



WOODCHURCH PARISH COUNCIL

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MINUTES 45

Minutes of the meeting held in the Memorial Hall, Woodchurch on Monday 22 February 2010 at 7.30 pm

PRESENT: Mr J Robinson (chair), Miss R Dewar, Mrs J Haynes,
Mrs J Robinson and Mr C Steer

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present

1. APOLOGIES FOR ABSENCE

An Apology for Absence has been received from Mr J Cridge (Prior Engagement),
Mr I McGrath (Work Commitment), Mr A Mobbs (Illness), and
Mr J West (Prior Engagement),
Borough Councillor, Mrs A Hicks and Mr C Banyard (Rural Warden).

Councillors unanimously agreed to approve the above absences.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

The item regarding the kitchen under Village Hall needs to be clarified to read the kitchen
in the Annexe.

Mr Cridge emailed the Clerk and asked that the item regarding the website should read:-

Mr Cridge prepared and distributed a circular to the clubs and societies"

The Minutes of the previous meeting were accepted and it was unanimously agreed that
Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Robinson Seconded Mrs Haynes.

4. **DISCUSSION WITH RURAL HOUSING ENABLER**

Following an interesting discussion with the Rural Housing Enabler, during which it was agreed that Woodchurch does have a need for affordable housing; Miss O'Sullivan was asked to research suitable sites and report back to the Parish Council. The sites which were put forward in the recent consultation with ABC will be taken into consideration.

5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to Members of the Public from 8.00 – 8.15 for questions and comments.

6. **PLANNING**

Please see attached list.

7. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

Mr Robinson has sent photographs of the missing Brown Tourist signs to KHS.

The situation regarding rubbish left on The Green has improved.

8. **CORRESPONDENCE**

Kent Wildlife Trust
Agenda for Parish Forum due to be held 17.02.10
English Rural
Marshalls
NSPCC
Mr K Funnell Internal Audit Report
HSBC
ABC re Street Cleansing Grant
AwCRK
KALC Parish News

EMAIL CORRESPONDENCE

Mr Steven Robinson asked for details of the members of the Parish Plan Group. The Clerk was asked to put him in touch with Mr Cridge.

9. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

Account Balance

The account balance stands at £28549.76, £5,000 of which is earmarked for election expenses should the need arise, £2500 for a bus shelter and £500 for a bench. The available balance is therefore £20549.76.

Bank Reconciliation:-

Opening Balance	£18876.75	Money Managers a/c	£30137.58
Plus Receipts	<u>24378.83</u>	Less uncleared cheques	<u>1637.82</u>
	43255.58		28499.76
Less Payments	<u>14705.82</u>	Community Account	<u>50.00</u>
	<u>28549.76</u>		<u>28549.76</u>

Accounts to be paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	507.73		507.73	Salary and Expenses
Mrs J Stone	1.25		1.25	Litter Picking
Mr D Norris	150.00		150.00	Litter Picking p/pmt
P S Property Services	130.00		130.00	Green Maintenance

Resolution: Councillors unanimously resolved to pass the above for payment.

Request to Install a Memorial Bench

Mrs Davy wrote to the Parish Council confirming that her family would like to install a bench in memory of her late husband, Mr Ron Davy, on the Green. The bench will be placed just below the telegraph pole and steps down to The Green.

The Clerk was asked to place an order for one Eton 4ft Bench (120cm) £335.00 + Carriage £35.00.

The family wish to provide the memorial plaque.

Insurance

Nothing to report.

Charities

Nothing to report.

Website

Nothing to report.

Community Exercise Equipment

In order to ensure that there is a demand for this equipment in Woodchurch, we carried out a Community Appraisal Survey and 90% of the respondents indicated support for the installation of the equipment.

Despite trying to obtain 3 estimates, we have only been able to find 2 companies that manufacture the equipment we require. Councillors discussed these estimates.

We have received a letter from a gentleman who works in Cardiac Support expressing concern regarding the health and safety aspect of the installation of this equipment. Councillors discussed and noted the contents of the letter, but are satisfied that all necessary warning notices will be visible on all of the equipment.

Grant Funding will now be sought.

Resolution: It was unanimously agreed that we should proceed with the installation of Community Exercise Equipment on The Green. The 5 pieces of equipment agreed upon will be supplied by Wicksteed Leisure.

Village Youth Forum

Nothing to report.

Public Toilets

We are still waiting to hear from Ashford Borough Council regarding future arrangements for the management of the toilets.

10. SIX MONTHLY RISK ASSESSMENT AND REVIEW OF FIXED ASSETS

Deferred until next month.

11. VILLAGE ROADSWEeper/LITTER PICKER

Mr Norris started work at the beginning of February, on a 3 month trial basis.

12. ALLOTMENT PROPOSAL

Nothing to report.

13. COMMITTEE REPORTS

Village Hall

The Committee are holding a Horse Race Night on 17 April.

14. ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW OFFICER

For Highways

The Clerk was asked to report the following:-

The Crossroad sign at the bottom of Place Lane was demolished in the bad weather

The turn left sign into Cuckoo Spit Lane on Brook Street is missing

The S Bend Signs on Place Lane are missing

A large pot hole on the junction of Appledore Road and Front Road - 5414

Five potholes from 29 The Green – Place Farm – 5416

Two potholes on Front Road adjacent to the Play Area - 5422

The Clerk was asked to inform KHS that the members of Woodchurch Parish Council are seriously concerned at the condition of the road between Woodchurch and Shadoxhurst.

They consider it to be a serious safety hazard to all road users. – Emailed

15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

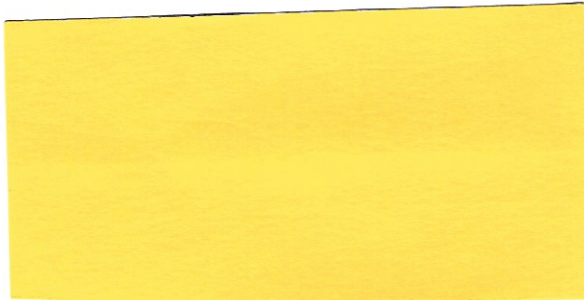
Miss Dewar reported that 8 Volunteers have come forward offering to join a management committee for the Pre School. A second meeting is planned for 23 February at which the Officers will be appointed. The Committee will apply for charitable status and are working with an Advisor.

The Village Clean-Up Day has been set for 17 April. Everyone was asked to help publicise the event.

Miss Dewar will talk to the School about their input to the APM.

There being no further business the meeting closed at 9.09 pm.

Signed



Dated

22/02/10

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WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2010

DECISIONS TO BE TAKEN AT MEETING HELD 22 FEBRUARY 2010

Full Planning Permission requested – Delegated to Officers unless otherwise stated:-

- 10/00001/AS Mr T Koster, 74 Shirkoak Park, Woodchurch, Ashford, Kent TN26 3RR
Erection of a garden shed
Parish Council: Support 4:1 abstention
- 10/00003/AS Mr J Corrin, Estate Manager, R Sternberg Farms re Harlakenden Farmhouse,
Plurenden Road, Woodchurch, Ashford, Kent TN26 3PT
Relocation of approved garage and highway access (revised scheme to
Planning application reference 08/01869/AS
Parish Council: Support 4:1 abstention
- 10/00006/FC Land at Post Wood South east of Shadoxhurst Road and North of Coldblow,
Woodchurch
Compartment 1 – to fell 14 Oaks (20cu.m.approx). Compartment 2 – to fell 6
Oaks (6cu.m.approx). Understorey will be coppiced only where necessary to
enable the above thinning operation
Parish Council: Support (unanimous)

The following application has been withdrawn at the applicant's request

- 09/01502/AS Mrs R Sheppard, 101 Front Road, Woodchurch, Ashford, Kent TN26 3SH
Erection of a 2 storey rear extension to include a Juliet balcony and erection
of a porch to the front elevation

The following application has been granted:-

- 10/00002/TC Mr A Orpin, Front Cottage, 19A Front Road, Woodchurch,
Ashford, Kent TN26 3QB
1 Ash Tree – Fell

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The following applications have been refused

09/00640/AS Mrs A Price, Land East of and adjacent 41 The Green, Woodchurch, Kent
Proposed 3 bedroom single storey dwelling between 41 The Green and
Place Farm, 39 The Green

09/00784/AS The Leo Trust, Boldshaves Oast, Frogs Hole Lane, Woodchurch,
Ashford, Kent TN26 3RA
Alterations to existing dining room (retrospective)

Application for Certificate of Lawfulness - The following would not have been lawful

10/00052/AS Mr and Mrs B Cunnew, Willow View, 62A Front Road, Woodchurch, Ashford,
Kent TN26 3QE
Replacement of white painted wood soffit and fascia with white PVC. Also
replace black PVC guttering and downpipes with black PVC