

WOODCHURCH PARISH COUNCIL

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MINUTES 84

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 28 June 2013 at 7.00 pm

PRESENT: Mr J West (chair), Miss R Dewar, Mrs J Haynes, Mrs D Penn,
Mr A Faiers and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 5 Members of the Public present

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs G Davies (prior engagement),
Mr P Spice (prior engagement), Borough Councillor Hicks and County Councillor Angell.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr West and Mr Woods declared a Significant Interest in any matter concerning
Woodchurch Community Information Exchange.

i) Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.**

3. ACCEPTANCE OF MINUTES

The Minutes of the last meeting held were accepted and it was unanimously agreed that
Mr West should sign them as a true record of the meeting.

Proposed Mrs Haynes

Seconded Mr Faiers

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED

The meeting was opened to Members of the Public present from 7.05 – 7.24 pm for
questions and comments.

5. PLANNING

The Planning Application listed on the Agenda has been withdrawn by the applicant.

Planning Appeal - July - Land between 82 -120 Front Road

Miss Dewar will attend the appeal and speak on behalf of the Parish Council.

6. VILLAGE MATTERS**Stony Lane**

Mr West reported that a number of trees along Stony Lane need attention. We have contacted the PROW and asked for a site meeting as they are responsible for the Lane.

7. MATTERS ARISING

There were no Matters Arising from the Minutes.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Account Balance:-**

Opening Balance	£46938.92	Money Managers a/c	£60143.61
Plus Receipts	<u>34983.06</u>	Less u/c cheques	<u>3257.50</u>
	81921.98		56886.11
Less Payments	<u>24656.67</u>	Plus u/c receipts	<u>329.20</u>
	<u>57265.31</u>		57215.31
		Plus Community a/c	<u>50.00</u>
			<u>57265.31</u>

Charity Account Balances

Sir Edward Hales Charity -	£6591.93
Sir Edward Hales Charity -	£403.01
Woodchurch Windmill -	£1145.13
Woodchurch Windmill -	£3975.99

Earmarked Funds

	O Balance	+/- June	C Balance
Election/Standards Committee	5000.00		5000.00
Contingencies	9540.74		9540.74
Maintenance on War Memorial	1151.02		1151.02
Diamond Jubilee	944.00	-944.00	NIL
Play Area	1322.00		1322.00
Village Trees	1100.00		
+ Revised Budget		+200.00	1300.00
	19057.76	-744.00	18313.76

The following cheques were drawn during the month with the agreement of Councillors West, Haynes and Woods:-

PAYEE	NET £	VAT £	GROSS £	DETAILS
DAG	300.00	60.00	360.00	Furniture for WCIE
Alan Body General Maintenance	200.00		200.00	Maintenance
TOTAL	500.00	60.00	560.00	

Accounts to be Paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	499.86			Salary
	65.12	7.20	572.18	Expenses
Mr D Fogden	209.50		209.50	Salary
Mr R Woods	765.19	153.04		Fixtures and Fittings
			918.23	
The Post Office	55.80		55.80	Income Tax
Alan Body General Maintenance	250.00		250.00	Maintenance
WCIE	10739.32		10739.32	Transfer of Funds
Mr D Fogden	5.25	1.05	6.30	Refuse Sacks
D Grabham	340.00		340.00	Green Maintenance
TOTAL	12930.04	161.29	13091.33	

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mr Woods

Seconded Mrs Davies

Update on Refurbishment of CIE, update on account and transfer of funds to company Account

The company responsible for the Woodchurch Community Information Exchange takes responsibility from 1 July.

A co-ordinator and cleaner have been employed. Both live in the village.

The first day that the Centre will be open to the public is Tuesday 9 July.

The company have had a setback with BT. Woodchurch Memorial Hall Trustees are to be asked whether they would object to a telegraph pole being put up on their land.

The following items were unanimously agreed upon by members of the Parish Council. Mr West and Mr Woods abstained from the decision as they have declared an interest.

Resolution: Councillors unanimously agreed to a telegraph pole being put on the car park, if the Memorial Hall Trustees do not give permission for one to be put on their land.

Resolution: Councillors unanimously agreed to transfer the proceeds, £944.00, from the Diamond Jubilee to Woodchurch Community Information Exchange.

Resolution: Councillors unanimously agreed to transfer £10739.32 to the Woodchurch Community Information Exchange.

Councillors were asked to look at the Service Level Agreement and this will be included as an agenda item next month, along with confirmation as to where the responsibility for the upkeep/insurance of the building, contents etc lies.

Risk Assessment

Nothing to report.

Tree Survey

The Tree Surgeon who undertook the survey reported that one of the Pine Trees has a number of Woodpecker holes in one of the higher branches. He is going to carry out a further investigation and report back to the Parish Council.

There is a broken tree on The Green. Mr West is confident that it will re grow fairly quickly if the suckers are cut off.

Memorial Hall Car Park

The car park is clear of untaxed cars.

Mr West asked for permission to fly the German flag on the car park during a visit by a group of German Scouts. Councillors unanimously gave permission.

Website

We had 877 visitors with 633 unique visitors. The most popular pages were:- Doctors surgery 119, Bus Timetable 86, Gallery 50, Scouts and Guides 59 and WCIE 50.

Ninety three e newsletters were sent and 68 have been opened so far. The list of email recipients now numbers 96.

We have 350 followers on Twitter.

Report for Parish Magazine

Mrs Penn will submit a report, following tonight's meeting.

Insurance

Nothing to report.

Date of Next Meeting

Mr West is unable to attend the next meeting. Councillors decided to meet on 26 July and elect a chairman at the start of the meeting. Mr Woods said he would be prepared to take the chair.

9. **CORRESPONDENCE/EMAIL CORRESPONDENCE**

Hags

ABC - Building Regs – Woodchurch Public Conveniences

Clerk and Councils Direct

PROW re Vegetation Clearance

South East Water

KCC Definitive Map Modification Order 2012 – Footpath AT268 at Woodchurch

ABC Water Hygiene Paperwork for Public Conveniences

ereceptionist

Southern Water

KALC Minutes of Meeting held 22.05.13

Barclays

KALC Agenda for 3.7.13

HSBC

PCSO Gary Carr reported as follows:-

In the past month the following crimes have been recorded in the ward.

There has been an incident of criminal damage reported to office buildings on Bethersden Road. Damage has been reported to crops and farmland possibly from off road vehicles and an agricultural trailer was stolen from farmland on the B2067.

There have been several reports recently in the Ashford rural districts of shed breaks and gardening equipment stolen. Please make sure that outbuildings, garages and sheds are locked when not being used and serial numbers recorded for expensive goods. Kent Police can offer advice on property marking which helps to return stolen goods once recovered. I would also ask the public to be aware of several email and telephone scams in operation. Please call Kent Police 101 or Chris Banyard if you feel that you have any information which can be passed to Trading Standards.

PCSO Carr informed those present that due to staff shortages, he is temporarily going to be patrolling 13 villages. He hopes it will not be for long as 8 PCSO's have recently been recruited.

As promised in her manifesto, Ann Barnes has initiated more Mobile Police Contact Points and as a result a mobile police station will be stationed in Shadoxhurst Village Hall car park every other Wednesday, starting 3 July. If the scheme is a success then it is possible that Woodchurch will be included.

10. **HIGHWAY ISSUES**

Nothing to report.

11. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mrs Haynes asked for a direction sign for the toilet and a sign telling people to latch the door to enable the light to work.

Mr Woods thanks Mr and Mrs Stafford and the Gardening Society for planting the planter.

There being no further business the meeting closed at 8.02 pm.

Signed



..... Dated

26/7/13

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2013

JUNE 2013

13/00578/AS Janes Cottage, 14 Front Road, Woodchurch, Ashford, Kent TN26 3QE
Proposed Two Storey Extension
Withdrawn by applicant

13/00579/AS Janes Cottage, 14 Front Road, Woodchurch, Ashford, Kent TN26 3QE
Listed Proposed Two Storey Extension with Minor Internal Alterations
Building **Withdraw by applicant**
Consent

Decision Notices from ABC/KCC

13/00077/TC 28 Front Road, Woodchurch, Ashford, Kent TN26 3QE
To fell one x damson (T1), one x elder (T2), one x prunus (T3) and one x apple (T4)
Borough Council: Permit

KCC/AS/0306/2012 Glebe Farm, Duck Lane, Shadoxhurst, Kent TN26 1LT
Development of a facility for the processing and storage of End of Life
Vehicles (ELV), with construction of a concrete slab base 93sqm
processing building, weighbridge, portable cabin and welfare facilities,
and use of a mobile crane and crusher
KCC: Withdrawn by applicant