



# WOODCHURCH PARISH COUNCIL

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## MINUTES 131

**Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch,  
on Friday 27 January 2017 at 6.30 pm**

**PRESENT:** Mr J West (Chair), Mrs G Davies, Mr A Faiers, Mr A Hukins, Mr N Jones,  
Mr P Spice, Mr P Wood and Mr R Woods  
PCSO Daniel Smith for part of the meeting

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mrs A Hicks

**COUNTY COUNCILLOR:** Mr M Angell

**MEMBERS OF THE PUBLIC:** There were 3 Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Borough Councillor Bradford

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Mr West declared a Significant Interest in Planning Application No 16/01196/AS, as he is a near neighbour.

**Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**To note the granting of any requests for Dispensations and the decision**

No such requests received.

**3. ACCEPTANCE OF MINUTES**

The Minutes of the meeting held on 16 December 2017 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

**Proposed Mr Spice      Seconded Mr Woods**

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**

The meeting was opened to the Members of the Public present for questions and comments from 6.35– 7.02 pm during which time Borough Councillor Hicks reported the following: -



ABC is putting the Council Tax up by 2.67%

The Revenue Support Grant is going down and the New Homes Bonus is going down to 5 years.

The birth rate in Ashford is the highest in Kent.

ABC must find 1000 extra sites for development and she suggested that councillors suggest any sites they may consider suitable in the parish, rather than wait for ABC to choose them. She also asked councillors to think about projects that they would like to spend any S106 money on.

The site at Redbrook Street, brought to the attention of the council following the last meeting is under investigation. Councillors were asked to forward any further information to Joanne Alexander.

The Housing Department is undertaking repairs to council properties.

The garages at Brattle are to be pulled down and replaced with flats.

County Councillor Angell reported the following: -

The William Harvey Hospital is coming out of Special Measures, although this will not be confirmed until the end of February.

SECAMB remains in Special Measures.

The EKHT Overview and Scrutiny Committee on Health is making good progress and Mr Angell reported that he has a good relationship with the Chief Executive. There have also been changes at the top.

There have not been any complaints about gritting locally, despite KHS only gritting primary roads.

Following a discussion with councillors, Mr Angell offered to speak to KHS about the condition of the Shadoxhurst to Woodchurch Road.

Clean up Kent is about to be launched with a view to cleaning road signs and refreshing white lines. Mr Angell asked councillors to let him know of any areas they want him to highlight, but he also asked them to give some thought to arranging for someone to go around and clean the signs in the parish.

A member of the public put critical comments forward regarding planning application no 16/01836/AS.

PCSO Daniel Smith reported that he had been carrying out speed checks in Front Road and had received positive feedback from residents. Speeding had not been an issue whilst he was

in the vicinity. He said he would try and carry out the checks at different locations and different times of day.

Councillors reported that a caravan had been in the layby by the Rare Breeds for over a week and that a set of oak gates had been stolen from a property in Redbrook Street on the 17<sup>th</sup>. CCTV footage showed the vehicle with the registration plate and the gates on the back.

There have been several burglaries in other villages and the police have an operation in progress. Any suspicious activity should be reported to the police on 101 or to Daniel via his email [56800@kent.pnn.police.uk](mailto:56800@kent.pnn.police.uk).

## 5. PLANNING

Please see attached.

The Clerk was asked to write to ABC regarding the lighting at Hendon Barn.

### Local Plan Omission Sites

Nothing to report.

## 6. VILLAGE MATTERS

### Extension of Village Green

Councillors agreed to send the cheque to Mr Clark now we have the invoice.

### Memorial Hall Car Park

The sign and the bye laws need to be put up before we can take any action regarding cars that should not be parked on the car park.

## 7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

## 8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

### Earmarked Funds

	<b>Balance 16.12.16</b>	<b>+/- Jan</b>	<b>Balance 27.01.17</b>
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow Rolling ground	9435.00	-30.00	9405.00
Maintenance on War Memorial	233.02		233.02
Play Area/CEE	1634.31		1634.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	<b>24438.07</b>	<b>-30.00</b>	<b>24408.07</b>



**Bank Reconciliation**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	42304.11	Money Manager Account	49441.87
		Plus uncleared receipts	000.00
			<b>49441.87</b>
Plus Receipts	26335.33	Less uncleared cheques	2313.01
	<b>68639.44</b>		<b>47128.86</b>
Less Payments	21460.58	Plus Community Account	50.00
	<b>47178.86</b>		<b>47178.86</b>
Less Earmarked Funds	24408.07	Less Earmarked Funds	24408.07
<b>AVAILABLE FUNDS</b>	<b>22770.79</b>	<b>AVAILABLE FUNDS</b>	<b>22770.79</b>

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	1032	539.07 8.46 18.50 31.17		597.20	Salary Expenses General Admin SLCC Contribution
Mr R Harris	1033	277.33		277.33	Litter Picking
A W R Kirk	1034	30.00	6.00	36.00	Wildflower Meadow
CST Ltd	1035	544.90	108.98	653.88	Grass Cutting
Smith of Derby	1036	300.00	60.00	360.00	Repairs to Clock
Mr J West	1037	12.50	2.50	15.00	Flowers
Mr P Shaw	1038	237.50		237.50	Grass Cutting – War Memorial

**Proposed: Mr Woods      Seconded: Mr Faiers**

**Bank Mandate**

Mr Jones, Mrs Davies and the Clerk will go to HSBC in Ashford to amend the mandate.

**Newsletter**

Nothing to report.

**Risk Assessment**

Next Risk Assessment due in March.

Mrs Davis expressed concern about the stability of the village sign. This will be investigated.

**Transparency**

Councillors were asked to monitor the website to ensure that it is up to date.

**Update on KALC Meeting**

Mr Wood reported that the Enforcement Officers are having problems with gypsy and other sites as they must collate a large amount of information before they can take a case to court. The Enforcement Team is going to be invited to send representatives to the next KALC meeting.

**9. CORRESPONDENCE/EMAIL CORRESPONDENCE**

ABC re Litter and Dog Bin Review

The Office of Her Majesty's Lord Lieutenant of Kent

**10. HIGHWAY ISSUES**

Nothing to report.

**11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Councillors did not ask for any specific items to be included.

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mr Jones reported that he has been promoted from Assistant to Co-opted Governor on the Board of Governors for Woodchurch Primary School. He has responsibility for Science and must write 3 reports during the year. He also reported that the Church of England is pleased with the progress of the school.

There being no further business the meeting closed at 8.02 pm.

Signed...



..... Dated 24/2/17 .....

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2017

#### JANUARY 2017

16/01196/AS Six Bells Inn, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QQ  
Provision of patio paving and external lighting  
**Parish Council: Support 7:1 unable to vote due to declaring an interest**

16/01836/AS Land between 82 – 120 Front Road, Woodchurch, Ashford Kent  
Erection of 8 no two storey dwellings together with access, garages, parking, landscaping and ancillary works  
**Parish Council: Deferred to next meeting**

17/00001/AS Little Robhurst, Woodchurch, Ashford, Kent TN26 3TE  
Lawful Development Certificate – proposed – stable building  
**Parish Council: Support**

17/00045/AS Odden Farm, Appledore Road, Woodchurch, Ashford, Kent TN26 3QT  
Proposed new general purpose farm building  
**Parish Council: Support**

#### **Decision Notices received from ABC**

16/01344/AS Land south of Orange Farm, Brook Street, Woodchurch, Kent  
Retrospective change of use of the land for a temporary period of three years, and the associated siting of temporary structures, to support the rearing of pheasants and partridges, between the months of March and September. Creation of new farm access and siting of staff welfare / mess cabin  
**Borough Council: Permit – Temporary**

16/01557/AS Agricultural Building and Land North of Coggers Cottage, Boldshaves Oast House, Frogs Hole Lane, Woodchurch, Ashford, Kent  
Prior approval for the associated operational development for 16/00853/AS for conversion of former agricultural building to a single dwelling house.  
**Borough Council: Prior approval not required**

16/01604/AS Land SE of adjacent and rear of Drayson House, The Green, Woodchurch, Kent  
Demolition of existing tennis court and disused pigsty/shed. Erection of new 3 bedroom detached dwelling with double garage and associated landscaping  
**Borough Council: Permit**



- 16/01618/AS Woodchurch Wine Estate, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE  
Erection of a new building (with mezzanine floor & balcony) ancillary to the vineyard to provide a small office, DWC, bottle and equipment storage, landscaping, parking, revised access and a tasting terrace (resubmission of planning permission 15/01517/AS)  
**Borough Council: Permit**
- 16/01641/AS Garros, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS  
Proposed part garage conversion and extension to form ancillary annexe  
**Borough Council: Permit**
- 16/01652/AS Farm House, Highlands Farm, Woodchurch, Ashford, Kent, TN26 3RJ  
Proposed single storey education building, additional 5 parking spaces, including 2 disabled; along with the removal of timber storage shed at Rare Breeds Centre.  
**Borough Council: Permit**
- 16/01659/AS Sunny Mead Farm, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QW  
Single storey extensions to north & south elevations, enlargement of existing dormer window to west elevation, adjustments to first floor fenestration to north elevation. Proposed porch to east elevation  
**Borough Council: Permit**
- 16/01703/AS Garth End, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS  
Prior approval for associated operational development in accordance with prior approval 16/00862/AS (Prior approval for change of use from agricultural barn and any land within its curtilage to 2 No dwelling houses)  
**Borough Council: Prior approval not required**
- 16/01724/AS Kestrels View Farm, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX  
Prior notification for the change of use of agricultural buildings and land within the curtilage to 2 dwellings and associated operational development  
**Borough Council: Prior Approval not needed**