary Parish Council meeting held
on Thursday 22 July 2021 in the Memorial Hall Annexe at 7.00 pm**

PRESENT: Ms L Bramley,(Chair) Mrs N Job, Miss E Jones,
Mr A Hukins, Mr R Job, Mr C Molloy and Mr W Nash

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There was one Member of the Public present.

It was reported that Councillor Silcock resigned from the Council following the last meeting. ABC was informed and we have permission to co-opt.

1. APOLOGIES FOR ABSENCE

Apologies were received from Borough Councillor Ledger and County Councillor Robey.

2. APPROVAL OF APOLOGIES FOR ABSENCE

There were no Apologies for Absence from Parish Councillors.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

Ms Bramley declared an interest in the proposed Kirkwood Development as she has a family connection.

Declarations of Significant Interest

Mr Molloy declared an interest in application no 21/01231/AS and 21/01232/AS as he is a friend of the applicant.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the Decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 17 June 2021 were accepted and it was unanimously agreed that Ms Bramley should sign them as a true record of the meeting.

Proposed Mr Hukins

Seconded Mr Job

5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**

The meeting was opened from 7.09 to 7.24 during which time the member of the public present brought Councillor's attention to the fact that the agenda and minutes were not on the website and asked Councillors to make the agenda more meaningful.

He also asked how Councillors intended to deal with the application for 40 houses in Front Road and reiterated the comments of the Kirkwood Avenue Residents Group regarding the proposed development and brought other issues to the attention of Councillors.

6. **PLANNING**

Please see attached list.

Proposed Kirkwood Development

Ms Bramley left the meeting for this item.

Following correspondence from Mr Suggitt's solicitors regarding this proposed development Mr Molloy prepared a letter listing a series of material objections on behalf of the council, and stating that the Parish Council will not countenance anything that includes a gagging clause, which was circulated to all Councillors, prior to the meeting and following discussion it was unanimously agreed that it should be sent.

There are issues relating to the management of the ecological area and the foul water drainage in the area along with others presented in the letter of objection. A Southern Water Management Capacity check has been requested.

Discussion regarding any other planning issues within the Parish

There is no progress regarding the Bridge Close Development and there has been no reaction to our letter.

An application for 40 dwellings as opposed to the 8 which have already been approved has been received. Residents will be encouraged to submit their comments via the Planning Portal. Councillors will assist residents who are unable to access the portal. This application to be discussed next month.

7. **VILLAGE MATTERS**

Village Car Park

We have been receiving complaints about the number of unauthorised cars parking on the car park.

Mr Nash proposed updating the Bylaws to represent the use of the car park and take out other anomalies. The Bylaws do not make it clear that The Green constitutes the grassed area, the extension to The Green and the Car Park.

Woodchurch Windmill

Defer to next month.

Village Maps and Walks Board Location

Nothing to report.

Renovation of Bus Shelters

Brattle Bus Shelter

Three companies were invited to quote by Miss Jones but only 2 were received as follows:

Company A £13478.88

Company B £4250.00

Resolution: Councillors unanimously agreed to accept the quotation from Company B and apply for the grant from KCC.

Proposed Mrs Job

Seconded Mr Molloy

Defibrillator Maintenance

On agenda in error.

Renovation of Flag Pole

The work to the pole was undertaken on 21st and a new flag is now flying.
The key to the flagpole is located in the HUB.

Request for Memorial Bench on Village Green

The Clerk will contact the lady and inform her that, at the moment the position has not changed. but Councillors appreciate that this is an important issue, and it will be discussed again.

Electric Car Charging Points

Resolution: Councillors agreed that Miss Jones should apply for the grant but will make a decision as to whether to contribute towards the cost next month.

Request for Handrail on Steps down to Village Green

Councillors agreed to this request and will discuss the details at the next meeting.

Location of Bin by Toilet

Defer to next meeting.

Request re Front Road Bus Stop

The Clerk to contact the lady and and say we are looking at the options available to improve the bus stop.

Cutting Wildflower Meadow

A verbal quotation of £240 has been received from a local contractor to cut and clear the meadow.

The Chair will investigate having the meadow cut by hand.

Untaxed Cars on Car Park

The Clerk will respond to the complainant informing her that this is a private car park and is part of The Village Green. Whilst people using hall are welcome to use it, as a private car park

we are unable to get cars removed. Councillors are reviewing the Bylaws which cover this car park.

Possible T Mobile Mast on The Green

Mr Nash updated Councillors on this matter. It has now been resolved.

Speedwatch

The group has started monitoring traffic through the village again now that restrictions have lifted.

8. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Bank Reconciliation as at last Bank Statement

Bank Reconciliation as at last Bank Statement – HSBC and Lloyds

Account Balance		Balance at Bank	
Opening Balance	45054.62	Treasurers Account	27575.12
		Plus Uncleared Receipts	000.00
			27575.12
		Less Uncleared Payments	632.25
Plus Receipts	<u>16368.52</u>		26942.87
	61423.14	Plus HSBC Accounts	66.32
Less Payments	<u>6410.72</u>	Lloyds Savings	28003.23
	55012.42		55012.42

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Cancelled Cheque	96				
Salaries	97	624.28		624.28	
Salaries	98	308.88		308.88	
Hampshire Flag Co	99	92.84	18.57	111.41	1 x St Georges Flag
The Big Thin Red Line	100	300.00		300.00	Donation

Councillors unanimously agreed to pay the above accounts

Proposed Ms Bramley Seconded Mr Nash

Request for Donation from The Big Thin Red Line

Councillors unanimously agreed to draw the cheque. See above.

Re-enrolment with The Pensions Regulator

Councillors confirmed they had seen the correspondence regarding this and that all was in order.

Adoption of Fixed Asset Register

Defer to September.

Risk Assessment

Defer to September.

Review of the Council's Co-option Policy

This item should read Adoption of the Council's Co-option Policy rather than review.

The wording regarding Brexit needs to be clarified. Once this has been done Councillors agreed that the policy should be adopted.

Insurance

Nothing to report.

Update on KALC Meeting

Defer to future meeting

Parish Council Contribution to Newsletter

Winbloom

Maintaining the Flag

Feedback for Electric Car Point

Bus Pass Scheme

Reconnect Passes

Front Road Development

Speed Watch Volunteers

Youth Matters

Defer to future meeting

Village Green Extension – Unilateral Notices

The Clerk will contact ABC again regarding legal advice.

Proposals for S106 Projects

Defer to future meeting

Children's Play Area – Repairs to Surfacing

The rubble left from the resurfacing is to be cleared.

Quotations for Replacement Play Area Safety Surface

Defer to next meeting.

Provision of Larger Noticeboard

The Clerk will obtain quotes.

By Laws

Councillors discussed the revised Bylaws and Mr Nash will progress this project.

Arrangements for August

The August meeting will be held on 19 August.

6.

10. CORRESPONDENCE/EMAIL CORRESPONDENCE

Miss Butcher
EDF
Amazon Smile
Clerk and Councils Direct

Email Correspondence

The following was received from County Councillor, David Robey
KCC is moving back to face to face meetings, in line with government guidance. The next Full Council Meeting will be on 23rd July, at Mote Park, Maidstone, as the Sessions House Council Chamber is not big enough to allow social distancing. How KCC will operate in the future, in terms of the balance between face to face and remote working, is currently being considered. I have been involved in numerous discussions with Kent Highways, although none directly concerning Woodchurch.

I am gradually committing my Member Grant, so if you would like something, please let me know without delay.

As Deputy Cabinet Member for Economic Development, I am directly involved with a number of bodies, including Visit Kent, Locate in Kent and the Kent & Medway Business Fund Advisory Board, the latter of which aims to provide finance to businesses in Kent, mainly SMEs.

I have also agreed to be Chairman of the Ashford Local Children's Partnership Trust, which aims to provide support of various kinds to under -privileged children in Ashford Borough. This is a multi - agency operation, involving social services, the police, schools and various community groups.

Other than that, I continue to be busy following up on the concerns of residents, which is an important part of the job.

Distribution of Emails

Defer to future meeting.

11. HIGHWAY/PROW ISSUES**Request for Speed Limit along Bethersden Road**

As requested, The Clerk asked for confirmation as to whether the lady had made an application to Kent Highways but had not received a reply.

Miss Jones reports issues to KHS via the Portal and will produce a spread sheet of areas needing attention in the village. Councillors were asked to add to it as necessary and it will then be forwarded to Councillors Ledger and Robey.

Ways of alleviating problems with parking at school will be investigated again.

Work is being carried out to footpaths around the village at the moment and suggestions have been invited for other areas in need of attention. Mr Molloy sent a list.

Mr Molloy is to contact KHS again re the drive at Mill Cottage. The owners are applying for retrospective planning permission.

12. **ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Christmas Tree
Queen's Jubilee

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The Chair reported that the school had thanked her for allowing them to use The Green for their end of year farewell.

There being no further business the meeting closed at 10.04 pm.

Signed.

/ Chair

Dated

19/08/21

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

JULY 2021

- 21/01213/AS Hillside Farm, Georges Hill, Woodchurch, Ashford, Kent, TN26 3RQ
Proposed replacement of attached residential single storey building to rear of dwelling with new single storey rear extension
Parish Council: Support
- 21/01231/AS 45 Lower Road, Woodchurch, Ashford, Kent, TN26 3SG
Removal of existing single storey extension and workshop; erection of replacement single storey rear extension; replacement window at first floor side elevation
Parish Council: Support
- 21/01232/AS 45 Lower Road, Woodchurch, Ashford, Kent TN26 3SG
Removal of existing single storey extension and workshop; erection of replacement single storey rear extension; replacement window at first floor side elevation; removal of internal walls; changes to fenestration; demolition of chimney; addition of weatherboarding on south elevation
Parish Council: Support
- 21/01233/AS Berridge Farm, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX
Prior notification for the change of use an agricultural building and land within its curtilage to a residential dwelling with associated operational development
Parish Council: Support
- 21/01265/AS Great Robhurst Farm, Swain Road, Woodchurch, Ashford, Kent, TN26 3TB
Removal of Dilapidated Pole Barn and Replacement With 1No Single Storey Holiday Let Accommodation
Parish Council: Support

Decision Notices received from ABC

- 21/00830/AS Karri, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QR
Construction of garage.
Borough Council: Permit