



# WOODCHURCH PARISH COUNCIL

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## MINUTES 78

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 14 December 2012 at 7.00 pm

**PRESENT:** Mr J West (chair), Mrs J Haynes, Mrs D Penn,  
Mr A Faiers, Mr P Spice and Mr R Woods

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:** Mr M Angell

**MEMBERS OF THE PUBLIC:** There were 2 Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Miss R Dewar and Mr C Steer (both had work commitments), Borough Councillor Hicks and Borough Councillor Davison.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

There were no Declarations of ~~Pecuniary~~ <sup>Significant</sup> Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**3. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Woods

Seconded Mr Faiers

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to Members of the Public present from 7.06 – 7.24 for questions and comment.

**5. PLANNING**

Please see attached list.

**6. VILLAGE MATTERS**

Mr Spice updated councillors on the KALC meeting held on 12 December. The minutes will be circulated to all councillors.

Councillor Hicks has advised the Village Hall Committee to ask the Parish Council to submit the plans for the alterations on their behalf.

The Bonny Cravat and The Six Bells have asked permission to use The Green for a football match on Boxing Day. Councillors unanimously agreed to give permission.

**7. MATTERS ARISING**

The Crocus bulbs have been planted by the school children.

**8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS****Account Balance:-**

Opening Balance	£40849.01	Money Managers a/c	£54543.45
Plus Receipts	38532.58	Less u/c cheques	1472.28
Contra DJ Cash	1597.84		53071.17
	80979.43	Plus Community a/c	50.00
Less Payments	26260.42		<u>53121.17</u>
Contra DJ Cash	1597.84		
	<u>53121.17</u>		

**Charity Account Balances**

Sir Edward Hales Charity -	£6591.93
Sir Edward Hales Charity -	£503.01
Woodchurch Windmill -	£1145.13
Woodchurch Windmill -	£3716.16

**Earmarked Funds**

	<b>Balance</b>
Election/Standards Committee	5000.00
Contingencies	
Budget 2011/2012	7040.74
Maintenance on War Memorial	1151.02
Diamond Jubilee	944.00
	<b>14135.76</b>

**Accounts to be Paid**

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	484.68			Salary
	22.01		506.69	Expenses
Mr D Fogden	216.30		216.30	Salary
The Post Office	34.00		34.00	Income Tax
Woodchurch Memorial Hall	197.00		197.00	Rent for 2013
Woodchurch Memorial Hall	15.00		15.00	Heating Tokens
Mr J West	22.13		22.13	Tea and Coffee
Ashford Borough Council	192.50		192.50	Planning Application Fee
<b>TOTAL</b>	<b>1183.62</b>		<b>1183.62</b>	

**Resolution:** Councillors unanimously agreed to pay the above accounts.

**Proposed Mrs Haynes    Seconded Mr Woods**

**Risk Assessment****Plan of action for repairs to Play Equipment**

Miss Dewar will send the list to the Clerk.

**Repairs to Play Area Surface**

Miss Dewar will send the list to the Clerk.

**Litter Bin Liners**

We have received a quote for the replacement of 18 galvanised liners.  
The total cost quoted is £1200.00 + VAT.

**Resolution:** Councillors unanimously agreed to purchase 18 liners.

**Replacement Litter Bin at Brattle**

Mr Munday will install the bin when the weather improves.

**Pot holes in Memorial Hall car park**

We have received a verbal quote from a local contractor who estimates it will take 8 sq m of tarmac at a cost of around £350.

**Resolution:** Councillors unanimously agreed to accept the quote.

**Proposed Mr Woods    Seconded Mrs Penn**

**Website**

Miss Dewar was unable to attend the meeting.

**Bank Mandate**

This was returned from the bank for signature. It will be returned and new councillors were asked to go into the Tenterden branch with the necessary ID.

  
**Report for Parish Magazine**

Mrs Penn will prepare a report for the February edition. Mr West gave her an item on the Legge Farm Charity for inclusion.

**Play Area/Community Exercise Equipment**

The skier has now been replaced, but Mr Faiers reported that it is not working. The Clerk will email Wicksteed.

Mr Munday has not yet repaired the fence panel.

**Newsletter**

The next edition is not due until after Christmas.

**Goal Posts**

The goal posts have been installed. Wicksteed have not put the second set of sleeves in place yet as it is so wet and they will fill up with water and mud. Mr West will liaise with them regarding this.

**Update of Refurbishment of Public Toilets**

Mr Woods reported that the planning application is nearly ready to be submitted.

**9. CORRESPONDENCE/EMAIL CORRESPONDENCE**

Kent Housing Group

ABC Chairman's Report on Parish Forum held 24.10.12

ABC re Plan-it Ashford: Planning our Future together

English Rural

Landscape Services

Rev Homewood

Canterbury Oast Trust

**10. HIGHWAY ISSUES**

Councillors will contact The Clerk with any issues they want reported to KHS.

**11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mr West thanked Mrs Haynes for making the tea and coffee for every meeting and presented her with a bunch of flowers.

**12. RESOLUTION TO CLOSE THE MEETING TO MEMBERS OF THE PUBLIC**

As there was nothing new to report, the meeting was not closed to Members of the Public.

There being no further business the meeting closed at 8.30 pm.

Signed .....

..... Dated 25/1/13 .....

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2012

#### DECEMBER 2012

- 12/01319/AS Rare Breeds Centre, Woodchurch, Ashford, Kent TN26 3RJ  
Change of use from agricultural pigsties to a workshop and stores area; roof to be Raised to allow for the change of use with a new insulated panel roofing cover; windows and doors to be inserted  
**Parish Council: Support**
- 12/01298/AS Pond Farm, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
Erection of agricultural building for the rearing of laying hens  
**Parish Council: Support**

#### Decision Notices received from ABC

- 12/00495/AS Green Acres, Bethersden Road, Woodchurch, Ashford, Kent TN26 3PY  
Variation of Lawful use of mobile home from ancillary to the dwelling known as West Lodge to ancillary to the dwelling known as Green Acres  
**Borough Council: Refuse (Decision received in July, omitted from minutes)**
- 12/01004/AS Finchurst, Counter Farm, Brook Street, Woodchurch, Ashford, Kent TN26 3SP  
Removal of condition 5 (agricultural occupancy condition) of WE/8/72/83A  
**Borough Council: Permit**
- 12/01042/AS Oastwood Stud Maywood Farm, Boldshaves Lane, Woodchurch, Ashford, Kent, TN26 3QZ  
Erect a PVCu conservatory to the rear of the property  
**Borough Council: Refuse**
- 12/01047/AS Oakmead Farm, Susans Hill, Woodchurch, Ashford, Kent TN26 3RF
- 12/01048/AS 1. Conversion of half of Oakmead Barn to annexe and erection of oak framed garage adjacent to Oakmead Farm house  
2. Listed Building for conversion of half of Oakmead Barn to annexe  
**WITHDRAWN BY APPLICANT**
- 12/01160/AS 13 Plum Tree Gardens, Woodchurch, Ashford, Kent TN26 3SJ  
Change of use of community facility to bungalow  
**Borough Council: Permit**

12/01194/AS Great Robhurst Oast, Swain Road, Woodchurch, Ashford, Kent TN26 3TB  
The provision of 2 no. additional conservation rooflights  
**Borough Council: Permit**

12/01202/AS Hadlemore Oak Barn, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QT  
Retrospective application for new external windows and doors  
**Borough Council: Permit**

12/01106/AS 17 Front Road, Woodchurch, Ashford, Kent TN26 3QB  
Erection of a two storey rear extension to replace existing single storey structure  
**Borough Council: Permit**