



WOODCHURCH PARISH COUNCIL

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MINUTES 103

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 19 December 2014 at 7.00 pm

PRESENT: Mr J West (chair), Mrs G Davies, Miss R Dewar, Mrs J Haynes, Mrs D Penn, Mr A Faiers, Mr A Hukins, Mr P Spice and Mr R Woods PCSO Gary Carr for part of the meeting.

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present.

1. APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Davies, Miss Dewar and Mr Faiers all declared an interest in Planning Application no 14/01511/AS as they know the applicant personally and Mr Faiers declared an interest in Planning Application no KCC/AS/0063/2014 as members of his family live near the site.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mrs Penn

Seconded Mr Hukins

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED

The meeting was opened to the Members of the Public present from 7.07 – 7.20 for questions and comment.

5. PLANNING

Please see attached list.

6. MATTERS ARISING

The Disabled Parking signs will not be fixed to the post until the work to the Tennis Court Building has been completed.

Mr West met with the Chairmen of High Halden, Bethersden and Biddenden Parish Councils to discuss the Parish Caretaker Scheme. It was agreed to register an initial interest. Councillors were asked to make a list of jobs a caretaker could do around Woodchurch.

Mr Spice has resigned from his position as Parish Council Representative on the Village Hall Committee.

A local resident has offered land for allotments. Mr West will contact him and report back at the next meeting.

7. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation**

Account Balance		Balance at Bank	
Opening Balance	46579.22	Money Manager Account	53156.53
Plus Receipts	<u>25196.54</u>	Less uncleared cheques	<u>996.63</u>
	71775.76		52159.90
Less Payments	<u>19565.86</u>	Plus Community Account	<u>50.00</u>
	52209.90		52209.90

Earmarked Funds

	Balance 24.10.14	+/-	Balance 19.12.14
Election/Standards Committee	5000.00		5000.00
Contingencies	9040.74		9040.74
Maintenance on War Memorial	788.02		788.02
Play Area	2189.44	-109.86 -49.50	2030.08
Village Trees	310.00		310.00
CFG	955.00		955.00
CTSG	<u>710.00</u>		<u>710.00</u>
	18993.20	-159.36	18833.84

Mr Woods asked councillors if the Parish Council would consider paying the 2015/2016 contribution to the WCIE in this financial year to enable the Centre to generate more income. Councillor unanimously agreed with this request.

Proposed Mr Faiers

Seconded Mr Hukins

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	873	529.62		529.62	Salary and Expenses
Cash (Mr R Harris)	874	181.90		181.90	Litter Picking
The Post Office	875	136.60		136.60	Income Tax
CST Ltd	876	729.82	149.96	875.78	Grass Cutting
Woodchurch M Hall	877	208.00		208.00	Hire of Hall for 2015
D Grabham	878	280.00		280.00	Green Maintenance
WCIE	879	3000.00		3000.00	PC Contribution 2015

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Haynes

Seconded Mr Spice

Salaries

Resolution: Councillors unanimously agreed to increase the Clerks Salary to SPC 27 from 1 January 2015.

Preparation of Budget and Setting of Precept for 2015/2016

Resolution: Councillors unanimously agreed to retain the precept at £20,000 for the financial year 2015/2016.

Please see budget attached.

Mr West took a letter from a resident of Brook Street regarding highway safety concerns, to discuss with the Highway Steward when he meets with him in January.

The following was received from PCSO Gary Carr:-

During December Kent police have investigated criminal damage caused by poachers to farmland on Moor Lane. There have been two burglaries reported in the parish, at a property on Coldblow Lane and another on Susan's Hill. Nuisance vehicles have also been reported speeding and parked up on Georges Hill and investigations are ongoing.

There is a temporary KCC Warden who is covering Woodchurch as well as her main patch of Hothfield and Bethersden. She can be contacted on 07813 711940 but obviously she is dealing with a very large area at the moment.

Kent Police can offer crime prevention advice to residents if they call 101. There are several websites which give advice on how to secure your property. www.securedbydesign.com, www.thecrimepreventionwebsite.com.

There being no further business the meeting closed at 8.00 pm.

Signed

..... Dated 30/1/15

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2014

DECEMBER 2014

14/01511/AS Townland Green Cottage, Front Road, Woodchurch, Ashford, Kent TN26 3SD
Erection of a rear extension and conversion of garage to form an annexe and
insertion of No 2 dormers to front elevation
Parish Council: **Support**

KCC/AS/0063/2014 Revised details in respect of:-

Glebe Farm, Duck Lane, Shadoxhurst, Ashford, Kent TN26 1LT
Storage and processing of scrap metal including End of Life Vehicles (ELVs),
Construction of concrete slab base and drainage interceptor, processing
building, storage building (non-ferous metals and batteries), weighbridge,
portable cabin office and welfare facility and use of mobile crane and crusher
Parish Council: OBJECT on the following grounds:-

**This is totally the wrong environment for this application.
The site is at the end of a narrow country lane.
The proposed business will generate an increase in the
number of lorries travelling through Woodchurch.
Councillors are concerned that the run off from the
industrial effluent will enter the water course.**

Decision Notices received from ABC

14/01292/AS 21 Front Road, Woodchurch, Ashford, Kent TN26 3QB

14/01293/AS Proposed single storey rear extension.
Listed Building application 14/01293/AS to include "flue and conservation
roof lights"

Borough Council: 1292 Permit – Mins Dec 14

1293 Grant Consent – Mins Dec 14

14/01302/AS 8 Plurenden Manor Farm Cottages, Plurenden Road, Woodchurch
Ashford, Kent TN26 3JW

Erection of a single storey extension to the front elevation

Borough Council: Permit

14/01339/AS Beales Farm, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS

Retrospective change of use of land to garden land and creation of a track way

Borough Council: Permit

WOODCHURCH PARISH COUNCIL					
SUMMARY OF RECEIPTS AND PAYMENTS FOR YEAR ENDED 31 MARCH 2015					
BUDGET	ACTUAL	PAYMENTS	BUDGET	ACTUAL	BUDGET
2013/2014	31.03.14		2014/2015	31.03.15	2015/2016
6350.00	6065.81	Clerks Salary and Income Tax	6800.00	6150.51	6500.00
150.00	74.61	Clerks Expenses	100.00	93.06	100.00
2850.00	2671.29	Litter Picker's Salary, Tax and Employers NI	2850.00	2958.40	2850.00
450.00	326.17	General Admin	250.00	359.73	360.00
375.00	260.00	Audit Fees	300.00	270.00	300.00
150.00	45.00	Website	150.00	48.00	100.00
5.00		Interest		0.78	
100.00		Chairman's Expenses	100.00	20.00	100.00
550.00	552.72	KALC Subscription	550.00	552.72	560.00
50.00	27.50	SLCC Subscription	55.00	27.83	55.00
750.00	893.17	Insurance	900.00	886.01	900.00
300.00	10.00	Hire of Hall 2013 and Heating Tokens			
	257.00	Hire of Hall 2014 and Heating Tokens		32.00	
		Hire of Hall 2015 and Heating Tokens	230.00	223.00	230.00
220.00	93.24	Equipment for Street Cleansing	125.00		100.00
3200.00	2876.15	Green Maintenance	3300.00	3481.12	3300.00
		Tree on Green		790.00	
	1100.00	Stony Lane Trees			
	388.00	Spraying Plantain		210.00	200.00
220.00	190.00	Grass Cutting - War Memorial	220.00	237.50	220.00
60.00	59.95	Play Area Inspection	60.00	59.95	60.00
500.00	122.61	Play Area Replacement Equipment	260.00		260.00
500.00		Replacement of Safety Surface	500.00		500.00
	2178.00	Refurbishment of Play Area		109.86	
		Repairs to Swings	200.00	49.50	100.00
350.00		Repairs to Paths	250.00		250.00
200.00	1135.00	Village Clock Maintenance			
		Purchase/Installation of New Bus Shelter	1350.00	3219.00	
200.00		Repairs/Replacement of Noticeboard	200.00	974.00	
		Purchase of New Filing Cabinet		60.00	
20.00	17.00	Wreath for Remembrance Day	20.00	17.00	20.00
330.00		Refurbishment of Bus Shelter	200.00		200.00
		Purchase of New Bench		447.00	
350.00		Maintenance of Benches	250.00		250.00
250.00		Posts on Green	250.00	30.00	200.00
200.00		Bin Liners and New Bins	150.00		150.00
		Wheelie Bin		214.73	
500.00		Maintenance of Trees	500.00		500.00
100.00		Purchase of 2 New Flags	75.00		75.00
	173.00	Renovation of War Memorial			
	73.25	Purchase of Flags for War Memorial			
2500.00		Contingencies			1200.00
	1532.35	VAT on Expenses		1211.02	
21780.00	21121.82				
14050.00	13622.30	Capital Cost - Refurb of Public Toilets			
	1382.89	Capital Cost - Internal Fixtures and Fittings			
2000.00	2568.56	Maintenance Costs April - July 2013			
3000.00		Grant towards WCIE - Financial year 14/15	3000.00	3000.00	
		Grant towards WCIE - Paid in advance 14/15 - Budgeted 15/16		3000.00	3000.00
	10739.32	Transfer of Funds to WCIE			
	404.18	Refunds due to WCIE - Southern Electric			
	36.50	VAT on Building Regs			
40830.00	49875.57		23195.00	28732.72	22640.00

WOODCHURCH PARISH COUNCIL					
SUMMARY OF RECEIPTS AND PAYMENTS FOR YEAR ENDED 31 MARCH 2015					
BUDGET	ACTUAL	RECEIPTS	BUDGET	ACTUAL	BUDGET
2013/2014	31.03.14		2014/2015	31.03.15	2015/2016
20000.00	20000.00	Precept	20000.00	20000.00	20000.00
10.00	25.29	Interest		24.75	
755.00	1883.86	VAT Recovered	1377.11	1532.35	963.67
	1910.48	Road Sweeping Grant 14/15	1875.00	1910.48	
	11700.00	ABC Public Convenience Transfer Grant			
	6000.00	ABC Capital Grant towards Toilet Refurb			
	3000.00	MAGNOX Grant towards Toilet Refurb			
	84.91	Southen Electric			
	329.20	Contribution towards Grass Cutting		739.09	
	442.13	ABC			
		Donation towards New Bench		407.00	
20765.00	45375.87		23252.11	24613.67	
2300.00	2300.00	Concurrent Functions Grant - t/f to reserve	1910.00	1910.00	1530.00
1840.00	1840.00	Council Tax Support Grant - t/f to reserve	1420.00	1420.00	680.28
24905.00	49515.87		26582.11	27943.67	23173.95