

# WOODCHURCH PARISH COUNCIL

www.woodchurch-pc.gov.uk

Page 74

## MINUTES 65

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 28 October 2011 at 7.00 pm

**PRESENT:** Mr J Robinson (chair), Miss R Dewar, Mrs J Haynes  
Mr P Spice, Mr J West and Mr R Woods  
Mrs G Davies and Mr T Sheridan following co-option  
Mr C Banyard, Community Warden for part of the meeting

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLORS:** Both Mrs Hicks and Mr Davison sent their apologies.

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 8 Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs J Robinson (family commitment).

**2. CO-OPTION OF PARISH COUNCILLORS**

Two candidates were present: Mrs G Davies and Mr T Sheridan  
Both candidates gave a short presentation on their reasons for wishing to become a Parish Councillor, following which Mr Woods proposed Mrs Davies and Mr Sheridan for co-option, seconded by Mrs Haynes. Unanimous

**3. DECLARATIONS OF INTEREST**

Mrs Davies declared an interest in Planning Application no 11/01153 for family reasons.

**i) Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**4. ACCEPTANCE OF MINUTES**

The Minutes of the September meeting were accepted and it was unanimously agreed that Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Haynes      Seconded Mr West

**5. PUBLIC INTERVAL**

The meeting was opened to Members of the Public present from 7.10 – 7.25 for questions and comment.

**6. PLANNING**

Please see attached list.

We received notification on 20 October that TPO No 6, 2011 for the rear of Plot 62 Shirkoak Park has been confirmed without modification.

**Arrangements for discussing applications received after publication of the agenda**

Deferred until next meeting.

**7. MATTERS ARISING**

Mr Robinson will measure the swing chains.

Mr Robinson will contact the school to discuss bulb planting

The quote for renovating the wall memorial is incorrect. Mr Robinson will contact Mr Brymer and ask him to obtain a revised one.

Mr Robinson and Mr West will meet with a representative of the Football Club to discuss outstanding issues, including asking them to realign the floodlights.

**8. CORRESPONDENCE**

Boundary Commission for England

CPRE how to respond to planning applications

KALC Agenda for AGM

BTCV

The Queens Diamond Jubilee

English Rural Housing Association

ABC Be Smart Go Green Campaign

ABC re Planning and Compulsory Purchase Act 2004

KCC re Mineral and Waste Sites Development Plan Documents

ABC Agenda for Standards Board to be held on 1.11.2011

**9. EMAIL CORRESPONDENCE**

The Developer of Woodchurch House re lighting

Charlton Athletic Football Club – Mr Robinson to talk to Mr Banyard

ABC re Planning issues

ABC re toilets

**10. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS****Account Balance:-**

Opening Balance	£27516.66	Money Managers a/c	£47122.00
Plus Receipts	<u>28196.69</u>	Less u/c cheques	<u>1545.57</u>
	55713.35		45576.43
Less Payments	<u>10086.92</u>	Plus Community a/c	<u>50.00</u>
	<u>45626.43</u>		<u>45626.43</u>

**Earmarked Funds:-**

	Balance
Election/Standards Committee	5000.00
Contingencies Budget 2011/2012	7040.74
<b>TOTAL</b>	<b>12040.74</b>

**Received this month:-**

ABC £11380 Precept and Concurrent Functions Grant

**Accounts to be Paid**

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	484.68		484.68	Salary
Hampshire Flag Co	92.99	18.60	111.59	2 x Flags
Woodchurch Village Hall Committee	15.00		15.00	Hire of Hall for Jubilee Meeting
P S Property Services	120.00		120.00	Green Maintenance
Mr J Brymer	17.00		17.00	Wreath for Remembrance Sunday
Mr J Lloyd-Andrews	434.32		434.32	Repairs to Bus Shelter
<b>TOTAL</b>	<b>1163.99</b>	<b>18.60</b>	<b>1182.59</b>	

**Interim Internal Audit Report**

The Clerk reported that Mr Funnell carried out an Interim Internal Audit on 19 October and that he did not find anything major to report.

**Review of Parish Council Documents**

The members of the Finance and Policy Working Group confirmed that all the documents are in order.

**Budget 2012-2013**

The Clerk circulated the working figures to date. Mr Robinson will prepare a budget for next months meeting.

**Risk Assessment**

The following items need attention:-

Swings – chains, seats and fixings need replacing

Notice Board – board at junction of Front Road and Lower Road needs replacing –

Mr Robinson will discuss with Mr Jamie Lloyd Andrews

Bus Shelters – the roof on the shelter at Brattle has been repaired this month

Benches – all need cleaning and treating – Mr West to speak to Mr Munday

Bins – all metal bins need painting – Mr West to speak to Mr Munday

Slatted bin at Brattle needs liner.



**Insurance**

Nothing to report.

**Charities**

Nothing to report.

**Website**

Miss Dewar and Mr Woods discussed the website and have agreed on the improvements to be made. These include moving the newsletter to a new platform, adding an outgoing twitter feed and an e newsletter.

**Village Youth Forum**

Mrs Saunders reported that the Youth Club has 9 members who regularly attend and enjoy the evening. Funding has been obtained for new equipment.

**Report for Parish Magazine**

A report on the problems with door to door peddlers and advice on how to deal with them will be included this month.

**Rural Older Persons Accommodation Project**

Nothing to report.

**Local Needs Housing**

The last available site has been put forward for a private housing development.

**Queen's Jubilee Celebrations**

The meeting to discuss the celebrations to take place in Woodchurch is due to be held on 18 November in the Annexe. The letters inviting the various organisations to attend have been sent out. Grant funding will be applied for.

**11. COMMITTEE REPORTS**

Nothing to report.

**12. ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW**

The drain outside of 57 and 59 Front Road is still blocked 33449

**13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

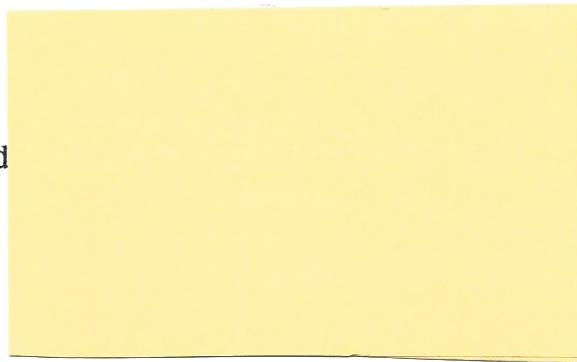
There being no further business the meeting was closed to members of the public at 8.35 pm.

72

14. PERSONNEL ISSUES

The Litter Picker is no longer living in Woodchurch and has not worked in the parish for some weeks. To date he has not tendered his resignation. The Council agreed to write to him and ask him to contact us within 7 days to discuss his position as Litter Picker. If we do not hear from him we will have no option but to assume he has resigned and replace him, as we have had complaints from parishioners that the bins are not being emptied and this will become a health and safety issue. Mr Robinson will arrange to have the bins emptied this weekend.

Signed



..... Dated

28/11/11

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2011

#### DECISIONS TAKEN AT MEETING HELD 28 OCTOBER 2011

- 11/11124/OLE/AS Overhead lines in Kenardington and Woodchurch, Ashford  
rebuild existing 11kv overhead lines  
**Parish Council: Support**
- 11/01153/AS Dr M Busk, Land at Stone Bridge Lands, opposite 135 – 141 Front Road  
Woodchurch, Ashford, Kent TN26 3SL  
Erection of four detached dwellings with access and parking and provision  
of footpath along Front Road  
**Parish Council: UNANIMOUSLY OBJECT on access, traffic impact  
and drainage grounds.**  
**Before a decision is taken by ABC, councillors would like:-**  
  1. A representative of Kent Highways to meet with a member of  
the Parish Council on site to discuss serious access and traffic impact  
issues.
  2. A Hydrological survey of the surface and foul water drainage  
undertaken, with the involvement of Southern Water.
- 11/00882/AS Mr C Dawes, Millands, Bethersden Road, Woodchurch,  
Ashford, Kent TN26 3QW  
Installation of 18 solar panels onto the south facing roof elevation  
**Parish Council: Support**
- 11/00155/TC Mr J Rock, 5 Front Road, Woodchurch, Ashford, Kent TN26 3QF  
To Fell 1 x Magnolia  
**Parish Council: Unable to comment as decision already made.**  
**Borough Council Permit**

#### Decision notices received from Ashford Borough Council

- 11/00346/AS Canterbury Diocese re Land North of The Rectory and east of 7 Rectory Close  
Woodchurch  
Erection of a detached residential dwelling  
**Borough Council: Permit**

- 11/00880/AS Mr A Moon, Avoca, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
Erection of replacement dwelling and garage  
**Borough Council: Permit**
- 11/00914/AS Mr and Mrs Laughland, Woodhouse, Shadoxhurst Road, Woodchurch,  
Ashford, Kent TN26 3QP  
Alterations to flat roofed rear extension to provide enlarged living room with  
bedroom over  
**Borough Council: Permit**
- 11/00935/AS Mr A Moon, Firewood Direct, Avoca, Bethersden Road,  
Woodchurch, Ashford, Kent TN26 3QW  
Reconstruction of existing office and kiln/workshop and log store extension  
**Borough Council: Permit**
- 11/00954/AS Mr R Allen, 1 Garden Close, Woodchurch, Ashford, Kent TN26 3NX  
Addition of 2 no first floor windows to side (south) elevation, to serve  
en suite bathrooms  
**Borough Council: Permit**
- 11/01087/AS Ms S Gladwell, Hadlemore Oak Barn, Redbrook Street, Woodchurch,  
Ashford, Kent TN26 3QT  
Proposed new rear bi-fold patio doors  
**Borough Council: Permit**
- 11/00155/TC Mr J Rock, 5 Front Road, Woodchurch, Ashford, Kent TN26 3QF  
To Fell 1 x Magnolia  
**Borough Council: Permit**