

# WOODCHURCH PARISH COUNCIL

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Page 214

## MINUTES 93

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 28 March 2014 at 7.00 pm

**PRESENT:** Mr J West (chair), Mrs G Davies, Miss R Dewar, Mrs J Haynes,  
Mrs D Penn, Mr A Faiers, Mr A Hukins, Mr P Spice and Mr R Woods

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Borough Councillors, Mrs A Hicks and Mr P Davison, County Councillor Angell and PCSO Gary Carr.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Mr Faiers declared a Significant Interest in Planning Application no KCC/AS/0063/2014 Glebe Farm, Duck Lane, Shadoxhurst, Ashford, Kent TN26 1LT for family reasons

**i) Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**3. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mrs Penn      Seconded Mrs Haynes

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

There were no Members of the Public present.

5. **UPDATE ON EXHIBITION TO BE HELD IN CONJUNCTION WITH ABC PLANNING DEPARTMENT**

The Exhibition has been arranged for Thursday 17 April, between 3pm and 7pm. Mrs Haynes will purchase tea, coffee and biscuits to be served during the event. It was agreed to distribute leaflets, informing residents of the exhibition, to every house in the parish.

Councillors reported that they were finding it difficult to navigate to the site submissions on ABC's website and asked the Clerk to ask Mr Cole for a direct link.

6. **PLANNING**

Please see attached list.

The Clerk was asked to contact the Planning Department regarding 3 sites in the Parish which have mobile homes stationed on them and ask whether planning permission is required by the owner of each site.

**Letter from ABC regarding Planning Application Consultations**

Included on agenda in error.

7. **VILLAGE MATTERS**

**Bus Shelter outside of Doctors Surgery**

The bus shelter is now in place and the concrete base will be laid in the next few days.

**Village Cleaner**

Mr West, Mrs Penn and the Clerk interviewed 3 candidates and offered the position to Mr Robert Harris, who accepted and commenced work on 24 March 2014.

**Replacement Swing Seat**

One of the flat swing seats is splitting and as it was considered to be a health and safety issue, it was agreed to order a replacement seat during the month. The cost of the seat including delivery and carriage is £38 plus carriage and VAT.

8. **MATTERS ARISING**

There were no Matters Arising.

9. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

**Charity Account Balances**

Sir Edward Hales Charity - £8664.39  
Sir Edward Hales Charity - £203.01  
Woodchurch Windmill - £995.13  
Woodchurch Windmill - £4280.68

**Earmarked Funds**

	<b>Balance 31.01.14</b>
Election/Standards Committee	5000.00
Contingencies	9040.74
Maintenance on War Memorial	788.02
Diamond Jubilee	NIL
Play Area	1199.39
Village Trees	600.00
	<b>16628.15</b>

**Bank Reconciliation**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	46938.92	Money Manager Account	47670.88
Plus Receipts	47599.43	Less uncleared cheques	2876.10
	94538.35		44794.78
Less Payments	49693.57	Plus Community Account	50.00
	<b>44844.78</b>		<b>44844.78</b>

**Accounts to be Paid**

<b>PAYEE</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	548.15			Salary
	40.40	1.94	590.49	Expenses
Mr D Fogden	162.39		162.39	Salary
The Post Office	56.20		56.20	Income Tax
Woodchurch Memorial Hall	32.00		32.00	Rent for 17.04.14
D Grabham	150.00		150.00	Green Maintenance

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Proposed: Mr Spice**

**Seconded Mr Haynes**

**Website**

The site now only includes Parish Council information. There were 550 visits during the month, of which 79% were new visitors.

The newsletter has 120 subscribers.

**Report for Parish Magazine**

Mrs Penn will complete the report.

**Insurance**

Nothing to report.



**Notice Boards**

Nothing to report.

**Amendment to Standing Orders**

**Resolution:** Councillors agreed to make the following amendment to Standing Order r:-

**If Councillors feel it is appropriate, a signed ballot may be taken on any item included on the agenda.**

**Proposed Mrs Penn**

**Seconded Mr Hukins**

**Proposal to DCLG to permit Parish Councils to sell electricity back to the National Grid**

Following a request from KALC, councillors unanimously agreed to the letter asking for clarification as to whether Parish Councils can install solar panels on their property and sell any excess electricity back to the national grid, being sent in the name of Woodchurch Parish Council.

The Clerk will liaise with KALC regarding this.

**10. CORRESPONDENCE/EMAIL CORRESPONDENCE**

ABC Planning and Development Service re Dark Skies Supplementary Planning Document (SPD) Public Consultation

AON

Mr Clarke re Boxing Day Football Challenge thanks

Clerk and Councils Direct

Victim Support

Wicksteed Playscapes

eibe

**EMAIL CORRESPONDENCE**

Hello everyone, this is the March report for Woodchurch Parish Council.

Since the last parish council there have been two reported crimes in the Woodchurch Ward. A transit van was taken from outside a property in Brattle without the owner's permission. An outbuilding was broken into on the Appledore Road and various agricultural tools were stolen KCC Warden Chris Banyard and I continue to attend the primary school to help educate parents to park safely and lawfully. There have been reports of a suspicious vehicle parked up on Georges Hill, patrols attended the area and the occupants were spoken to. Two vehicles which are parked in the village without road tax have been reported to the DVLA and further action is awaited. I have attended the Wednesday afternoon meeting at the scout hut and gave advice regarding protecting their mobile phones from theft.

**11. HIGHWAY ISSUES**

Pothole outside of 4a The Green.

12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

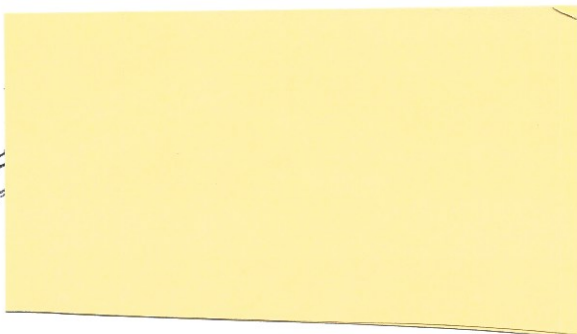
The Clerk was asked to contact the Police and ask what is to happen to the Police House.

Mr West reported that the Fir Tree in Stony Lane has been cut back.

Mr Faiers offered to find the slots for the goal posts with a metal detector.

There being no further business the meeting closed at 8.05 pm.

Signed



..... Dated

25/7/14

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2014

#### MARCH 2014

14/00210/AS 97 Lower Road, Woodchurch, Ashford, Kent TN26 3SG  
Single storey rear extension to create larger kitchen and utility room  
**Parish Council: Support**

14/00254/AS Shadoxhurst Garage, Woodchurch road, Shadoxhurst, Ashford, Kent  
Erection of 17 new dwellings together with roads, access, sewers and external works  
**Parish Council: No Comment**

KCC/AS/0063/2014 Glebe Farm, Duck Lane, Shadoxhurst, Ashford, Kent TN26 1LT  
Storage and processing of scrap metal including End of Life Vehicles (ELVs), construction of concrete slab base, .93sq m processing building, weighbridge, portable cabin office and welfare facility, and use of mobile crane and crusher  
**Parish Council: OBJECT on the following grounds:-**  
**The the site is at the end of a narrow country lane.**  
**The proposed business will generate an increase in the number of lorries travelling through Woodchurch.**  
**Councillors are concerned that the run off from the industrial effluent will enter the water course.**

**The following appeal has been submitted:-**

13/01048/AS DOE Ref: APP/E2205/D/14/2212047  
Stonebridge Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SN  
Erection of conservatory to side

13/01049/AS DOE Ref: APP/E2205/E/14/2214495  
Stonebridge Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SN  
Erection of conservatory to side, removal of bay window and installation of French doors  
**Appeal Start Date: 20 March 2014**



### Decision Notices received from ABC

- 13/00830/AS Great Engeham Manor, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3PU  
1) Proposed alterations to include a replacement porch  
2) Listed Building Consent for proposed internal alterations to include additional staircase and removal of partitions. External alterations to include removal of chimney, replacement porch, weather board cladding to later addition and alterations to fenestration  
**Borough Council: Permit**
- 13/00831/AS Great Engeham Manor, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3PU  
Listed Proposed internal alterations to include additional staircase and removal of  
Building partitions. External alterations to include removal of chimney, replacement porch,  
Consent weather board cladding to later addition and alterations to fenestration.  
**Borough Council: Grant Consent**
- 13/00872/AS 48 Brattle, Woodchurch, Ashford, Kent TN26 3SW  
Erection of a single storey extension to the south of the building  
**Borough Council: Permit**
- 13/00887/AS Stonebridgelands, Front Road, Woodchurch, Ashford, Kent TN26 3SL  
Single storey extension to house to form garden room  
**Borough Council: Refuse**
- 13/00926/AS British Telecom Telephone Exchange, Bethersden Road, Woodchurch,  
Ashford, Kent, TN26 3QJ  
Replace existing louvres with two new larger ventilation louvres  
**Borough Council: Permit**
- 13/01052/AS Shamwari, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS  
Proposed ground floor rear extension, first floor side extensions, proposed detached  
carport/garage and outbuilding  
**Borough Council: Permit**
- 13/01053/AS Court Lodge Farm, Front Road, Woodchurch, Ashford, TN26 3SD  
Insertion of oak support posts and beam to amended kitchen area as directed by  
structural engineer and replacement of kitchen and family room floor (retrospective).  
Proposed replacement of window to porch with double glazed window. Installation of  
plasterboard lining to internal walls to kitchen and replacement of lath and plaster  
ceiling in kitchen with plasterboard. Enlargement of opening between kitchen and  
family room and insertion of folding doors.  
**Borough Council: Granted**
- 13/01089/AS Pillreed Wood, Plurenden Road, high Halden, Ashford, Kent TN26 3JN  
Formation of an access drive and the erection of stables  
**Borough Council: N/A**

- 13/01296/AS Mobile Home, Maywood Stud, Boldshaves Lane, Woodchurch, Kent  
Proposed detached dwelling  
**Borough Council: Refuse**
- 1301342/AS The Chapel, Back Lane, Woodchurch, Ashford, Kent TN26 3QG  
Erection of a timber shed, timber summerhouse and timber and glass potting shed/  
Greenhouse  
**Borough Council: Permit**
- 13/01398/AS 95 Lower Road, Woodchurch, Ashford, Kent TN26 3SG  
Alterations to No 95 Lower road and replacement of existing annexe with attached  
new dwelling (Chalet Bungalow). Renewal of prior approval (06/01231/AS)  
**Borough Council: Permit**
- 13/01410/AS Stone Circle Livery, Little Tiffenden, Redbrook Street, High Halden,  
Ashford, Kent TN26 3QW  
Erection of a disabled access gate (Retrospective) and creation of indoor equestrian  
arena  
**Borough Council: N/A**
- 14/00003/AS Plurenden Manor Farm, Plurenden Road, High Halden, Ashford, Kent TN26 3JW  
Erection of a cubicle building to house dairy cows  
**Borough Council: Permit**
- 14/00058/AS Court Lodge Oast, Front Road, Woodchurch, Ashford, TN26 3SD  
Proposed installation of a external doorway  
**Borough Council: Permit**
- 14/00133/AS Balcony House, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Erection of an extension to form a self-contained annexe (ancillary to main dwelling)  
**Borough Council: WITHDRAWN BY APPLICANT**
- 14/00134/AS Balcony House, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Internal alterations at ground and first floor levels including removal of oil fired boiler  
and door opening blocked in kitchen, reinstate original doorway to hallway, reinstate  
original partition wall and door to sitting room, new opening formed and creation of  
en-suite bathroom to first floor bedroom to main dwelling house.  
**Borough Council: Grant Consent**