

WOODCHURCH PARISH COUNCIL

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MINUTES 44

Minutes of the meeting held in the Memorial Hall, Woodchurch on Monday 25 January 2010 at 7.30 pm

PRESENT: Mr J Robinson (chair), Miss R Dewar, Mrs J Haynes, Mrs J Robinson
Mr I McGrath and Mr A Mobbs

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mrs A Hicks and Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 14 Members of the Public present

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr J Cridge (prior engagement),
Mr C Steer (prior engagement) and Mr J West (prior engagement).

Councillors unanimously agreed to approve Mr Cridge, Mr Steer and Mr West's absence.

2. DECLARATIONS OF INTEREST

Mrs J Robinson and Mr J Robinson declared an interest in Planning Application 10/00002/TC
as they are near neighbours.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

The Minutes of the previous meeting were accepted and it was unanimously agreed that
Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Robinson Seconded Mr Mobbs

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED

The meeting was opened to Members of the Public from 7.37 – 8.10 for questions and
comments.

5. PLANNING

Please see attached list.

Stephanie Viney contacted us to say that the window which has recently been enlarged in
the side wall of 1 The Green does not need planning permission. The case is closed.

6. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

Mr Robinson is still waiting for sufficient light to enable him to take suitable photos to send to the Planning Inspector.

Mr Robinson has taken a photograph of our remaining brown tourist sign to send to Highways.

Mr Robinson has been monitoring amount of rubbish left on The Green following football matches and the situation has improved.

7. **CORRESPONDENCE**

KALC Parish News etc

Computershare

English Rural – The Bulletin

Kent Top Travel

ABC re Concurrent Function Grants

ABC Statement of Community Involvement First Review

Clerk and Councils Direct

ABC Minutes of Standards Committee held 18.12.09

Playsafety

Notts Sport Ltd

Planning Inspectorate re Cobtree Meadow

KALC Minutes and Agenda for 03.02.10

KCC Annual Performance Report

ABC re Concurrent Functions Grant

CCLA

AwCRK – ESF Community Grants

Design4charities

EMAIL CORRSPONDENCE

Steven Robinson – The Clerk was asked to contact Mr Robinson and inform him that we no longer have an active Parish Plan Group, but that we have a Parish Plan and Village Design Statement if he wishes to see them.

8. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

It was agreed at the meeting held on 27 April 2009 to support the Village Hall Committee's application for Grant Funding from ABC from Woodchurch Windmill Trust. The amount agreed upon was £1000 and Mr McGrath asked whether the cheque for this money could be raised at this meeting. Councillors unanimously agreed to this request.

Account Balance

The account balance stands at £28960.96, £5,000 of which is earmarked for election expenses should the need arise, £2500 for a bus shelter and £500 for a bench.

Accounts to be paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	729.84		729.84	Salary and Expenses
Mrs J Stone	105.00		105.00	Litter Picking
Ms R Dewar	14.00		14.00	Photocopying C E E

Resolution

Councillors unanimously resolved to pass the above for payment.

Budget and Precept for 2010-2011

The budget will be attached to the Minutes. The Clerk reported that she had sent in a Precept request for £20,000 and ABC had verbally confirmed receipt.

Insurance

Nothing to report.

Charities

Nothing to report.

Website

Mr Cridge contacted the Village Clubs and Societies and Miss Dewar reported that she had received some feedback although she would like more dates for the diary.

Community Exercise Equipment

We have received 2 quotes for this equipment. As there is a substantial difference in the price and the guarantee offered, it was agreed that Mr McGrath would research the quality of the equipment and standard of manufacture and report back to the next meeting to enable Councillors to make a final decision. He was also asked and agreed to seek grant funding for the project and references from other parish councils who have already installed the equipment.

Miss Dewar reported that she has received 56 questionnaires back so far and the majority of those who responded are in favour of the project.

Village Youth Forum

Mr Banyard, Community Warden, reported that he had the results of a survey carried out in which the youth of the Village were asked what facilities they would like installed. A large number would like a football wall. Mr Banyard left the results for Councillors to look at.

Public Toilets

We are still waiting to hear from Ashford Borough Council regarding future arrangements for the management of the toilets.

Valuation of Fixed Assets

Mrs Robinson had reviewed the value of the Fixed Assets and gave a revised copy to the Clerk.

9. SIX MONTHLY RISK ASSESSMENT AND REVIEW OF FIXED ASSETS

Mrs Robinson handed the Clerk an updated copy of the Risk Assessment

10. VILLAGE ROADSWEEPER/LITTER PICKER

This item was discussed in Closed Session at the end of the meeting. Please see below.

11. ALLOTMENT PROPOSAL

Nothing to report.

12. COMMITTEE REPORTS**Village Hall**

The work on the kitchen is almost complete and the Committee plan to refurbish the toilets.

**13. ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW OFFICER
For Highways**

The items on the Report to date should all be completed by 1 March 2003.

The Clerk was asked to report the following:-

3 x potholes from the Bonny Cravat to Mill View, Bethersden Road - 3488

1 x pothole at junction of Bethersden Road and Rectory Close - 3491

1 x pothole at junction of Lower Road and the Green - 3492

3 x potholes outside 32 – 34 Lower Road - 3493

The potholes in Hylands Row are now in excess of 50mm – emailed unable to log

Large pothole outside of Fulwood, Place Lane - 3494

The kerbs at the bus stop outside Shirkoak Park - emailed

The Clerk was asked to enquire about the possibility of a salt bin being placed in Plum Tree Gardens and to ask for the bin at Susans Hill to be kept topped up in bad weather.

14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no further business the meeting closed to the Public at 8.55 pm.

VILLAGE ROADSWEEPER/LITTER PICKER

The Clerk had been contacted by 3 people during the month and she had invited them to attend the meeting. None of the applicants were present, but a letter had been received from Mr D Norris. After discussion it was agreed that the Parish Council would offer Mr Norris the job on a 3 month trial period, starting from 1 February 2010. Mr Robinson said he would contact Mr Norris and discuss the job with him. It was agreed that Mr Robinson would ask Mrs Stone whether she would work with Mr Norris for a month. The Clerk will prepare a letter for Mr Robinson to give to Mr Norris.

The meeting closed at 9.05 pm.

Signed

..... Dated

22/02/10



WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2010

MEETING HELD 25 JANUARY 2010

Full Planning Permission requested – Delegated to Officers unless otherwise stated:-

- 09/01462/AS Mr and Mrs K Bugden, Cuckoos Pit Farm, Haycross Lane, Woodchurch, Ashford, Kent TN26 3TF
Replace temporary mobile home with the erection of a 1 ½ storey dwelling
Parish Council: Support (unanimous)
- 09/01502/AS Mrs R Sheppard, 101 Front Road, Woodchurch, Ashford, Kent TN26 3SH
Erection of a 2 storey rear extension to include a Juliet balcony and erection of a porch to the front elevation
Parish Council: Support (unanimous)
- 10/00002/TC Mr A Orpin, Front Cottage, 19A Front Road, Woodchurch, Ashford, Kent TN26 3QB
1 Ash Tree – Fell
Parish Council: Support (4:2 abstentions due to interest)

The following applications have been granted:-

- 09/00203/TC Mr W Joss, 5 Bournes Place, Woodchurch, Ashford, Kent TN26 3PD
T1 – Oak, T2 – Field Ash, T3 – Field Ash, in rear garden, Pollard and remove dead wood to improve shape
- 09/01169/AS Mr G Blakeston, Luckhurst, Brook Street, Woodchurch, Ashford, Kent TN26 3SX
Demolition of existing chalet style bungalow and replacement dwelling
- 09/01207/AS Mr M Stockwell, Little Robhurst Farmhouse, Swain Road, Woodchurch, Ashford, Kent TN26 3TB
The erection of a detached greenhouse and detached log cabin
- 09/01345/AS Mr D Darlison, Coldblow Oast, Coldblow, Woodchurch, Ashford, Kent TN26 3PJ
Proposed storage building

TL

The following appeal has been dismissed:-

EN/05/139 Mr and Mrs C Turner, Animal Farm, Brook Street, Woodchurch,
Ashford, Kent
Use of land for the stationing of one caravan for residential use, one touring caravan,
the erection of a day room and a domestic kennels (retrospective)
The applicants have 18 months to comply

WOODCHURCH PARISH COUNCIL				
WORKING FIGURES 2009-2010				
	BUDGET	ACTUAL	ANTICI-	BUDGET
	2009-2010	25.01.10	PATED	2010-2011
EXPENSES				
Clerks Salary	6000.00	4697.80	1000.00	6000.00
Clerks Expenses	250.00	95.26	80.00	100.00
General Admin	400.00	334.23	80.00	400.00
Publications	25.00			25.00
Audit Fees	250.00	195.00		200.00
KALC Subscription	520.00	524.51		525.00
Insurance	1000.00	641.29		700.00
SLCC Subscription	30.00	27.00		35.00
Green Maintenance	4000.00	2350.50	1700.00	2500.00
War Memorial				
Litter Picking	1750.00	1216.24	600.00	1800.00
Hire of Hall and Heating Tokens	350.00	155.00		
Hire of Hall and Heating Tokens for 2010		180.00		200.00
Website	150.00	49.95	50.00	100.00
Bus Shelter	2500.00		2500.00	
Village Clock Maintenance	170.00	171.00		180.00
Neighbourhood Watch	100.00			100.00
Interest	15.00	0.85	14.00	15.00
Repairs/Replacement of Noticeboard				200.00
ROSPA Inspection	75.00	72.00		75.00
Play Area Maintenance - Fence	200.00	1395.00		
Play Area Replacement Equipment	250.00		250.00	250.00
Replacement of Safety Surface	100.00	1200.00		2000.00
Repairs to Paths	200.00		200.00	200.00
Repairs to Kissing Gate				
Work to Trees on Windmill Path				
Wreath for Remembrance Day	25.00	16.50		18.00
Purchase and Installation of New Bench	500.00		500.00	
Purchase and Installation of New Bus Shelter				
Maintenance of Bus Shelters	100.00		100.00	
Maintenance of Benches	50.00		50.00	100.00
Posts on Green	150.00		150.00	150.00
Painting Pump				
Painting Bins				500.00
Election Expenses	5000.00		5000.00	
Chairman's Expenses - Includes APM Expenses	150.00		150.00	150.00
Delegate Expenses	15.00		15.00	15.00
Purchase of 2 New Flags	90.00		90.00	90.00
Contingencies	2500.00		2500.00	2500.00
Donation to Football Club				500.00
Community Exercise Equipment				6000.00
VAT on Expenses		475.71		
	26915.00	13797.84	15029.00	25628.00

WOODCHURCH PARISH COUNCIL				
WORKING FIGURES 2009-2010				
	BUDGET	ACTUAL	ANTICI-	BUDGET
	2009-2010	25.01.10	PATED	2010-2011
RECEIPTS				
Precept	20000.00	20000.00		20000.00
Concurrent Functions Grant	2000.00	2391.16		2381.17
Interest	150.00	11.34	7.00	
VAT Recovered	365.00	803.33		
Road Sweeping Grant	1000.00		1845.00	
Refund of Grass Cutting Costs	300.00		300.00	
Grant from KCC towards Bus Shelter		1173.00		
Donation of Memorial Bench				
Sale of Old Bench				
	23815.00	24378.83	2152.00	22381.17
BANK RECONCILIATION STATEMENTS 93 AND 97				
Opening Balance	18876.75			
Add Receipts	24378.83			
	43255.58			
Less Payments	13797.84			
	29457.74			
Balance at Bank Statement 93	30823.08			
Less Outstanding Cheques	145.00			
	540.50			
	729.84			
	29407.74			
Balance at Bank Statement 97	50.00			
	29457.74			
ANTICIPATED BALANCES 31.03.10				
Bank Balance as at 25.01.10	29457.74			
Add Anticipated Receipts	2152.00			
	31609.74			
Less Anticipated Expenditure	7029.00			
	24580.74			
Less Earmarked for Election Expenses	5000.00			
Less Earmarked for Bus Shelter	2500.00			
Less Earmarked for new Bench	500.00			
	16580.74			