WOODCHURCH PARISH COUNCIL

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MINUTES 142

Minutes of the Ordinary Parish Council meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 14 December 2017 at 7.00 pm

PRESENT:

Mr J West, (Chair), Mrs C Allan, Mr A Faiers, Mr A Hukins,

Mr N Jones and Mr P Wood

PARISH CLERK:

Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence for this meeting and the meetings to be held in January, February, March and April was received from Mr Robert Woods, due to personal reasons. Councillors unanimously approved Mr Woods request.

An Apology for Absence was received from Mrs Davies (prior engagement) and from Mr Spice (personal).

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest

<u>Updating of Declarations of Interest for the Code of Conduct</u>

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 23 November 2017 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Faiers

Seconded Mr Jones

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVENED

The Members of the Public present discussed events to commemorate World War I and the discussion is minuted under item 8.

5. PLANNING

Please see attached.

6. VILLAGE MATTERS

Extension of Village Green

Nothing to report.

Registration of Village Green

Mr Jones and the Clerk have an appointment with the Solicitor for Friday afternoon. Councillors gave them the authority to agree to pay fees of up to £1000 to complete the registration.

Woodchurch in Bloom

The Woodchurch in Bloom Committee had a very positive meeting with Peter Holman from Kent in Bloom. He has agreed to give a presentation to the village as arranged by the Gardening Society on Tuesday 27th March 2018 at 7.30pm in the Memorial Hall. The meeting will be open to all and will be advertised in advance. He will brief the village on what is required for the first-year entry. This is likely to be a simple village entry supported by one or two individual entries from small sections of the community outside of the village centre.

The Woodchurch in Bloom Committee is conducting a preliminary walk around the village on Saturday 16th December 2pm to establish a possible route for the judges to follow. The committee will meet outside the main gates of the school in Rectory Close and include the Churchyard, The Pavements, The Green and the Windmill. The route is time limited and the objective is to establish the best route for the allocated time.

The Committee is meeting again on Thursday 4th January 2018 at 7.30 to prepare a brief for the Parish Council at their January PC meeting. Becky Oliver would like to invite any other new active participants to the 4th January meeting.

7. MATTERS ARISING

The cheque from FOWSA has been received.

8.

ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Earmarked Funds

	Balance	+/-	Balance
	14.09.17	Nov	23.11.17
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow	9355.00		
		-340.00	
		-920.00	8095.00
Maintenance of War Memorial	233.02		233.02
Play Area/CEE	1189.31		1189.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	23913.07	-1260.00	22653.07

Bank Reconciliation as at last Bank Statement

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	49988.93
	9	Plus uncleared receipts	6000.00
			55988.93
Plus Receipts	<u>32293.87</u>	Less uncleared cheques	3805.16
	77773.04		52183.77
Less Payments	<u>25539.27</u>	Plus Community Account	50.00
	52233.77		52233.77
Less Earmarked Funds	22635.07	Less Earmarked Funds	22635.07
AVAILABLE FUNDS	29598.70	AVAILABLE FUNDS	29598.70

Accounts to be Paid

PAYEE	CHQ	NET	VAT	GROSS	DETAILS
	NO	£	£	£	2000 0 1 200 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Specialised	1097	216.00	43.20	259.20	2 x Litter Bin Liners
Welding	1098	216.00	43.20	259.20	2 x Litter Bin Liners
Mrs J Batt	1099	542.64			Salary
		21.24			Expenses
		20.72		584.60	General Admin
Mr D Jarvis	1100	270.33		270.33	Salary
HMRC	1101	27.00	¥.	27.00	Income Tax

Proposed: Mr Hukins Seconded: Mr Wood

Preparation of Budget and Setting of Precept for 2018/2019

Resolution: Councillors unanimously agreed to set the Precept for 2018/2019 at £24800.00.

Proposed Mr Hukins

Seconded Mr Wood

Please see budget attached.

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Bank Mandate

The charity mandates are in the process of being updated.

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

The bin liner in the bin at Engine Alley needs replacing and the bin by the butchers needs bolting down. Mr Faiers will replace the liner and look at the bin in Front Road.

Update on KALC Meeting

Nothing to report.

Concern regarding lorries on local roads

The Clerk will write to Councillor Angell expressing the concerns raised by councillors regarding the large lorries using the local roads.

Drainage problems in Back Lane

Mr West reported that, on 2 separate occasions recently, raw sewage from The Six Bells Park has flooded Back Lane. The Southern Water Engineer visited and said the pipe is too small to cope with the amount of sewage from the park.

The Clerk will report to Southern Water.

Royal British Legion - Commemoration of the end of World War I

The Royal British Legion explained that they would like to arrange a series of events throughout 2018 to commemorate the end of World War I, culminating in a major event around Armistice Day.

Mr West suggested they liaise with the Woodchurch in Bloom Committee.

Councillors gave their agreement in principle and the group will attend the February meeting to update the council.

Grass Cutting Tenders for 2018 Growing Season

Resolution: Councillors unanimously agreed to accept the quotation from Landscape Services for cutting the grass on the Village Green. The agreed price is £57.25 per cut, an increase of £1.66.

Proposed Mr Faiers

Seconded Mr Hukins

9. <u>CORRESPONDENCE/EMAIL CORRESPONDENCE</u>

FOWSA – Cheque for straw clearing

HSBC

Bonny Cravat re Boxing Day Match

EMAIL CORRESPONDENCE - All emails are forwarded to all councillors

Councillors did not bring any emails to the attention of the meeting

10. HIGHWAY ISSUES/PROW ISSUES

Highways

Mr Faiers forwarded the co-ordinates for the blocked gullies at Spring Place and Court Lodge to the Clerk for her to send to KHS.

Public Rights of Way

Nothing to report.

11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Data Protection

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The Clerk will send the Parish Council's thanks to the team clearing the churchyard.

Mr Jones is now the Local Authority Governor on the School Board of Governors.

An Under 10s Football Team is going to start to use The Green and they will pay towards the maintenance.

The next meeting will be held on Thursday 25 January 2018.

There being no further business the meeting closed at 8.45 pm.

Signed... Dated 2.5/1/18

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

DECEMBER 2017

17/01664/AS Park Farm House, Kirkwood, Woodchurch, Ashford, Kent TN26 3SE#

Like for like replacement of existing roof

Parish Council: Support

17/01683/AS 27 Lower Road, Woodchurch, Ashford, Kent TN26 3SQ

New access and dropped kerb to front of dwelling

Parish Council: Support

17/01705/AS Woodchurch Wine Estate, Susans Hill, Woodchurch, Ashford Kent TN26 3RE

Erection of a dwelling and car/tractor port with associated parking, access and garden

Parish Council: OBJECT on the following grounds:

Poor access

The highway is not suitable to support any potential

future development of the winery such as that indicated in the

application

Increase in traffic using an unsuitable road

Poor positioning of dwelling and car/tractor port on site

17/01706/AS Agricultural Barn at New Barn Farm, Bethersden Road, Woodchurch, Kent

Prior approval for change of use of agricultural barn to a dwelling and land within its

curtilage and associated operational development

Parish Council: No Comment

17/01723/AS Storage Building at, Avoca, Bethersden Road, Woodchurch, Kent

Prior approval for proposed change of use of a storage building into three residential

units (Use Class C3)

Parish Council: No Comment

Arrived too late to be published on the agenda but councillors agreed to discuss

17/01725/AS Office Building at, Avoca, Bethersden Road, Woodchurch, Kent

Prior approval for the proposed change of use of an office building into a

Single dwelling house (Use Class 3)

Parish Council: No Comment

17/01743/AS Garth End, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS
Prior approval for change of use from agricultural barn and any land within it curtilage to 2 no dwelling houses and associated operational development (revision to prior approvals granted under applications 16/00862/AS and 16/01703/AS)
Parish Council: No Comment

Decision Notices received from ABC

17/01544/AS 93 Front Road, Woodchurch, Ashford, TN26 3SF
Change of use and rear extension to detached single garage to self-contained bungalow.
Borough Council: Refuse

17/01574/AS The Barn, Seven Saints Rare Breeds Centre, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QR
Prior approval of proposed change of use of agricultural building and land within its curtilage to dwelling house and associated operational development
Borough Council: Withdrawn by Applicant

17/1588/AS Garth End, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS Proposed agricultural building used for hay and machinery storage **Borough Council: Withdrawn by applicant**

SUMMARY RECEIPTS AND PAYMENTS FOR YEAR ENDED 31 MARCH 2017 2016/2017 201			RISH COUNCIL				
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SUMMAR	Y OF RECE	IPTS AND PAYMENTS FOR YEAR ENDED 31 MARCH 2017				
BUDGET	ACTUAL	RECEIPTS	BUDGET	ACTUAL	Column	BUDGET
	2016/2017		2017/2018	2017/2018	lotais	2018/2019
21800.00			22800.00	22800.00		24800.00
20.00	19.47	Interest		7.20		10.00
1216.00	1756.95	VAT Recovered	550.00			520.00
427.00	427.44	Contribution towards Grass Cutting	000.00	363.27		350.00
		Contribution towards Green Maintenance/Gym and FOWSA		120.00		100.00
	125.00	Donation towards Wild Flower Meadow		120.00		100.00
	1000.00	Grant towards Wildflower Meadow				
	3.00	WCIE Rent		1.00		1.00
1150.00	1150.00	Concurrent Functions Grant - t/f to reserve	1150.00	1150.00	P-1	1150.00
1060.00	1060.00	Council Tax Support Grant - t/f to reserve	1060.00	1120.00		1080.00
25673.00	27341.86		25560.00	26313.87		28011.00
		WCIE Refund		6000.00		20011.00
		The state of the s		32313.87	404	