

WOODCHURCH PARISH COUNCIL

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MINUTES 133

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 23 March 2017 at 7.00 pm

PRESENT: Mr N Jones, (Chair), Mrs G Davies, Mr A Hukins
Mr P Spice, Mr P Wood and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr J West (prior commitment), Mr A Faiers (illness) Borough Councillor, Mrs A Hicks and County Councillor, Mr M Angell

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Davies declarations a Significant Interest in Planning Application no 17/00268/AS, as the applicant is a family member.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 24 February 2017 were accepted and it was unanimously agreed that Mr Jones should sign them as a true record of the meeting.

Proposed Mr Spice Seconded Mr Woods

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The members of the Public did not have any questions or comments.

5. PLANNING

Please see attached.

A planning officer is to visit the site in Redbrook Street which was reported by the council recently

6. VILLAGE MATTERS**Extension of Village Green**

Once we have permission to undertake work to the trees, councillors will discuss funding the project.

Memorial Hall Car Park

Deferred to next meeting.

7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Earmarked Funds**

	Balance 16.12.16	+/- Jan	Balance 27.01.17
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow Rolling ground	9435.00	-30.00	9405.00
Maintenance on War Memorial	233.02		233.02
Play Area/CEE	1634.31		1634.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	24438.07	-30.00	24408.07

Bank Reconciliation

Account Balance		Balance at Bank	
Opening Balance	42304.11	Money Manager Account	46766.86
		Plus uncleared receipts	000.00
			46766.86
Plus Receipts	26335.33	Less uncleared cheques	2256.22
	68639.44		44510.64
Less Payments	24078.80	Plus Community Account	50.00
	44560.64		44560.64
Less Earmarked Funds	24408.07	Less Earmarked Funds	24408.07
AVAILABLE FUNDS	20152.57	AVAILABLE FUNDS	20152.57

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1044	536.87 8.46 15.00		560.33	Salary Expenses General Admin
Mr R Harris	1045	277.33		277.33	Litter Picking
The Post Office	1046	2.60		2.60	Income Tax
Mr J West	1047	60.00		60.00	Sandwiches for Litter Pick

Proposed: Mr Hukins Seconded: Mr Woods

Bank Mandate

It has now been confirmed that the following councillors are eligible to sign cheques on behalf of the Parish Council: -

Mr J West
Mr N Jones
Mrs G Davies
Mr A Hukins
Mr P Spice
Mr P Wood
Mr P Woods

An amendment to the mandate will be submitted to remove Mrs Penn.

HSBC Safeguard Initiative

The Clerk will contact Mr West regarding this as he needs to contact HSBC.

Newsletter

The WCIE prepares a newsletter and the Clerk will send a report of the meeting to the Editor of the Parish Magazine.

Risk Assessment

Mr Faiers forwarded this to the Clerk and it will be discussed in detail at the next meeting.

Compliance with Transparency Code

The Parish Council's turnover is too high for us to be able to apply for a grant for a computer.

Councillors unanimously agreed that the Clerk should continue to store information on memory sticks.

Storage of Computer Documents

Resolution: Councillors unanimously agreed that the Clerk should back the computer records up on Drop Box.

Litter Bin Review

This was returned on 28 February and confirmation of receipt received from ABC.

Update on KALC Meeting

Councillors discussed the following: -

Unauthorised gypsy encampments on private land with the officers from ABC and it was proposed to hold a workshop on the Local Plan facilitated by ABC, particularly with reference to gypsy and traveller sites.

The proposed ABC Ward Boundary changes.

The Chairman informed those present that the meeting regarding the proposed East Kent merger of 4 Councils was held on 22nd March although ABC is not participating.

Review of applications received for the Position of Litter Picker

Resolution: Councillors unanimously agreed to offer the job of Litter Picker to Mr David Jarvis and agreed that his friend Miss Elizabeth Little could help him on a voluntary basis. This arrangement has been confirmed with our insurance company.

Arrangements for the April Meeting

A closed meeting of the Windmill Trust will be held prior to the next meeting and the Parish Council meeting will be closed to members of the Public to enable councillors, as necessary, to discuss a legal issue related to the WCIE.

Arrangements for the Annual Parish Meeting

The Annual Parish Meeting is due to be held on Friday 21 April 2017. Our County and Borough Councillors will be invited to give a report along with the Chairman of the School Governors and our PCSO.

9. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct

10. HIGHWAY ISSUES/PROW ISSUES**Highways**

The lorries driving over the dip in the road outside of 124 Front Road are causing houses to shake.

Public Rights of Way

Nothing to report.

11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Website and Notice board policy

Valuation of Village Green – Mr Jones to ask Mr Godfrey for a valuation.

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no further business the meeting closed at 7.59 pm.

Signed....

..... Dated 27/4/17

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

MARCH 2017

- 17/00257/AS Land south of Orange Farm, Brook Street, Woodchurch, Kent
Erection of timber clad storage barn
Parish Council: Support
- 17/00268/AS Beacon Oaks, Coldblow, Woodchurch, Ashford, TN26 3PH
Prior approval for a proposed change of use of agricultural building and land within its curtilage to a single dwelling house
Parish Council: Support
- 17/00339/AS Garth House, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Two storey extension and new porch
Parish Council: Support
- 17/00393/AS Cherry Garden Cottage, Swain Road, Woodchurch, Ashford, Kent, TN26 3TB
Erection of a two-storey rear extension, entrance gates and replacement detached double garage/store.
Parish Council: Support

Decision Notices received from ABC

- 16/01836/AS Land between 82-120 Front Road, Woodchurch, Ashford, Kent
Erection of 8 no. two storey dwellings together with access, garages parking, landscaping and ancillary works
Borough Council: WITHDRAWN BY APPLICANT
- 17/00132/AS Cob Tree Meadows, Brook Street, Woodchurch, Ashford, Kent, TN26 3SZ
Variation of condition 1 to remove personal reference to Ms S Bristow and Mr C Turner and replace with gypsy/traveller family and removal of reference of temporary to allow for permanent occupation on Planning Permission
Borough Council: Permit – Temporary