



WOODCHURCH PARISH COUNCIL

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MINUTES 106

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 27 March 2015 at 7.00 pm

PRESENT: Mr J West (chair), Miss R Dewar, Mrs J Haynes, Mrs D Penn
Mr A Faiers, Mr A Hukins and Mr R Woods
Mr A Pickering, Chairman, High Halden Parish Council for part of the
Meeting.
PCSO Gary Carr for part of the meeting

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs A Hicks

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 9 Members of the Public present for part of
the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for absence was received from Mrs G Davies (prior engagement), Mr P Spice,
(prior engagement), Borough Councillor Davison and County Councillor Angell.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Faiers declared a Significant Interest in Planning Application No KCC/AS/0063/2014, as
he has family connections with Duck Lane, Shadoxhurst.

Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest
with the Monitoring Officer if necessary.**

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. **ACCEPTANCE OF MINUTES**

The Minutes of the meeting held on 27 February 2015 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Hukins

Seconded Mrs Haynes

4. **DISCUSSION ON THE PARISH CARETAKER SCHEME**

Following the discussion with Mr Pickering, Chairman of High Halden Parish Council, Councillors agreed that they would consider joining the scheme provided there was no charge on the parish. One councillor will take overall responsibility for the caretaker.

5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 7.07 – 7.20 for questions and comment.

6. **PLANNING**

Please see attached list.

Proposed Sub Committee to oversee Site Submissions

Resolution: It was unanimously agreed to set up a Sub Committee.

Mr Woods agreed to chair the committee, which will consist of Parish Councillors and parishioners and to produce the Terms of Reference to be agreed by the Parish Council.

7. **VILLAGE MATTERS**

The Green

The grass has been cut and one tree has been damaged which Mr West will stake.

There has been a decrease in dog fouling on The Green

Extension of The Green

Mr Bourne has applied for a Newt Licence to allow him to move the Newts.

The fence is being put in.

Mr Grabham has cleared the brambles and Mr West asked for and received agreement that the arisings should be burnt.

The Deed of Agreement is with Mr Bourne's solicitors.

8. **MATTERS ARISING**

Miss O'Sullivan and Mrs Thompson are coming to the meeting in April.

We have not heard anything from Mr Cole following the last meeting.



9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Bank Reconciliation

Account Balance		Balance at Bank	
Opening Balance	46579.22	Money Manager Account	46350.22
Plus Receipts	25620.32	Less uncleared cheques	2496.66
	72199.54		43853.56
Less Payments	28295.98	Plus Community Account	50.00
	43903.56		43903.56
Less Earmarked Funds	18755.70	Less Earmarked Funds	18755.70
	25147.86		25147.86

Earmarked Funds

	Balance
	27.02.15
Election/Standards Committee	5000.00
Contingencies	9040.74
Maintenance on War Memorial	550.52
Play Area	2189.44
Village Trees	310.00
General Reserves	1665.00
	18755.70

Cheque no 100889 for £180.00 was drawn during the month in favour of D Grabham as agreed at the last meeting.

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	890	561.23		561.23	Salary and Expenses
Cash (Mr R Harris)	891	208.00		208.00	Litter Picking
The Post Office	892	160.00		160.00	Income Tax
Britannic Garden Furniture	893	447.00	89.40	536.40	4' Eton Bench
Mrs J Batt	894	29.97	5.99	35.96	Office Sundries
D Grabham	895	220.00		220.00	Green Maintenance

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mr Hukins

Seconded Mr Faiers

Website

There have been 310 visits. Visits peaked following the last meeting and the discussion on the site submissions. There were 263 visitors and 148 people have viewed the newsletter.

Insurance

The questionnaire of the construction of the WCIE building was answered.

**Risk Assessment**

Mr Faiers reported that he had undertaken a risk assessment and the only issues were:-

The "Ted Martin" bench, near the entrance to the village hall car park, has a broken rail on the left hand side at the back.

The bench in the top corner of the children's play area is becoming over grown on one side.

Mr West will arrange for the benches to be repaired.

Provision of Allotments in Woodchurch

Nothing to report.

Response from Southern Water

Mr Faiers reported that there has been an improvement since a replacement pump was installed.

Updating of Financial Regulations

Resolution: Councillors unanimously agreed the updated Financial Regulations.

Proposed Mrs Haynes Seconded Mr Faiers

Back up of Computer Records

It was agreed that the Clerk should purchase 3 memory sticks

10. CORRESPONDENCE

Clerk and Councils Direct

EMAIL CORRESPONDENCE

Mrs Woolf re Clarke's Minibus

Mr Lewing re condition of roads

Received from PCSO Gary Carr

During March two farms in Appledore Road and Plurenden Road had items stolen from inside locked buildings. A Tractor unit was recovered later from farmland in Smarden. There was no anti-social behavior reported in the ward during March.

There have been several thefts of heating oil and garden tools from sheds in the district. Items can be protected by property marking and inexpensive locks and alarms.

Oil tanks, sheds and outbuildings can be protected with inexpensive alarms and locks. I have conducted visits to several residents and given crime prevention advice to help protect their homes and business's.

There is a temporary KCC Warden who is covering Woodchurch as well as her main patch of Hothfield and Bethersden. She can be contacted on 07813 711940 but obviously she is dealing with a very large area at the moment.

Kent Police can offer crime prevention advice to residents if they call 101. There are several websites which give advice on how to secure your property. www.securedbydesign.com, www.thecrimepreventionwebsite.com.

In response to complaints about speeding, PCSO Carr said he would arrange speed checks.

11. HIGHWAY ISSUES

The Clerk was asked to report the following:-

The edge of the road has broken away outside of 39 Front Road.

The left hand verge at the bottom of Place Lane before the cross roads has washed away.

The verge on the junction of Susans Hill along Bethersden Road has broken away.

The verge along Place Lane just before Shadoxhurst has broken away.

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The Annual Parish Meeting is due to be held on Friday 10 April at 7.00 pm.

The next Parish Council meeting is due to be held on 24 April at 7.00 pm.

The Annual Parish Council meeting is due to be held on Friday 15 May at 7.00 pm.

There being no further business the meeting closed at 8.27 pm.

Signed

..... Dated 24/4/15.....

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2015

MARCH 2015

15/00007/AS Great Engeham Manor, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3PU
LBC Removal of one internal wall to first floor and creation of en-suite bathroom.
Parish Council: Support

15/00221/AS 34-36 Front Road, Woodchurch, Ashford, Kent TN26 3QE
15/00227/AS External alterations and extension to outbuilding and conversion to holiday let
FPA & LBC **Parish Council: No Comment**

15/00359/AS 6 Lower Road, Woodchurch, Ashford, Kent, TN26 3SQ
Proposed loft conversion with insertion of no 3 dormer windows and no 2 rooflights to side elevation and replacement of existing windows with UPVC double glazed windows.
Parish Council: Support

Further details have been submitted in respect of the following:-

KCC/AS/0063/2014 Glebe Farm, Duck Lane, Shadoxhurst, Ashford, Kent TN26 1LT
Storage and processing of scrap metal including End of Life Vehicles (ELVs),
Construction of concrete slab base and drainage interceptor, processing
building, storage building (non-ferous metals and batteries), weighbridge,
portable cabin office and welfare facility and use of mobile crane and crusher

Parish Council: OBJECT on the following grounds:-

This is totally the wrong environment for this application.

The site is at the end of a narrow country lane.

The proposed business will generate an increase in the number of lorries travelling through Woodchurch.

Councillors are concerned that the run off from the industrial effluent will enter the water course.

The road has already been broken up by lorries.

A lot of cars park on Church Lane outside Rectory Bungalows and councillors are concerned that there will be a serious accident on this stretch of road due to the increase in traffic.

The following decision notices have been received from ABC:-

14/01511/AS Townland Green Cottage, Front Road, Woodchurch, Ashford, Kent TN26 3SD
Erection of a rear extension and conversion of garage to form an annexe and
insertion of No 2 dormers to front elevation

Borough Council: Permit

14/1607/AS 120 Front Road, Woodchurch, Ashford, TN26 3SF
Change of use from a police house and office to use as a single dwelling

Borough Council: Permit

14/01534/AS Gower Farm Barn, Susans Hill, Woodchurch, Ashford, Kent TN26 3RE
Removal of conditions 5, 6 and 7 on Planning Permission Reference 07/01172/AS
(Conversion of redundant barn into holiday let accommodation) to allow conversion to
single dwelling

Borough Council: Refuse

15/00036/AS Hollydene, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE
Erection of a single storey rear and side extension and roof extension to facilitate
loft conversion

Borough Council: Permit