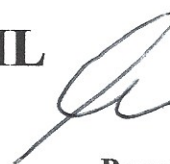


WOODCHURCH PARISH COUNCIL

www.woodchurch-pc.gov.uk



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MINUTES 102

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 28 November 2014 at 7.00 pm

PRESENT: Mr J West (chair), Mrs G Davies, Mrs D Penn
Mr A Faiers, Mr A Hukins and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs A Hicks and Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

An Apology for absence was received from Miss R Dewar, Mrs J Haynes and Mr P Spice.

2. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Faiers

Seconded Mr Hukins

4. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 7.03-7.22 for questions and comment.

5. **PLANNING**

Please see attached list.

6. LOCAL NEEDS HOUSING

Nothing to report. Miss O'Sullivan is still trying to elicit a response from land owners.

7. VILLAGE MATTERS**Disabled Parking Signs**

Mr Faiers will attach the signs to the posts.

Dog Fouling

The Dog Warden has agreed to pay extra visits to the village.

Request for Bouncy Castle on The Green

The Clerk was asked to contact the lady who made the request for some more information.

Parish Caretaker

Mr West will contact the Chairman of High Halden to discuss this.

Armistice Day

This was not on the agenda, but following an email from Mr Spice, councillors agreed that the Clerk should ask him to speak to the Village Hall Committee at their next meeting and ask them to consider the timings when taking bookings on Remembrance Sunday.

8. MATTERS ARISING

Councillors had received comments that the Village Green looks much tidier now the brambles have been cut back.

9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation**

Account Balance		Balance at Bank	
Opening Balance	46579.22	Money Manager Account	55914.73
Plus Receipts	25196.54	Less uncleared cheques	1617.84
	71775.76		54296.89
Less Payments	17428.87	Plus Community Account	50.00
	54346.89		54346.89

Earmarked Funds

	Balance 23.05.14	+/- Oct	Balance 24.10.14
Election/Standards Committee	5000.00		5000.00
Contingencies	9040.74		9040.74
Maintenance on War Memorial	788.02		788.02
Play Area	2249.39	-59.95	2189.44
Village Trees	310.00		310.00
CFG	955.00		955.00
CTSG	710.00		710.00
	19053.15	59.95	18993.20

Councillors Haynes, Spice and West agreed to draw cheque no 100866, to the Royal British Legion, Woodchurch Branch for £17.00 on 9 November 2014, for the Parish Council's Wreath for Remembrance Sunday.

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	867	535.70		535.70	Salary and Expenses
Cash (Mr R Harris)	868	182.10		182.10	Litter Picking
Wicksteed Leisure	869	109.86	21.97	131.83	Play Area Repairs
A S Faiers	870	94.00		94.00	Installation of Noticeboard
Medash Signs	871	30.00	6.00	36.00	Disabled Parking Signs

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Davies

Seconded Mrs Penn

Preparation of Budget and Setting of Precept for 2015/2016

Mr West, Mr Woods and the Clerk will meet to prepare the budget for 2015/2016 before the next meeting.

Grass Cutting for 2015 Season

Resolution: A quotation has been received from Landscape Services for cutting the Village Green. The price quoted is £53.43, an increase of £1.30. As the total cost to the council will be below £3000, councillors unanimously agreed to accept the quotation.

Proposed Mr West

Seconded Mr Faiers

Website

Nothing to report.

Insurance

Nothing to report.

Notice Boards

Mrs Davies, Mr Hukins and Mr West verbally agreed to give the contract to install the noticeboard at the bottom of Front Road to Mr Adam Faiers, prior to this meeting. The board is now in place and councillors are pleased with the result and asked Mr Faiers to pass on the councils thanks to Adam.

Risk Assessment

Nothing to report.

Formation of Complaints Committee

The Clerk has not yet drawn up the Terms of Reference but will do so shortly.



Provision of Allotments in Woodchurch

The Council has, as yet been unable to find a suitable piece of land. It was suggested that we should put an appeal in the Parish Magazine and the WCIE Newsletter to see if anyone has any land they would be prepared to lease for allotments.

Response from Southern Water

We have still not received a response from Mr Macey.

Update on Response to Site Submissions

The following sites have been short listed to be advanced to the next stage of consultation:-

WS 25, 26 and 29 - Lower Road Sites

WS27 - Land to the South of Rectory Close

WS28 - Land between 82 and 120 Front Road

WS 69 - Bournes Field (Land to the North of Bournes Place)

These sites are not proposed to be a definitive list of Local Plan site allocations at this stage. The final list of proposed site allocations to be included in the new Local Plan will not be determined until next year as Ashford Borough Council still has a number of assessments to apply to the remaining sites.

10. CORRESPONDENCE/EMAIL CORRESPONDENCE

ABC Local Plan to 2030 – Shortlisted Rural Sites

ABC Notes of the Parish Forum held 22.10.14

Ashford Counselling Service

HSBC

Clerk and Councils Direct

National Grid

EMAIL CORRESPONDENCE

Mr Spice re activities in the village on Armistice Day.

Miss Mackie re bouncy castle on The Green

11. HIGHWAY ISSUES

The Clerk has reported the condition of Back Lane to KHS and was asked to report the following:-

The potholes on Front Road outside the Model Shop and Garage.

The drain outside of Woodchurch Garage opposite Court Lodge is blocked.

The Fibre Optic Ducts have sunk outside the entrance to Bridge Close.

The manhole cover outside of the entrance to Shirkoak Park.

The water leak outside of Myrtle Cottage.

The culvert on the Ashford side of Vine Hall

The large puddle on Brook Street, opposite Moor Lane

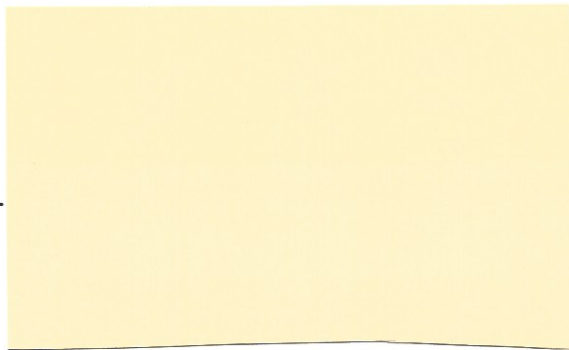
12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The Council will meet on **19 December 2014** to discuss finance, the budget and planning.

The January meeting will start at 6.30 pm.

There being no further business the meeting closed at 9.00 pm.

Signed ...



..... Dated 19/12/14

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2014

NOVEMBER 2014

- 14/01302/AS 8 Plurenden Manor Farm Cottages, Plurenden Road, Woodchurch
Ashford, Kent TN26 3JW
Erection of a single storey extension to the front elevation
Parish Council: Support
- 14/01328/AS 6 The Green, Woodchurch, Ashford, Kent Tn26 3PF
Erection of a single storey extension
Parish Council: Support 4:2
- 14/01339/AS Beales Farm, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Retrospective change of use of land to garden land and creation of a track way
Parish Council: Support

Decision Notices received from ABC

- 13/01089/AS Pillreed Wood, Plurenden Road, High Halden, Ashford, Kent TN26 3JN
Formation of an access drive and the erection of stables
Borough Council: Refuse
- 14/00555/AS Proposed single storey dwelling to replace existing mobile home
Maywood Lodge, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3QZ
Borough Council: Permit
- 14/00902/AS Land between 82 – 120 Front Road, Woodchurch, Woodchurch, Ashford, Kent
Erection of 10 detached dwelling houses including access road, garaging, parking and landscaping.
Borough Council: Refuse
- 14/01227/AS Stonebridge Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SN
14/01228/AS 1. Erection of conservatory to side elevation
2. Listed building for same, removal of bay window and installation of French Doors
**Borough Council: 1227 – Permit
1228 – Grant Consent**
- 14/01251/AS Six Bells Mobile Home Park, Six Bells Park, Woodchurch, Kent
Erection of a new wall/fence
Borough Council: Permit