

# WOODCHURCH PARISH COUNCIL

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## MINUTES 97

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 27 June 2014 at 7.00 pm

**PRESENT:** Mr J West (chair), Mrs J Haynes, Mr A Faiers, Mr A Hukins  
and Mr P Spice  
Miss Tessa O'Sullivan, Mr C Banyard, Community Warden and  
PCSO Gary Carr

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mrs A Hicks

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 4 Members of the Public present for part of the meeting.

#### **1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs G Davies, Miss R Dewar, and Mrs D Penn (prior commitments), Mr R Woods (illness), Borough Councillor Davison and County Councillor Angell

#### **2. DECLARATIONS OF INTEREST**

##### **Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

##### **Declarations of Significant Interest**

There were no Declarations of Significant Interest.

##### **i) Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

#### **3. DISCUSSION WITH TESSA O'SULLIVAN RE LOCAL NEEDS HOUSING**

Following discussion, it was agreed that Miss O'Sullivan would write to the landowners of the sites that ABC considers suitable, to find out whether they would be willing to sell the land for local needs housing.

#### **4. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr Woods should sign them as a true record of the meeting.

**Proposed Mr Faiers      Seconded Mr Hukins**

5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 7.50 – 7.55 for questions and comment.

6. **UPDATE ON EXHIBITION HELD 17 APRIL 2014**

**Data Base of residents wishing to be kept informed of progress**

Deferred to future meeting.

7. **PLANNING**

Please see attached list.

8. **VILLAGE MATTERS**

**Parking along Front Road**

This continues to be a problem as the vehicle is blocking the view of drivers exiting Kirkwood Avenue and The Paddocks.

**Church Wall**

It was agreed to send a letter to the PCC informing them of our concerns regarding the condition of the wall.

**Stoney Lane**

Mr West requested permission to ask Mr Grabham to clear the path. Councillors unanimously agreed.

**Footpaths**

The Clerk was asked to report the following:-

The footpath behind Rectory Close

The footpath between Jubilee Villas and Lower Road

The hedge outside of 39 Front Road

**State of the Mission Hall**

The Clerk was asked to contact Mr Steer and ask him to tidy up the mission hall.

9. **MATTERS ARISING**

Following the quote received to repair the leg press, the Clerk was asked to obtain a quote for replacement legs.

10. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

**Earmarked Funds**

	<b>Balance</b>
	<b>23.05.14</b>
Election/Standards Committee	5000.00
Contingencies	9040.74
Maintenance on War Memorial	788.02
Play Area	2249.39
Village Trees	310.00
	<b>17388.15</b>

**Bank Reconciliation**

Account Balance		Balance at Bank	
Opening Balance	46579.22	Money Manager Account	53847.66
Plus Receipts	11987.05	Less uncleared cheques	6401.59
	58566.27		47446.07
Less Payments	11070.20	Plus Community Account	50.00
	47496.07		47496.07

**Accounts to be Paid**

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	842	554.97	4.00	558.97	Salary and Expenses
W M H Cttee	843	16.00		16.00	Rent
D Grabham	844	240.00		240.00	Green Maintenance

**Resolution:** Councillors unanimously agreed to pay the above accounts.

**Proposed:** Mrs Haynes

**Seconded** Mr Spice

**Website**

Miss Dewar was unable to attend the meeting.

**Report for Parish Magazine**

This item to be removed from future agendas.

**Insurance**

The Clerk reported that the new bus shelter is now insured for £3500.

**Self Insurance of Fixed Assets:-**

**Resolution:** Councillors unanimously agreed to continue to self-insure all the notice boards, flag pole, flags, oak posts, Ranter's Oak Memorial, chestnut fencing, metal posts, metal and wooden litter bins, Memorial Hall Sign, Disabled Parking posts and sign, Metal barrier to side of toilets, kissing gate, filing cabinets, iron water pump, war memorial, tourist signs, dog bins, wheelie bin and other sundries as listed in Fixed Asset Register.

**Notice Boards**

Nothing to report.

**Proposal for a Community and Youth Award**

The Clerk will check that we have the power to award an Under 18's Community and Youth Award to a resident of the parish. The prize would be £50.



**11. CORRESPONDENCE/EMAIL CORRESPONDENCE**

KALC Minutes of meeting held 21.05.14 and agenda for 21.05.14

CCLA

Air Ambulance

TalkTalk

**EMAIL CORRESPONDENCE**

The following was received from PCSO Gary Carr:-

During the month of June there have been three crimes reported to police in the parish. Items were stolen out of an insecure van on Susan's Hill. A car parked at a holiday cottage on Appledore Road was also left insecure and items removed overnight. A barn was set alight on a farm off Brook Street and a quantity of straw and agricultural machinery was destroyed and stolen. There have been no reports of Anti-Social Behaviour in the parish this month.

I held a joint surgery at the Woodchurch Information Centre with KCC warden Chris Banyard this month and plan to attend the OAP afternoon meeting at the scout hut. I have also patrolled outside the village school attended the Safety in Action day at the Towers School Ashford when children from Woodchurch Primary School were present. This is a multi-agency event attended by Fire Brigade, Community Wardens, and British Transport Police etc concerning children staying safe over the summer holidays.

**12. HIGHWAY ISSUES**

Nothing to report.

Councillors were concerned at the standard of resurfacing carried out around the parish.

**13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The Royal British Legion has purchased a bench to be installed at the War Memorial to commemorate the start of World War I. Following a request by the RBL, Mrs Haynes has agreed to unveil it, on behalf of the Parish Council.

There being no further business the meeting closed at 8.30 pm.

Signed ..

..... Dated

25/07/2014

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD



### 2014

#### JUNE 2014

14/00661/AS      The Chapel, Back Lane, Woodchurch, Ashford, Kent TN26 3QG  
Application for removal or variation of condition 5 following grant of planning permission 12/00787/AS to change the windows to the west side elevation from obscure glass to clear glass  
**Parish Council: Support**

#### Decision notices received from ABC

14/14/00552/AS    Boldshaves Oast House, Frogs Hole Lane, Woodchurch, Ashford, Kent TN26 3RA  
Proposed single storey extension to provide new reception area  
**Borough Council: Permit**

14/00571/AS      Balcony House, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Internal alterations at ground and first floor levels including removal of partitions at ground floor level to enlarge kitchen and provide new floor standing external oil fired boiler on rear patio. At first floor level form new opening from bedroom and create an en-suite bathroom  
**Borough Council: Grant Consent**

14/00567/AS      Beales Farm, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS  
15/00568/A      1) Proposed single storey annexe extension  
                      2) Listed Building for same  
**Withdrawn by applicant**