



WOODCHURCH PARISH COUNCIL

# APPEALS COMMITTEE

Adopted by Woodchurch Parish Council on:	23 <sup>rd</sup> May 2018
Review frequency:	Annual
Next review date:	23 <sup>rd</sup> May 2029
Councillor(s) responsible	

## **Appeals Committee**

The Appeals Committee will consist of 3 members who are not on the Disciplinary Committee.

If the employee wishes to appeal a decision made by the Disciplinary Committee, he/she must do so within 21 working days of the decision notice.

On receipt of notice of appeal, a meeting of the Appeals Committee will be convened within 10 working days.

The Appeals Committee will consider the case according to the Employment Procedure and will communicate their decision in writing to the parties concerned within 5 working days.

The decision of the Appeals Committee shall be final, except in the case of dismissal of the Clerk to the Council which has to be referred to the full Council for a final decision.