



WOODCHURCH PARISH COUNCIL

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MINUTES 171

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**Minutes of the Ordinary Parish Council meeting held in the
School Hall, Woodchurch, on Thursday 23 July 2020 at 7.00 pm**

PRESENT: Mr J West, (Chair), Mrs G Davies, Dr C Silcock, Mr A Baker,
Mr A Hukins, Mr N Jones, and Mr P Wood

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mr D Ledger via Zoom

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr Nash (illness),
Borough Councillor, Mr G Sparkes and County Councillor, Mr M Angell.

2. APPROVAL OF REASONS FOR ABSENCE

Councillors unanimously agreed Mr Nash's reason for absence.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no previously undeclared Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr West declared an interest in Planning Application No 20/00844/AS, as he is near neighbour.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the Decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 23 June 2020 were accepted and it was unanimously
agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Jones

Seconded Mr Wood



5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**

Mr Ledger reported that ABC is carrying on with virtual meetings. There is no indication as to when things will get back to normal.

The council held the AGM last week and elected John Link as Mayor.

Mr Ledger has been informed of problems with Cob Tree Meadow. Local residents are angry because the Planning Department has not followed up on the refusal of the recent application and 3 units have moved onto the land. Mr Ledger is investigating the matter and being kept informed by officers at ABC.

Mr West was contacted regarding the fact that the owners of 43 Front Road were refused permission to have a dropped kerb installed, but the kerb has been lowered on both sides of the road a few yards away. Mr Ledger reported that he had had a site meeting and KCC won't allow the dropped kerb because of the site line. He thought the site for the dropped kerb had been agreed and will contact our County Councillor, Mr Angell and ask him to investigate this matter.

6. **PLANNING**

Please see attached list.

Discussion regarding any other planning issues within the Parish

No items put forward for discussion.

7. **VILLAGE MATTERS**

Woodchurch in Bloom

Members of the Committee have continued with their activities as far as the restrictions relating to the Coronavirus Pandemic have allowed them to.

The Committee is in the process of arranging insurance for the group.

Councillor Sparkes has offered the Committee funding towards activities.

Children's Play Area

Councillors agreed to invite 3 quotes for refurbishing the Play Area.

Football Club

A meeting has been arranged with the Captain tomorrow to discuss various issues.

**Alterations to the Pavilion**

The building will be made safe and further work will be deferred until Councillors ascertain future usage of the building.

A notice will be put on the door telling people not to use the facility until it has been made safe.

The locks will be replaced.

Resolution: Councillors unanimously agreed to spend up to £1500 on work to the electricity. Mr Nash will be asked to inform Councillors of the quotes received.

150 Club

Nothing to report.

Village Clock

Nothing to report.

Alterations to the HUB

Deferred to future meeting.

Woodchurch Windmill


Mr Baker and Mr Nash have both emailed ABC regarding this and eventually received a reply saying that this matter will not be dealt with until the pandemic is over.

8. MATTERS ARISING

There was an error in the Declarations of Interest in the January and February minutes. Councillors Baker, Jones, Nash, Silcock, West and Wood declared a Pecuniary, not a Significant Interest in matters associated with the HUB.

9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation as at last Bank Statement - HSBC**

Account Balance		Balance at Bank	
Opening Balance	49853.74	Money Manager Account	41983.84
		Treasurers Account	3704.31
		Savings Account	15000.00
			60688.15
Plus Receipts	14975.78	Plus uncleared receipts	0.00
	64829.52		60688.15
Less Payments	5800.10	Less uncleared cheques	1658.73
	59029.42		59029.42

Accounts to be Paid


PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Parish Clerk	13	625.92		625.92	Salary and Expenses
Litter Picker	14	235.66		235.66	Salary
Satswana Ltd	15	150.00	30.00	180.00	DPO Services
First Rescue	16	274.63	54.93	329.56	Defibrillator Pads and Batteries
D Grabham	17	160.00		160.00	Green Maintenance

Councillors unanimously agreed to pay the above accounts

Proposed Mr Jones Seconded Mr Hukins

Review of Parish Council Policies

Councillors will be allocated policies individually to review.

Insurance Arrangements for Contractors

The Clerk reported that two contractors had sent the details to her as requested following the February meeting. KCC Landscape Services and ARW Kirk.

Other contractors will be asked for their details if and when they are contracted to undertake work in the village.

Fixed Asset Register

Mr Baker and Mr Jones will look at the current values allocated to assets as they complete the Risk Assessment.

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

Mr Baker and Mr Jones are in the process of updating the Risk Assessment.

Update on KALC Meeting

The Ashford Branch of the KALC has not met due to the pandemic.

Data Protection

Councillors agreed to contract Satswana to act as Data Protection Officer to the Council for the forthcoming year.

Community Transport Scheme

The scheme has been cancelled by ABC due to the pandemic and the bus returned. The bus was not used by the community as much as Councillors had expected it to be.

Setting to Work Policy

This still has to be completed.

Upgrading Electricity in the Hub

Mr Nash was not at the meeting to update Councillors.

Woodchurch Volunteers

The Volunteers will not be organised by the Parish Council. Remove from future agendas.

Green Keeper

Mr Jarvis has agreed to act as Green Keeper as well as Litter Picker at an hourly rate of £8.50. The hours will be variable depending on the time of year, weather etc.

It was agreed to purchase a Hayter Mower, at a maximum cost of £1000 for Mr Jarvis to use, which will be stored in the Pavilion store

A revised Contract of Employment with the job title of Village Handyman will be produced.

The Clerk contacted Came & Co regarding our responsibilities to Mr Jarvis and Councillors agreed the following:

Councillors to ensure that Mr Jarvis has the correct PPE

Councillors to ensure that the equipment used by Mr Jarvis is serviced annually by Webbs of Tenterden

Councillors to offer Mr Jarvis the opportunity to attend training courses for using the machinery.

Replacement Batteries and Pads for the Defibrillator

The Clerk will order replacement pads and batteries at a cost of £274.63 + £54.93 VAT.

10. **CORRESPONDENCE/EMAIL CORRESPONDENCE**
Correspondence

Email Correspondence – all forwarded to all Councillors

Mrs Furneaux re use of Village Green – The Clerk will respond asking her for a donation as in previous years. £50.00 per year

11. **HIGHWAY ISSUES**
 No items put forward.

12. **ITEMS FOR INCLUSION ON NEXT AGENDA**
 Notice Boards
 Earmarked Funds
 Stench Pipe

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no further business the meeting closed at 8.45 pm.

Signed.....

..... Dated 27/8/20.....

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2020

JULY 2020

20/00774/AS Hendon Barn, Shadoxhurst Road, Woodchurch, Kent
Construction of wood-chip drying building/ facility with associated access and related hard-standing area.

Parish Council: Object

Not information was available to enable an informed decision. We are aware that this will have a detrimental effect on the area with regards to the increase in traffic, light pollution and the noise of the dryer. There is also a lack of clarity on the impact on the Public Right of Way.

Following further information, the members of the Parish Council agreed to support this application.

Borough Council: Permit

20/00788/AS Highfield Farm, Little Robhurst, Woodchurch, Kent
Change of use and conversion of existing agricultural building to Class R flexible commercial use (wine tasting room and vineyard tours, store)

Parish Council: Support

20/00844/AS The Chapel, Back Lane, Woodchurch, Ashford, Kent, TN26 3QG
Application for variation of condition 5 following grant of planning permission 14/00661/AS to change the windows to the east side elevation from obscure glass to clear glass.

Parish Council: Support

20/00853/AS Stonebridge Barn, Brook Street, Woodchurch, Ashford, Kent, TN26 3SN
Variation of condition 12 on planning permission 20/00092/AS (Erection of a detached dwelling, linked garage/car port together with access and parking and associated works) to alter approved garage/carport to provide ancillary accommodation at first floor level along with associated works

Parish Council: Object

Will create additional traffic which will exit on to the road on a dangerous bend.

The following arrived too late to be published on the agenda, but Councillors agreed to discuss at this meeting as they did not consider it to be contentious.

20/00840/AS 43 Front Road, Woodchurch, Ashford, TN26 3SA
Demolition of de-commissioned chimney stack/flue

Parish Council: Support

Decision Notices received from ABC

20/00470/AS Dale Farm, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3RD
Change of use, refurbishment, conversion and alterations to the Black Barn to provide ancillary annexe

Borough Council: Permit

20/00501/AS Dale Farm, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3RD
Refurbishment and works of conversion and alterations to the Black Barn to provide ancillary annexe accommodation

Borough Council: Grant Consent

20/00671/AS Pony Orchard Bungalow, Shadoxhurst Road, Woodchurch, Ashford, Kent, TN26 3PN
Removal of condition iv(b) of planning permission 76/00535/AS which restricts the occupation of the dwelling to agricultural workers

Borough Council: Permit

20/00735/AS Orange Farmhouse, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX
lawful development certificate - existing - Erection of garage

Borough Council: Proposed Use/Development Would Be Lawful