

# WOODCHURCH PARISH COUNCIL

www.woodchurch-pc.gov.uk

Page 259

## MINUTES 104

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 30 January 2015 at 6.30 pm

**PRESENT:** Mr J West (chair), Mrs G Davies, Miss R Dewar,  
Mrs J Haynes, Mrs D Penn, Mr A Hukins, Mr P Spice and Mr R Woods  
PCSO Gary Carr

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mr P Davison

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 2 Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for absence was received from Mr A Faiers (family commitment).

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Mr Woods declared an interest in Planning Application No 14/1607/as he is a near neighbour.

**Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest  
with the Monitoring Officer if necessary.**

**3. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

**Proposed Mrs Penn**

**Seconded Miss Dewar**

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 6.34 – 6.49 for questions and comment.

**5. PLANNING**

Please see attached list.

An Extraordinary meeting will be held on Wednesday 11 February at 6pm to discuss the revised plans pertaining to application no 14/00453/AS Park Farm House.

**6. LOCAL NEEDS HOUSING**

Councillors agreed to invite Miss O'Sullivan and Miss Thomson to the March meeting to discuss their concerns with the site that has been put forward for development.

**7. VILLAGE MATTERS****Request for Bouncy Castle on The Green**

Nothing to report.

**Parish Caretaker**

Deferred until the next meeting.

**Flooding on The Green**

Problems were experienced during January with a fountain of sewage spurting up from the ground. Mr West called Southern Water who came out but could not find anything wrong. They will monitor the situation. They were also told about the sewer at the junction of Front Road and The Green which leaks onto the road.

**Request for a Memorial Bench**

The Clerk was asked to contact the family and tell them that the council would like to accept their offer to purchase a bench and discuss the details. The prices are due to go up on 1 March so it was suggested that we purchase the bench and store it until we are ready to install it on the new area of Green.

**8. Matters Arising**

Mr West reported that Mr Bourne's solicitors are progressing the transfer of land.

**9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS****Bank Reconciliation**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	46579.22	Money Manager Account	51984.74
Plus Receipts	<u>25203.28</u>	Less uncleared cheques	<u>5790.56</u>
	71782.50		46194.18
Less Payments	<u>25538.32</u>	Plus Community Account	<u>50.00</u>
	<b>46244.18</b>		<b>46244.18</b>

**Earmarked Funds**

	<b>Balance 23.05.14</b>	<b>+/- Oct</b>	<b>Balance 24.10.14</b>
Election/Standards Committee	5000.00		5000.00
Contingencies	9040.74		9040.74
Maintenance on War Memorial	788.02		788.02
Play Area	2249.39	-59.95	2189.44
Village Trees	310.00		310.00
CFG	955.00		955.00
CTSG	710.00		710.00
	<b>19053.15</b>	<b>59.95</b>	<b>18993.20</b>

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	880	588.46		588.46	Salary and Expenses
Cash ( Mr R Harris)	881	182.10		182.10	Litter Picking
Woodchurch M Hall	882	15.00		15.00	Heating Tokens
D Grabham	883	210.00		210.00	Green Maintenance
Peter Shaw	884	237.50		237.50	Grass Cutting – War Memorial
Cash ( Mr R Harris)	885	36.00		36.00	Litter Picking

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Proposed Mrs Haynes**

**Seconded Mr Spice**

**Website**

Nothing to report.

**Insurance**

Nothing to report.

**Notice Boards**

Nothing to report.

**Risk Assessment**

Nothing to report.

**Formation of Complaints Committee**

**Resolution: Councillors unanimously agreed the Terms of Reference for the Complaints Committee.**

**Pensions**

This item was not included on the agenda, but the council needs to write to the members of staff, giving them the opportunity to join a pension scheme if they wish. The Clerk will deal with this and ask for a response by 10 February.

**Provision of Allotments in Woodchurch**

It was agreed to write to local landowners asking whether they have any land they would be prepared to lease to the council for allotments.

**Response from Southern Water**

We have still not received a response from Mr Macey however Councillor Hicks obtained this response from Mr Hufford.

As previously discussed, the local wastewater pumping station is working to its designed capacity. However, there appears to be an issue with surface water run-off, particularly during wet weather, getting into the sewer system upstream of the station, leading to the station having to deal with flows much higher than it should. Our system is designed to carry wastewater flows from toilets, bathrooms and kitchens, together with a limited proportion of surface water, for example, from roofs

As you saw, when our pumping station is dealing with excess flows we support it by using tanker lorries to remove excess water and help prevent flooding / impact on customers.

My colleagues in our Infrastructure team are pulling together the relevant details to inform discussions with our colleagues at Kent County Council about how we can work together with them, as well as others, such as local landowners, for example, to reduce the impact of surface water run off on our wastewater network. They are progressing this as quickly as they can and we will update you further in due course.

Please be assured that we remain committed to quickly resolving the issues affecting our wastewater system serving Woodchurch and delivering the best possible service to the local community.

I know you mentioned that a Southern Water representative had attended a parish council meeting previously, so I would be interested to know the name of who that was to see if they have any further detail we can call upon.

**10. CORRESPONDENCE/EMAIL CORRESPONDENCE**

CCLA change of Bankers from RBS to HSBC

Wicksteed Leisure

Leigh Day

Clerk and Councils Direct

The Local Government Boundary Commission of England

KALC Minutes of 19.11.14 and Agenda for 21.01.15

ABC Agenda for Parish Forum due to be held 28.01.15

Ramsak Ltd

English Rural Housing Association

Revelation

Rural Housing Alliance – Affordable Rural Housing: A practical guide for parish councils

**EMAIL CORRESPONDENCE**

Mrs Stevens re dates for School Fete

Mr Davey re dates for Cricket Matches

The Clerk will reply to Mrs Stevens telling her that either date is suitable for the School Fete and to Mr Davey telling him that there are no events booked for The Green on Sundays.

Received from PCOS Gary Carr

Since the last parish council meeting there has been two reported crimes in the ward. Wheels were reported stolen from a vehicle parked in Brattle and a car was broken into at the woodland car park on Appledore Road. I have regularly patrolled in the village on foot in the past month. Woodchurch School has contacted me again over inconsiderate parking on the Susan's Hill Junction and I have attended and moved vehicles off the junction. I have also attended the pre-school and given a talk to the juniors about the role of the police.

There is a temporary KCC Warden who is covering Woodchurch as well as her main patch of Hothfield and Bethersden. She can be contacted on 07813 711940 but obviously she is dealing with a very large area at the moment.

Kent Police can offer crime prevention advice to residents if they call 101. There are several websites which give advice on how to secure your property. [www.securedbydesign.com](http://www.securedbydesign.com), [www.thecrimepreventionwebsite.com](http://www.thecrimepreventionwebsite.com).

**11. HIGHWAY ISSUES**

Mr West reported that he met with the Highway Steward and drove round the village. As a result we contacted BT and they have promised to repair the manhole covers outside of Shirkoak within the next few weeks and we have been assured that the reason that the pothole outside the Post Office keeps opening up is going to be investigated.

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The issue of capping has arisen again. It is too late for us to take it into account for this year's budget.

The next meeting is due to be held on Friday 27 February at 7.00 pm.

There being no further business the meeting closed at 7.40pm.

Signed ....

..... Dated 27/2/15

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

2015

### JANUARY 2015

- 14/1607/AS 120 Front Road, Woodchurch, Ashford, TN26 3SF  
Change of use from a police house and office to use as a single dwelling  
**Parish Council: Support**
- 14/01534/AS Gower Farm Barn, Susans Hill, Woodchurch, Ashford, Kent TN26 3RE  
Removal of conditions 5, 6 and 7 on Planning Permission Reference 07/01172/AS  
(Conversion of redundant barn into holiday let accommodation) to allow conversion to single dwelling  
**Parish Council: Support**
- 15/00036/AS Hollydene, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE  
Erection of a single storey rear and side extension and roof extension to facilitate loft Conversion  
**Parish Council: Support**

### Decision Notices received from ABC

- 14/00849/AS Land opposite 11 Lower Road, Woodchurch, Ashford, Kent  
Erection of a detached dwelling, holiday let and linked office (B1)  
**Borough Council: Permit**
- 14/01328/AS 6 The Green, Woodchurch, Ashford, Kent TN26 3PF  
Erection of a single storey extension  
**Borough Council: Permit**