

# WOODCHURCH PARISH COUNCIL

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Page 421

## MINUTES 141

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 23 November 2017 at 7.00 pm

**PRESENT:** Mr J West, (Chair), Mrs G Davies, Mr A Faiers, Mr A Hukins,  
Mr N Jones and Mr P Wood

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 4 Members of the Public present.

#### 1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs C Allan (prior engagement),  
Mr P Spice (personal reasons), Mr R Woods (personal reasons), Borough Councillors,  
Mrs A Hicks and Mr G Bradford

#### 2. DECLARATIONS OF INTEREST

##### Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

##### Declarations of Significant Interest

Mr Jones declared a Significant Interest in Planning Application No 17/01588/AS  
as he is a near neighbour.

##### Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest  
with the Monitoring Officer if necessary.**

##### To note the granting of any requests for Dispensations and the decision


No such requests received.

#### 3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 26 October 2017 were accepted and it was unanimously  
agreed that Mr West should sign them as a true record of the meeting.

**Proposed Mr Wood**

**Seconded Mr Faiers**

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4. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**  
The meeting was opened to the Members of the Public present from 7.03 – 7.15 during which time the Parish Council's response to Southern Housing regarding the proposed development in Front Road was discussed.
  5. **PLANNING**  
Please see attached.
  6. **VILLAGE MATTERS**  
**Extension of Village Green**  
We are waiting for the new area to be cleared of thistles and rolled.  
  
**Registration of Village Green**  
We are waiting to find out whether the existing area of The Green needs to be registered with The Land Registry.  
  
**Woodchurch in Bloom**  
Deferred to next meeting.
  7. **MATTERS ARISING**  
There were no Matters Arising not covered on the agenda.
  8. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

**Earmarked Funds**

	<b>Balance 14.09.17</b>	<b>+/- Nov</b>	<b>Balance 23.11.17</b>
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow	9355.00	-340.00 -920.00	8095.00
Maintenance of War Memorial	233.02		233.02
Play Area/CEE	1189.31		1189.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	<b>23913.07</b>	<b>-1260.00</b>	<b>22653.07</b>

**Bank Reconciliation as at last Bank Statement**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	45479.17	Money Manager Account	55473.78
		Plus uncleared receipts	00.00
			<b>55473.78</b>
Plus Receipts	<u>26243.87</u>	Less uncleared cheques	<u>4439.68</u>
	<b>71723.04</b>		<b>51034.10</b>
Less Payments	<u>20638.94</u>	Plus Community Account	50.00
	<b>51084.10</b>		<b>51084.10</b>
Less Earmarked Funds	<u>22635.07</u>	Less Earmarked Funds	<u>22635.07</u>
<b>AVAILABLE FUNDS</b>	<b>28449.03</b>	<b>AVAILABLE FUNDS</b>	<b>28449.03</b>

**Accounts to be Paid**

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1088	542.04 19.00 33.84		594.88	Salary Expenses General Admin
Mr D Jarvis	1089	270.33		270.33	Salary
Smith of Derby Ltd	1090	150.00	30.00	180.00	Repairs to Village Clock
Peter Shaw	1091	237.50 920.00		1157.50	War Memorial Green Extension
Woodchurch M H	1092	15.00 194.00		209.00	Rent 2017 Rent 2018
D Grabham	1093	160.00		160.00	Green Maintenance
A R W Kirk	1094	340.00	68.00	408.00	Green Extension
RBL	1095	20.00		20.00	Poppy Wreath

**Proposed: Mr Hukins      Seconded: Mr Davies**

**Preparation of Budget and Setting of Precept for 2018/2019**

Deferred to next meeting.

**Bank Mandate**

Mr Jones and the Clerk will go into HSBC to try and get the signatories for the charities updated.

**HSBC Safeguard Initiative**

Mr West spoke with HSBC regarding both the Sir Edward Hales Charity and the Woodchurch Windmill Trust and they are satisfied that all is in order.

**Website, Newsletter and Transparency**

Mr Jones has approached a resident to ask whether we can use his photos for our website. Councillors agreed to having a selection of photos on the home page.

**Risk Assessment**

Nothing to report

**Update on KALC Meeting**

KALC advised that the Clerk and a Councillor should attend the training for General Data Protection Regulation Workshops. The Clerk reported that she has already booked to attend.

ABC is looking to utilise brown sites around Ashford for Gypsy/Traveller sites and they may formalise some of the informal sites currently in use.

Concerns were raised by the Chairman of Hothfield Parish Council, that ABC is not being totally transparent regarding the local plan, following information passed on to him by the ABC Ward Member for Hothfield that the village could expect to see 100 extra houses, over and above those known to be included in the plan. He is taking this up with Simon Cole.

It was reported that councils are receiving more Freedom of Information requests and it can prove very expensive for the councils to respond.

**Resolution to Delegate or Reserve the Authority to Grant Dispensations to Councillors with a DPI or OSI on a matter to be discussed and determined at a council meeting**

**RESOLUTION:** Councillors unanimously agreed to delegate the power to grant Dispensations to the Parish Clerk. The power rests with the relevant authority under Section 33(i) of the Localism Act 2012 and the basis is set out under section 33(2).

The Parish Clerk may grant a dispensation to a councillor who has a Disclosable Pecuniary Interest or an Other Significant Interest to enable them to participate in any discussion of a matter at a meeting and/or to participate in any vote on the matter if it is considered that

- (a) So many members of the council have disclosable pecuniary interests that it would impede the transaction of the business (ie the council would be inquorate): or
- (b) The dispensation is in the interests of persons living in the authority's area; or
- (c) It is otherwise appropriate to grant a dispensation

Proposed Mr Jones            Mr Wood

9. **CORRESPONDENCE/EMAIL CORRESPONDENCE**

HSBC

Clerk and Councils Direct

Landscape Services

**EMAIL CORRESPONDENCE – All emails are forwarded to all councillors**

Councillors did not bring any emails to the attention of the meeting

10. **HIGHWAY ISSUES/PROW ISSUES**

**Highways**

Subsidence along Shadoxhurst Road which councillors are concerned could constitute a safety hazard

Blocked gully on the opposite side of the road to the entrance to Court Lodge

The drain has subsided outside of 36 Front Road

**Public Rights of Way**

Nothing to report.

11. **ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Concerns regarding lorries on local roads

Letter to Southern Water re drainage in Back Lane

Royal British Legion – Commemoration of the end of World War I

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The Information Centre has sponsored the Christmas Trees for the Christmas Tree Festival and is going to sponsor the school's Christmas Fair.

The Clerk will forward a copy of the invoice to FOWSA to Mr Jones to take to the School.

The Football Club has not responded to our letter informing them that we will be charging the club for 1/3 of the cost of cutting the grass on the Village Green. The Clerk will invoice them once we have the invoice from Landscape Services.

Mrs Davies will speak to a member of the Tennis Club and ask whether they can put shades on their flood lights to angle the light onto the courts.

Councillors will pass their compliments onto the people who have been clearing the Churchyard.

The next meeting will be held on Thursday 14 December 2017.

The Parish Council Christmas Meal will be on 25 January, following the January meeting.

There being no further business the meeting closed at 8.15 pm.

Signed..



..... Dated ..14/12/17.....

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2017

#### NOVEMBER 2017

- 17/1588/AS Garth End, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS  
Proposed agricultural building used for hay and machinery storage  
**Parish Council: Support**
- 17/1609/AS Eleven Acre Shaw, Redbrook Street, Woodchurch, Kent  
Prior notification of the change of use of an existing light industrial building (B8) to provide a single residential dwelling (C3).  
**Parish Council: No Comment**

#### Decision Notices received from ABC

- 17/01288/AS Cherry Gardens, Brook Street, Woodchurch, Ashford, Kent TN26 3TA  
Change of use and conversion of agricultural barn and adjacent land into a venue for assembly & leisure (wedding and corporate events) with associated parking, gate, steps and ramp and green screen  
**Borough Council: Withdrawn by Applicant**
- 17/01289/AS Cherry Gardens, Brook Street, Woodchurch, Ashford, Kent TN26 3TA  
Conversion of Grade 2 Listed agricultural barn to include adjoining gate and steps with ramp, new internal openings, new timber hatch, fitted storage and floating floor over existing, repair and replacement of rotten structural members  
**Borough Council: Withdrawn by Applicant**
- 7/01402/AS Plurenden Manor Farm, Plurenden Road, High Halden, Ashford, Kent, TN26 3JW  
Prior Approval for a proposed change of use - Agricultural building and land within its curtilage to Class R flexible use (in particular Class B1c light industrial)  
**Borough Council: Withdrawn by applicant**
- 17/01421/AS Shamwari, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS  
Proposed change of use and conversion of existing outbuilding to create 1-bedroom holiday let accommodation. Proposed detached timber frame garage / store  
**Borough Council: Withdrawn by applicant**
- 17/01490/AS Six Bells, Front Road, Woodchurch, Ashford, TN26 3NZ  
Variation of condition 2 of application 17/00690/AS to enable increase in number of mobile homes stationed on the site from 42 to 44  
**Borough Council: Permit**