

# WOODCHURCH PARISH COUNCIL

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## MINUTES 73

### Minutes of the meeting held The Rare Breeds Centre, Woodchurch on Friday 22 June 2012 at 7.00 pm

**PRESENT:** Mr J West (chair), Miss R Dewar, Mrs J Haynes, Mr P Spice,  
Mr R Woods and Mrs D Penn after co-option

**PARISH CLERK:** The minutes were taken by Councillor R Dewar

**BOROUGH COUNCILLOR:** Mr P Davison

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were six Members of the Public present.

Due to the absence of the Parish Clerk, councillors unanimously agreed to appoint Miss R Dewar to act as Proper Officer.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs Davies (previous engagement) and Mr A Faiers (work commitment).

**2. CO-OPTION OF PARISH COUNCILLOR**

Mr R Woods proposed Mrs Deborah Penn for co-option to the Parish Council, seconded by Mrs J Haynes.

Mrs Penn signed her Declaration of Acceptance of Office and took a Register of Members Interests to sign and return to ABC with a copy for the Clerk.

**3. DECLARATIONS OF INTEREST**

There were no Declarations of interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**4. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr P Spice

Seconded Miss R Dewar



5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**  
The meeting was opened to Members of the Public present for questions and comment.

6. **PLANNING**  
Please see attached list.

7. **MATTERS ARISING**  
There were no matters arising.

8. **CORRESPONDENCE/EMAIL CORRESPONDENCE**

KALC Minutes of meeting held 04.04.12  
ABC re Diamond Jubilee Awards  
KCC Formal Notice of the Minerals and Waste Local Plan  
KALC Agenda for 20.06.12  
South East Water

Councillors would like to be kept informed of any developments on the Minerals and Waste Local Plan.

The Volunteer Care Service Leaflet will be photocopied and put on the notice board.

Councillors will continue to respond to any emails they consider to be of importance, individually.

9. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

**Account Balance:-**

Opening Balance	£40849.01	Money Managers a/c	£56649.33
Plus Receipts	<u>22898.81</u>	Less u/c cheques	<u>9895.76</u>
	63747.82		46753.57
Less Payments	<u>16864.25</u>	Plus u/c receipts	<u>80.00</u>
	<u>46883.57</u>		46833.57
		Plus Community a/c	<u>50.00</u>
			<u>46883.57</u>

We have received £2154.12 from the Royal British Legion in total repayment for the invoice for work undertaken on the War Memorial.

We have also received £792 from the Coldblow Fighting Fund.

We will earmark £1151.02 for future maintenance on the War Memorial. This amount consists of the VAT element, £359.02, of the bill from Sussex Memorials plus the money from the Coldblow Fighting Fund.

**Earmarked Funds**

	<b>Balance</b>
Election/Standards Committee	5000.00
Contingencies	
Budget 2011/2012	7040.74
Maintenance on War Memorial	1151.02
<b>TOTAL</b>	<b>13191.76</b>

A cheque was drawn following the May meeting to MJ Engineering for bollards to be used during the Diamond Jubilee celebrations, following the verbal agreement of Councillors West, Haynes and Spice.

**Accounts to be Paid**

<b>PAYEE</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	484.68			Salary
	30.10		514.78	Expenses
Mr D Fogden	216.30		216.30	Salary
The Post Office	68.20		68.20	Income Tax
<b>TOTAL</b>	<b>799.28</b>		<b>799.28</b>	

**Resolution:** Councillors unanimously agreed to pay the above accounts

**Proposed Mr R Woods    Seconded Mrs J Haynes**

**Risk Assessment**

Nothing to report.

**Website**

Miss Dewar to report monthly website visitor statistics to meeting each month.

**Village Youth Forum**

Miss Dewar had sent details of Tenterden youth cafe survey to Mrs Saunders. Heading for agenda item to be changed to Village Youth Matters.

**Report for Parish Magazine**

This will include welcome to new Parish Councillor and report of visit to Rare Breeds Centre. Miss Dewar to write.

**Queen's Jubilee Celebrations**

There are still bills to pay for the Jubilee Celebrations. Once the accounts are finalised a formal feedback will be provided at a future Parish Council meeting.

**Litter Bins**

Mr Spice to investigate whether bins could be permanently drilled to allow water drainage as an alternative to new moulded plastic inserts.





**Litter Picker's Contract of Employment**

Miss Dewar read the contract to councillors who agreed the wording.

**Notice Boards**

The notice board at the bottom of Front Road now has a new backing. Thanks were offered to Mr Spice and Mrs Haynes for organising the repair.

Mr Fogden is to be asked to clean the board on the wall by the butchers.

**Play Area**

Replacement of Shackles and Bushes on Swings.

Mrs Davies obtained a quote for the replacement of the shackles and bushes on the swings.

The estimated cost of the work is £306.00.

**RESOLUTION** As our Financial Orders only require one quote for work costing less than £1000.00, councillors unanimously agreed to authorise the above work

**Proposed**

**Mrs J Haynes**

**Seconded Miss R Dewar**

A resident attending the meeting reported her concerns over the roundabout. After discussion it was agreed to add this to the next agenda and that Mr West would review the Wicksteed catalogue for an alternative piece of equipment.

**Newsletter**

The next newsletter is due to be published in September.

Councillors to review distribution option for hard copies at the next meeting.

Councillors thanked Mrs Le Viscount for delivering the Jubilee programmes to the Shirkoak residents

**Proposed Provision of Bench in Front Road**

Miss Dewar reported that she had been speaking to a resident who had asked whether it would be possible to install another bench in Front Road to allow residents walking the entire length of the road to rest if they need to.

The Clerk will be asked to obtain costs for the provision of a three-seater bench to be located on Front Road at a position to be agreed. If surplus funds are available from Jubilee Celebrations they could be used to fund new bench. To be discussed further at the next meeting.

**Public Toilets**

Only four or five residents have responded to the request for feedback on the consultation regarding the future of the village toilets. More efforts will be made to generate further feedback.

Mr Paul Branchett has offered to prepare drawings for the option to re-develop the toilets as a tourist hub/workspace.

Mr Woods to arrange meeting with Mr Branchett and will report back to the next meeting with costs.

**Bus stop**

The Clerk has contacted KCC regarding the loss of the bus stop pole outside the Bonny Cravat. Mr Davison will also investigate. The Clerk to copy Mr Davison into her correspondence with KCC so far.

**10. COMMITTEE REPORTS****Village Hall**

A report on the asbestos in the third hall has been received. Quotes are being obtained for refurbishment.

**The Green**

Work to be carried out on Green to fit poles for new goalposts.

No junior football will take place on the Green during the winter months. The team will train in Ashford under proper floodlights instead.

Mr West is to request annual accounts for the Pavilion at his next meeting with the football club.

**KALC**

The minutes of the previous meeting are available from Mrs Haynes, Mr Spice or The Clerk.

**11. ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW**

The Children at Play sign at the bottom of Place Lane needs to be moved closer to the Community Hall.

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no further business the meeting closed at 9.00 pm.

Signed ...

..... Dated 27/7/12 .....

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2012

#### MEETING HELD 22 JUNE 2012

12/00510/AS Lower Engham house, Bethersden Road, Woodchurch,  
Ashford, Kent TN26 3PU  
Erection of 2.8m high wall with attached garage  
**Parish Council: Support**

12/00602/AS 39 The Green, Woodchurch, Ashford, Kent, TN26 3PF  
12/00603/AS 1. Insertion of one dormer window to each side elevation  
2. Listed Building Consent - Conversion of existing loft to form bedroom and shower room, with the introduction of 2 no. dormer windows into the flank hips of the main roof. Replacement of existing velux rooflight in catslide roof with conservation rooflight and insertion of one conservation rooflight into rear catslide roof  
**Parish Council: Support**

#### Decision Notices received from ABC

10/01471/AS Mr I Prebble, 59 Lower Road, Woodchurch, Ashford, Kent TN26 3SG  
Alterations to existing bungalow, new access and new detached dwelling and garage  
**Borough Council: Refused**

12/00433/AS Oakhurst Farm, Brook Street, Woodchurch, Ashford, Kent TN26 3SX  
Extension to the rear porch  
**Borough Council: Permit**

12/00435/AS Malt House Farm, Brook Street, Woodchurch, Ashford, Kent TN26 3SR  
The erection of a general purpose agricultural storage barn  
**Borough Council: Permit**