



WOODCHURCH PARISH COUNCIL

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MINUTES 85

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 26 July 2013 at 7.00 pm

PRESENT: Mr R Woods (chair), Mrs G Davies, Mrs J Haynes, Mrs D Penn,
Mr P Spice and Mr A Hukins (after co-option)
Mr C Banyard, Community Warden

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs A Hicks and Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 6 Members of the Public present

1. ELECTION OF CHAIRMAN FOR THE MEETING

As Mr West was unable to attend the meeting, Mr Spice nominated Mr Woods to take the chair, seconded by Mrs Davies. Unanimous

2. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs J West, Miss R Dewar and Mr A Faiers (prior engagements) and County Councillor Angell.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Woods declared a Significant Interest in any matter concerning Woodchurch Community Information Exchange.

Mrs Haynes and Mr Spice declared an interest in Planning Application No 13/00745/AS

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. CO-OPTION OF PARISH COUNCILLOR

Mr Spice proposed Mr Hukins for the vacant position seconded by Mrs Haynes. Unanimous

Mr Hukins signed his declaration of Acceptance of Office and will complete a Notification of Disclosable Pecuniary Interests and return it to ABC within 28 days.

5. **ACCEPTANCE OF MINUTES**

Mr Woods declared an OSI in matters pertaining to 82-120 Front Road, as a near neighbour. The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr Woods should sign them as a true record of the meeting.

Proposed Mrs Haynes Seconded Mrs Penn

6. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to Members of the Public present from 7.12 – 7.56 pm for questions and comments.

7. **PLANNING**

Please see attached list.

In response to comments made during the Public Interval, the dismissal of the appeal regarding application no 11/01430/AS, Land between 82-120 Front Road Woodchurch, by the Planning Inspector, will be included as a future agenda item.

8. **VILLAGE MATTERS**

Stony Lane

The PRow Officer has informed us that they are not responsible for Stony Lane.

The Parish Council has received a letter from a resident of Six Bells Park, who is concerned that the trees along the lane are becoming dangerous. We will follow this up and ensure that the situation is resolved as soon as is practicably possible.

The Clerk was given the numbers of 2 cars illegally parked on The Memorial Hall car park and asked to report them to ABC.

Booking Form for The Green

Resolution: Councillors unanimously agreed to the content of the booking form to be completed by anyone wishing to use The Green.

9. **MATTERS ARISING**

There were no Matters Arising from the Minutes.

10. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

The Clerk circulated copies of the up-to-date working figures to councillors present, for their information.

Account Balance:-

Opening Balance	£46938.92	Money Managers a/c	£58912.74
Plus Receipts	<u>34990.12</u>	Less u/c cheques	<u>13091.33</u>
	81929.04		45821.41
Less Payments	<u>36057.63</u>	Plus Community a/c	<u>50.00</u>
	<u>45871.41</u>		<u>45871.41</u>

Charity Account Balances

Sir Edward Hales Charity - £7433.29
 Sir Edward Hales Charity - £303.01
 Woodchurch Windmill - £1145.13
 Woodchurch Windmill - £4174.23

Earmarked Funds

	Balance
Election/Standards Committee	5000.00
Contingencies	9540.74
Maintenance on War Memorial	1151.02
Diamond Jubilee	NIL
Play Area	1322.00
Village Trees + Revised Budget	1300.00
	18313.76

Accounts to be Paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	499.86			Salary
	22.39		522.25	Expenses
Mr D Fogden	209.50		209.50	Salary
Dewar Green	45.00	9.00	54.00	Website Hosting
Southern Electric	69.13	3.45	72.58	Electricity WCIE
Commercial Services	508.50	101.70	610.20	Grass Cutting
D Grabham	270.00		270.00	Green Maintenance
	1624.38	114.15	1738.53	

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Haynes

Seconded Mr Spice

WCIE - Service Level Agreement between Parish Council and WCIE

Resolution: Councillors unanimously agreed to accept the Service Level Agreement between the Parish Council and WCIE, subject to an addition that WCIE adopts the principles of the Parish Council's Equal Opportunities policy.

WCIE – Respective Roles and Responsibilities of Parish Council and WCIE

The Parish Council is leasing the building, fixtures, fittings and furniture to the WCIE for a peppercorn rent of £1 per annum.

The Parish Council is responsible for the building, fixtures, fittings and furniture.
 The WCIE is responsible for the office machinery and consumables.



In the event that the WCIE ceases to exist, the building, fixtures, fittings and furniture will revert to the Parish Council. Any funds will be transferred to the Woodchurch Windmill a/c in accordance with the Company's Articles of Association..

Wayleave Agreement

Following the Parish Council's agreement last month that the telegraph pole could be erected on Parish Council land, Mr Woods confirmed that it is going to be put on the grass verge on the Memorial Hall side of the path adjacent to the gap in the hedgerow.

Risk Assessment

Mr Faiers and Mrs Haynes will complete in time for the September meeting.

Tree Survey

Nothing to report.

Website

Nothing to report.

Report for Parish Magazine

Mrs Penn will submit a report, following tonight's meeting.

Insurance

Nothing to report.

Review of Parish Council Paperwork and Finances

The Finance and Policy Committee will review these in time for the September meeting,

Arrangements for August

A short meeting will be held in August to deal with finance and any planning applications received.

11. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct

Valuation Office

ABC

ABC Agenda for Parish Forum

ABC Notification of Adoption of the Chilmington Green Action Plan

Mr Bourne

Mrs Churchman

Mr Rouse

The Clerk was asked to invite Mr Bourne to display his proposed plans prior to the September meeting.

It was agreed to write to the relevant agencies regarding parking at the School.

PCSO Gary Carr sent the following report:-

Crime figures for Woodchurch remain low with no recorded crimes to the police this month. There has been reported suspicious activity in the George's Hill area and I would urge parishioners to report any suspicious vehicles using the lane day or night. I have visited a local resident who is concerned about poor parking around Rectory Close during school picking up times. I would remind all parents not to park their vehicles where they can obstruct junctions and driveways.

The Police Contact Point vehicle will be visiting Shadoxhurst on Wednesday 31st July from noon 13:30hrs and officers will be on hand with crime prevention advice and property marking kits.

12. **HIGHWAY ISSUES**

Nothing to report.

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There have been some changes to bus services in the area. The 295 and 296 service between Ashford and Woodchurch will cease to run from Monday 29 July and will be replaced by the Stagecoach bus company services 2a and 2. The 297 between Woodchurch and Tunbridge Wells will be run by Renowned Coaches.

The Clerk was asked to contact ABC and inform them that any rubbish generated by the Church is left outside the gates opposite the Bonny Cravat, and by the hall and annexe is left on the car park outside the gate.

There being no further business the meeting closed at 8.53 pm.

Signed

..... Dated 23/8/15

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2013

JULY 2013

13/00598/AS Oast at Susans Hill Farm, Susans Hill, Woodchurch, Ashford, Kent TN26 3RE
Erection of 3 stables, hay store, tack room, lawn mower and equipment storage building

Parish Council: Support 4:2

13/00687/AS Chequer Tree Cottage, 4 The Green, Woodchurch, Ashford, Kent TN26 3PF
Erection of shed and log store to replace existing shed

Parish Council: Support

13/00745/AS Scout and Guide Headquarters, Lower Road, Woodchurch, Ashford, Kent TN26 3SQ
Erection of a conservatory on entrance to building

Parish Council: Support