



# WOODCHURCH PARISH COUNCIL

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## MINUTES 92

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 28 February 2014 at 7.00 pm

**PRESENT:** Mr J West (chair), Mrs G Davies, Mrs J Haynes,  
Mrs D Penn, Mr A Faiers, Mr A Hukins, Mr P Spice and Mr R Woods  
Mr C Banyard, Community Warden, PCSO Gary Carr and colleague

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mrs A Hicks

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 4 Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Miss R Dewar (family commitment),  
and Borough Councillor, Mr P Davison.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

There were no Declarations of Significant Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest  
with the Monitoring Officer if necessary.**

**3. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that  
Mr West should sign them as a true record of the meeting.

Proposed Mr Hukins

Seconded Mr Spice

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to Members of the Public present from 7.03 – 7.25 pm for  
questions and comments.

5. **UPDATE ON EXHIBITION TO BE HELD IN CONJUNCTION WITH ABC PLANNING DEPARTMENT**

Councillors agreed to ask ABC whether 27 March would be a suitable date for the exhibition.

6. **PLANNING**

Please see attached list.

**Letter from ABC regarding Planning Application Consultations**

Following discussion councillors agreed to include an amendment to the Standing Orders to allow for a signed ballot if appropriate on the next agenda.

7. **VILLAGE MATTERS**

The Clerk was asked to write to the members of the Memorial Hall Committee and give them permission to dig up the car park in order to replace the water main.

The Clerk was asked to reply to the email from the Friends of Woodchurch School and give permission for the committee to hold the Summer Fete on The Green on 19 July.

**Bus Shelter outside of Doctors Surgery**

Mr Hukins is in the process of finding a contractor to lay the concrete base.

**Proposed Village Fun Day**

It was agreed not to proceed with the Fun Day.

**Village Cleaner**

Three applications have been received so far. Councillors will interview the candidates on 9 March.

**Digital Speed Monitors**

Councillors decided not to proceed with a monitor as they are very expensive.

**Quote for cutting the grass at the War Memorial**

Mr Shaw from Garden Wise has informed us that he is increasing his price for cutting the grass at the War Memorial from £10 to £12.50, with immediate effect.

**Resolution: Councillors unanimously agreed to contract Garden Wise to cut the grass at the War Memorial at a cost of £12.50 per cut. As the total cost for the year will be less than £2000 our Standing Orders state that we only need to obtain one quote.**

Proposed Mr Spice

Seconded Mrs Haynes

8. **MATTERS ARISING**

There were no Matters Arising that were not covered on the agenda.

## 9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

### Charity Account Balances

Sir Edward Hales Charity - £8664.39

Sir Edward Hales Charity - £303.01

Woodchurch Windmill - £995.13

Woodchurch Windmill - £4280.68

### Earmarked Funds

	<b>Balance</b>
	<b>31.01.14</b>
Election/Standards Committee	5000.00
Contingencies	9040.74
Maintenance on War Memorial	788.02
Diamond Jubilee	NIL
Play Area	1199.39
Village Trees	600.00
	<b>16628.15</b>

### Bank Reconciliation

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	46938.92	Money Manager Account	49847.70
Plus Receipts	<u>47514.52</u>	Less uncleared cheques	<u>985.68</u>
	94453.44		48862.02
Less Payments	<u>45541.42</u>	Plus Community Account	<u>50.00</u>
	<b>48912.02</b>		<b>48912.02</b>

### Village Clock

**Resolution:** Councillors unanimously agreed to contract Smith of Derby to maintain the Village Clock until 2020 at a cost of £949 plus VAT.

**Proposed** Mr Woods

**Seconded** Mr Spice

### Accounts to be Paid

<b>PAYEE</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	499.86			Salary
	28.86		528.72	Expenses
Mr D Fogden	209.50		209.50	Salary
Smith of Derby	949.00	189.80	1138.80	6 years clock maintenance
<b>TOTAL</b>	<b>1687.22</b>	<b>189.80</b>	<b>1877.02</b>	

**Resolution:** Councillors unanimously agreed to pay the above accounts.

**Proposed:** Mr Woods

**Seconded** Mr Faiers



**Budget and Setting of Precept for 2014/2015**

**Resolution: Councillors unanimously agreed the budget for 2014/2015.**

**Please see attached.**

**Proposed Mr West**

**Seconded Mr Spice**

**Website**

All community information, events, businesses, etc has been transferred to the WCIE website.

**Report for Parish Magazine**

Mrs Penn will complete the report.

**Insurance**

Nothing to report.

**Notice Boards**

Mr Woods offered to look at the different notice boards available and report back to the next meeting.

**Archiving of Parish Documents**

We have not managed to find a 3 drawer filing cabinet for the hall.

The Scouts and Guide Committee has agreed to allow the Parish Council to store old documents in the roof space of the Community Centre. The Clerk will send a letter exonerating the committee from any liability in the event that the documents are damaged.

**Salaries**

**Resolution:**

**Councillors unanimously agreed to maintain the Litter Picker's Salary at £7.50 per hour.**

**Councillors unanimously agreed to increase the Clerk's Salary to £11.66 per hour, backdated to 1 April 2013.**

**Proposed Mr Spice**

**Seconded Mrs Haynes**

**10. CORRESPONDENCE/EMAIL CORRESPONDENCE**

ABC Notes of the Parish Forum held 22 January 2014

Resident ew Road Sweeping position

Stone Circle Livery

**EMAIL CORRESPONDENCE**

2 x r residents re Road Sweeping position

Received from PCSO Gary Carr

Since the last parish council there have been two reported crimes in the Woodchurch Ward. A shed was broken into in Lower Road after fence panels were removed. A mobile phone was stolen out of an unlocked vehicle parked off road on Front Road.

KCC Warden Chris Banyard and I continue to attend the primary school to help educate parents to park safely and lawfully. I have also conducted foot patrols in the area and have spoken to locals attending the church coffee morning. I have handed out UV pens, shed alarms and crime prevention advice given to residents in the ward.

**11. HIGHWAY ISSUES**

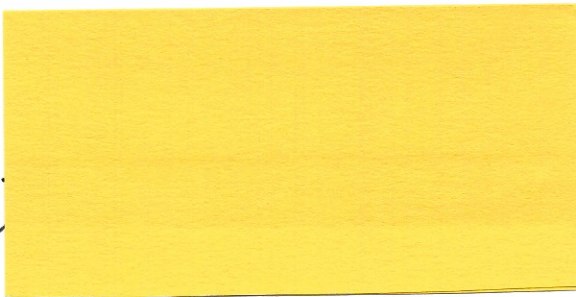
The Clerk was asked to report the following potholes:-

On the junction opposite Woodchurch House  
Along Susans Hill  
Outside of Treasures  
By Shirkoak, Bethersden Road

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no further business the meeting closed at 8.53 pm.

Signed ...



..... Dated

28/3/14

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2014

#### FEBRUARY 2014

- 13/01410/AS Stone Circle Livery, Little Tiffenden, Redbrook Street, High Halden,  
Ashford, Kent TN26 3QW  
Erection of a disabled access gate (Retrospective) and creation of indoor equestrian  
arena  
**Parish Council: Support**
- 14/00133/AS Balcony House, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Erection of an extension to form a self contained annexe (ancillary to main dwelling)  
**WITHDRAWN BY APPLICANT**
- 14/00134/AS Balcony House, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Internal alterations at ground and first floor levels including removal of oil fired boiler  
and door opening blocked in kitchen, reinstate original doorway to hallway, reinstate  
original partition wall and door to sitting room, new opening formed and creation of  
en-suite bathroom to first floor bedroom to main dwelling house.  
**Parish Council: Support**