

WOODCHURCH PARISH COUNCIL

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MINUTES 127

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Friday 23 September 2016 at 6.30 pm

PRESENT: Mr J West (Chair), Mrs G Davies Mr A Faiers, Mr A Hukins,
Mr P Spice, Mr P Wood and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present for part of the meeting.

1. **RESOLUTION TO CLOSE MEETING TO MEMBERS OF THE PUBLIC AND
PRESS TO ENABLE COUNCILLORS TO DISCUSS ITEMS OF LEGAL AND PERSONAL
NATURE**

Resolution: Pursuant to section 1 (2) of the public bodies (Admission to Meetings Act 1960), it is resolved that members of the public be excluded from the next agenda item as it concerns matters of a personal and legal nature

Proposed Mr Hukins Seconded Mr Spice

2. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs D Penn (personal commitment), Mr N Jones (personal commitment), Borough Councillors Mrs A Hicks and Mr G Bradford.

3. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 26 August 2016 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed: Mr Woods Seconded: Mr Spice

5. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The Members of the Public present did not have any questions or comments.

6. PLANNING

Please see attached.

Following additional information received regarding WOOD 1, it was agreed to write to ABC to ensure they are aware of the current situation.

The Chairman will contact the chairs of other parish councils in the area and try to arrange a meeting to discuss issues around the draft local plan and planning in general with the view to sending a joint letter to the Planning Department.

7. VILLAGE MATTERS**Extension of Village Green**

Defer to next meeting.

Request to run an Outdoor Group Fitness Class on The Green

Mrs Furneaux forwarded her Membership certificate to REPs and Certificate of PL Insurance during the month and Councillors were satisfied that all was in order.

Maintenance of The Green

Councillors received 2 quotations to spray the weeds on The Green.

Resolution: Following discussion Councillors unanimously agreed to defer treating The Green until the 2017 growing season.

8. MATTERS ARISING

The Post Office has moved one van off of the car park.

The litter bin has been moved but needs concreting in. The Chairman will ask Mr Harris to do this.

9. **ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

Bank Reconciliation

Account Balance		Balance at Bank	
Opening Balance	42304.11	Money Manager Account	48338.95
		Plus uncleared receipts	000.00
			48338.95
Plus Receipts	14320.30	Less uncleared cheques	7238.46
	56624.41		41100.49
Less Payments	15473.92	Plus Community Account	50.00
	41150.49		41150.49
Less Earmarked Funds	26958.51	Less Earmarked Funds	26958.51
AVAILABLE FUNDS	14191.98	AVAILABLE FUNDS	14191.98

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt		539.07			Salary
		8.46			Expenses
	1010	16.00		563.53	General Admin
Mr R Harris	1011	277.33		277.33	Salary
CST Ltd	1012	544.90	108.98	653.88	Grass Cutting
The Play Inspection Co	1013	62.50	12.50	75.00	Annual Inspection
PKF Littlejohn	1014	200.00	40.00	240.00	External Audit Fee
WCIE	1015	3500.00		3500.00	Grant and Extra Payment
M Bissonnette	1016	680.00		680.00	Reps to Safety Surface
D Grabham	1017	320.00		320.00	Green Maintenance

Proposed: Mr West Seconded: Mr Spice

Earmarked Funds

	Balance 22.07.16	+/- Sept	Balance 23.09.16
Election/Standards Committee	5000.00		5000.00
Contingencies	11240.74		11240.74
Maintenance on War Memorial	233.02		233.02
Play Area/CEE	3652.25		
Annual Inspection		62.50	3589.75
Village Trees	810.00		810.00
General Reserves	6085.00		6085.00
	27021.01	-62.50	26958.51

Adoption of Externally Audited Accounts

The accounts have been returned from PKF Littlejohn with no matters arising although there was a transcription error in Section 2, Box 9. This has been dealt with.

Resolution: Councillors unanimously agreed to adopt the Externally Audited Accounts.

Proposed Mr Spice Seconded Mr Woods

Bank Mandate

Mr Hukins will go into the bank with ID after which the mandate should be activated.

Newsletter

Nothing to report.

Risk Assessment

Following receipt of the play area Annual Inspection Report, Mr Wood has removed the damaged cradle swing from the play area and obtained a quote for £286.44 +VAT from Wicksteed to replace the swing and the chains.

Resolution: Councillors unanimously agreed to accept the quote for a Cradle Seat and Chains from Wicksteed Leisure. Total cost £286.44 + VAT

Proposed Mr Wood Seconded Mr Faiers

Resolution: Councillors agreed to instruct The Play Inspection Co to undertake the inspection again next year

Mr Faiers will complete a Risk Assessment in time for the next meeting.

Siting of Defibrillator

Remove from future agendas.

Bye-Laws

Resolution: Councillors agreed the content of the updated Bye Laws and Mr Faiers was asked to obtain a quote for printing them onto a weatherproof board from Medash Signs, along with a quote for 5 smaller weatherproof signs giving the bullet points, to be installed around The Green.

Proposed Mr Hukins Seconded Mr Faiers

Transparency – Parish Council Policies

Defer to next meeting

10. CORRESPONDENCE/EMAIL CORRESPONDENCE

Marie Curie – Host a Down Memory Lane Dinner
Clerk and Councils Direct

Mr Davis re post box – referred to Mr Dudman

Ms Bridge re Pop up Café – The Parish Council agreed they were unable to give permission and suggested that she contact Mr Davy as ask whether she could use the cricket pavilion

11. HIGHWAY ISSUES

A large pothole outside of Beacon House

One on the junction of Coldblow and Warehorne Road

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Mr Wood updated councillors on the Urban Forum, held on 7 September 2016 at The Rare Breeds Centre, Woodchurch.

The issues discussed were: -

Ashford Borough Council's In-House Grounds Maintenance Service

Ashford Borough Council is setting up an in-house Grounds Maintenance Team, that will be run as a separate entity called Aspire, and will be up and running for an October start.

HGV Parking

ABC is wheel clamping HGV's that are illegally parked for a trial period. This has reduced the number parked on the Orbital Park and Sevington Business Park with little increase being registered in the numbers parking on Henwood.

There are plans to increase the size of Truck Stop to cater for another 200 lorries and there are also negotiations taking place with two companies that run Truck Stop and Stop 24 to see if they would collaborate with regards to running a parking scheme on the proposed lorry park at Stanford.

Village Envelope Design

A member of Challock Parish Council gave a presentation on the work involved on creating a Village Envelope Design document.

Health Care in South East Kent

A very detailed presentation on the reasons why health care in Kent is being reviewed was given.

Littering in Ashford

Mr Wood advised the meeting that from the day of the Forum, Wardens would be on duty on the streets of Ashford and Tenterden. By the end of the Forum 3 fines had already been issued, one of which had already been paid.

There being no further business the meeting closed at 8.21 pm.

Signed.....

..... Dated 28 10 2016

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

SEPTEMBER 2016

- 16/01267/AS Maywood Farm, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3QZ
Prior approval for the change of use an existing agricultural building and land within its curtilage to a residential dwelling and associated operational development
Parish Council: OBJECTS on the following grounds: -
The building is inappropriate for a residential dwelling
Loss of another agricultural building
General overdevelopment of the site
- 15/01568/AS Woodchurch House, Brook Street, Woodchurch, Ashford, Kent TN26 3SN
Erection of a two and a half storey building comprising 22 care suites, communal area, quiet room and care office and additional parking
Borough Council: Permit
- 16/00853/AS Agricultural building and land north of Coggers Cottage Boldshaves Oast House, Frogs Hole Lane, Woodchurch, Kent
Prior approval for change of use from agricultural barn including land within its curtilage to one dwelling house
Borough Council: Prior Approval Not Required
- 16/01018/AS The Estate Office, Dacliffe Industrial Estate, Appledore Road, Woodchurch Ashford, Kent TN26 3TG
Proposed single storey office extension
Borough Council: Permit
- 16/00972/AS Rare Breeds Centre, Woodchurch, Ashford, TN26 3RJ
Single storey extension to existing mess hut.
Borough Council: Permit
- 16/01017/AS Hornbrook Cottage, Appledore Road, Woodchurch, Ashford, Kent TN26 3TJ
Single Storey and two storey rear extension with balcony, side first floor extension and enlarged parking area
Borough Council: Permit
- 16/01117/AS Beales Farm, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Construction of an all-weather manège for private use
Borough Council: Permit